



Use of Alcoholic Beverages

Purpose

The purpose of this policy is to provide regulations for the sale, service, possession, and consumption of alcoholic beverages at Stephen F. Austin State University (SFASU) facilities and on property leased, owned, or controlled by SFASU.

Persons Affected

This policy applies to faculty, staff, students, and guests of SFASU.

Definitions

University-sponsored: An event where a budgeted office, department, or division of SFASU is responsible for organizing the event, inviting attendees, and paying expenses related to the event, except that such an event is considered to be sponsored even if an outside entity pays for the food and beverages at the event. Meetings or events organized and presented by registered faculty, staff, or student organizations are not events sponsored by SFASU

Policy

Except as otherwise provided in this policy, the sale, service, possession, or consumption of alcoholic beverages is prohibited in all SFASU buildings and facilities and on all property owned or controlled by SFASU.

Authorized Use of Alcoholic Beverages

- A. University-sponsored Events. With the written approval of the President or designee (signature on the "Application for Use of Alcoholic Beverages on Campus" form), alcoholic beverages may be sold or served for consumption at University-sponsored events.
- B. Premises Licensed for Alcoholic Beverages. SFASU, through its authorized contractor, maintains and operates the SFASU Food Service. The SFASU Food Service provider has a permit from the Texas Alcoholic Beverage Commission to serve alcoholic beverages for consumption at designated campus locations. The SFASU Food Service may also apply for a temporary permit to serve and sell alcoholic beverages in compliance with state law and regulations for consumption at events in SFASU facilities or on SFASU property not covered by their permit when alcoholic beverages are permitted by this policy.
 1. Alcoholic beverages may not leave the site where they were purchased or dispensed except in bulk form to be dispensed at another approved location.
 2. Food and nonalcoholic beverages must be available and served at the same place as the alcoholic beverages, and featured as prominently as the alcoholic beverages.
- C. Special Use Facilities. SFASU premises that have been designated as Special Use Facilities in SFA HOP 05-413 Use of University Facilities may be used in accordance with the UT System Regents' Rules and Regulations and SFASU regulations.



- D. SFASU Residence Halls and Apartments. The possession or consumption of alcohol in rooms or apartments in which any of the assigned residents are under the legal drinking age is prohibited. The possession and consumption of alcoholic beverages in SFASU residence halls and apartments will be permitted only in the assigned residence hall room or apartment of a resident who is twenty-one (21) years of age or older under the following conditions:
1. You may only possess alcohol that is less than or equal to 14% alcohol by volume and from containers no greater than 40 ounces in size.
 2. All alcohol must be stored and consumed within your private bedroom or in the bedroom of another resident who is 21 years old, unless all occupants assigned to the same unit are 21 years of age then alcohol may be stored or consumed in the common living area. It is the responsibility of the resident who is 21 years old to ensure underage guests, other residents, or underage roommates do not have access to any alcohol they possess.
 3. Consumption or possession of alcoholic beverages in open containers is prohibited in the corridors and common areas, such as lounges or lobbies, of university residential facilities.
- E. Tailgating. For tailgating activities related to an SFASU athletic event, the possession and consumption of alcoholic beverages will be permitted only in the designated tailgating area by individuals who are twenty-one (21) years of age or older.

State Laws and Regulations

State laws and the regulations of the Texas Alcoholic Beverage Commission regarding the sale, purchase, service, possession, and consumption of alcoholic beverages must be observed and enforced at all times in all SFASU buildings and facilities and on all property owned or controlled by SFASU.

Source of Funds for Purchase of Alcoholic Beverages

- A. With written approval from the President or President's designee, only the following sources of funds may be used to purchase alcoholic beverages:
1. Gift funds, designated funds, or auxiliary funds (with the exception of student service fees and funds under the control of intercollegiate athletics) may be used to purchase alcohol as permitted by state law.
 2. Funds collected as registration fees from participants in a conference or similar event may be used to purchase alcoholic beverages to be served as part of the event as allowed by law and SFASU policy.
- B. No funds generated by contracts or grants may be used to purchase alcoholic beverages.

Procedures

Persons or groups seeking permission to have alcoholic beverages sold and/or served at a University-sponsored event or in a Special Use Facility must submit an application (Application for Use of Alcoholic Beverages on Campus) with the Baker Pattillo Student Center Reservations Office.

- A. The application must be submitted no later than twenty-one (21) days in advance of the event when the sponsor seeks to use their own existing coverage with the university and



The University of Texas System named as additionally insured; or

- B. The application must be submitted no later than fourteen (14) days in advance of the event when the university arranges for insurance coverage.
- C. Insurance Terms
 - 1. Host Liquor Liability: Required when a department "hosts" an event, purchases alcohol and has a licensed TABC server serve the alcohol to guests free of charge. This coverage is available through the University's TULIP program and provides general liability insurance limits of \$1M per occurrence and \$2M in aggregate.
 - 2. Liquor Liability: Required when a department pays a catering service for the alcohol and that catering service uses a licensed TABC server. General liability limits of \$1M per occurrence and \$2M in aggregate are required.
 - 3. The Certificate of Insurance must list the following entities as additional insureds:
 - a. The Board of Regents of The University of Texas System;
 - b. The University of Texas System; and
 - c. Stephen F. Austin State University.
- D. Food must be available at all functions where alcoholic beverages are served.
- E. For approved requests, the SFASU Police Department requires at least five (5) business days before the event to make a determination whether security personnel will be required for the event.
- F. Alcohol shall not be served at any University event prior to 4:30 p.m. (Central Time) on business days. Exceptions require approval from the Office of the President.
- G. The President, or designee, may require any other consideration deemed relevant before approving the application.

Related Statutes or Regulations, Rules, Policies, or Standards

Tex. Educ. Code § 51.202

Regents' Rule 80101 Category of Facilities and Authorized Users

Regents' Rule 80102 Alcoholic Beverages

Regents' Rule 80104 Use of Facilities

Regents' Rule 80105 Joint Sponsorship of the Use of Property of Buildings

Regents' Rule 80106 Special Use Facilities

SFA HOP 05-413 Use of University Facilities

Responsible Executive

Vice President of Student Affairs

Forms



**STEPHEN F. AUSTIN
STATE UNIVERSITY**

Handbook of
Operating Procedures

Policy Number: 05-521
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Application for Use of Alcoholic Beverages on Campus

Revision History

September 1, 2023 (original)