



STEPHEN F. AUSTIN STATE UNIVERSITY

Human Resources

P.O. Box 13039, SFA Station · Nacogdoches, Texas 75962-3039

Phone (936) 468-2304 · Fax (936) 468-1104

PUBLIC ACCESS ELECTION FORM RELEASE OF PERSONAL INFORMATION

(This form supersedes all previous elections)

According to TX Gov't. Code, Section 552.024, the *Texas Public Information Act* allows the general public to request and access personal information about public officials and employees, excepting police officers.

Employees do have the right to elect to keep certain personal information confidential.

Unless an election is made to NOT release my information, my home address, home telephone number, social security number, emergency contact information, and whether I have family members, are subject to be released to the general public upon inquiry. I hereby elect to:

_____ **YES, allow public access**

_____ **NO, DO NOT allow public access**

An election to NOT allow public access to personal information does not prohibit releasing information to the employee or the employee's authorized representative or for the legitimate use by employees of Stephen F. Austin State University.

Employee's Signature

Date

Printed Name

Campus ID

Please print and return this form to the HR office once you have made your designation.