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| Candidate Name: |  |
| Position & Dept: |  |

| # | Interview Question | | Response/Notes | Maximum Score Possible | Score |
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| Additional Notes: | |  | | | |

Do you understand that this is a security sensitive position and criminal histories will be checked on the selected candidate?

Are you related to any current SFA employees?

When would you be able to start?

Share with final candidates the following:

* Mandatory participation in a retirement program
* Eligibility for medical insurance is the first day of the month
* Pay schedule is monthly first day of each month OR semi-monthly paid 1st and 15th of each month (this is based on the position #)
* SFA is a smoke free, vape free campus
* Position type is non-exempt hourly or exempt salaried (this is based on the position #)

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| Committee Member Name: |  | | |
| Total Interview Score: |  | Date: |  |