

INDS, CMGT Meeting Notes

Meeting Date: Jan. 20, 2023

1. Upcoming Events

- Jan. 25 - 12 noon. Tues. – Internship meeting for ID & CMGT students, room 108
- Jan. 25 - 3:30 p.m. - NeoCon Interest Meeting
- Jan 27 - CMGT External Advisory Board Meets 10-3 p.m.
- Jan 30 - Junior/Senior Houston showroom tour (INDS 4318 & INDS 4124 students but room for 10 more)
- Jan 31 - Internship meeting for ID & CMGT students 3:30 p.m.
- Feb. 9th & 10th - opportunity for service Hours with Chairished Blessings at Nac Expo Center (Thursday 10-3 p.m.), Friday 4 p.m. – 9:30 p.m. – sign up on Swearingen’s door
- Feb 14-16 - SAS and Chay at ACCE conference – 17th & 18th Al Hauck from Cal Polly will be on campus
- Feb. 24 - Junior? Dallas Showroom and Design Center tour (Kitchen Source) Kitchen Source, WTC
- Feb. 25 - Showcase Saturday
- Feb. 28 - Career Fair- Construction Management and Interior Design Career Fair - Twilight Ballroom (1-4 p.m.)
- March 22 11:30-1:00 - CEU on Acoustics room 108 They are providing lunch for students and professionals to get HWS credit.
- April 10th – 21st - Centennial Design Exhibition: set up/take down
- April 20 - Centennial Design Exhibition and Research Conference
- Sept. 21, 2023 - ID CMGT Career Fair
- Sept. 22 - CMGT and ID joint Advisory Board (Friday 10-2)
- Homecoming Event
- Field Trips
 - Bayou Bend- Jennifer and Nathaniel to drive students- date T.B.D.
 - AIA Portfolio Show- Jennifer confirmed it will be in the Spring- Date T.B.D.
 - NKBA
 - Students to combine trip with Juniors/Seniors
 - CMGT intro class- MYCON, construction site visit in Dallas- April date T.B.D.
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2. NeoCon 2023

- Chicago June 8-15
- NeoCon June 12-14
- The Mart-222 Merchandise Mart Plaza, Suite 470, Chicago, IL 60654 USA
- Begin planning hotels, reservations, flights
- Flying into O'hare. Would like to stay downtown and get bus/"L" train ticket.
- Students to plan their own flights
- 4326 Summer I + Grad students 5326 Summer I
- Visit Frank Lloyd Wright studio and walking tour
- Use Excellence Account to pay ahead for hotel- Jenn to ask Chay how much is in there.
- Excellence account funded by alumni
- Phone jacks can blast asking for money
- Budget completed
- Interest Meeting Jan. 25, 3:30 p.m.

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3. S23 Student Competitions

- Tiny Home Competition
 - 2 Design student helpers: Carley Scott & Kristin Sprott
 - Develop program:
 - max. size 8x12, 8x16, 12x12, 12x16
 - kitchenette – sink mic un ref
 - bathroom – toilet, shower sink
 - bedroom loft or not
 - porch added to square footage
 - door 3' x 6'-8, barn, pocket
 - window 3x5
 - elevations interior with notes and dimensions
 - elevations exterior
 - dimensioned floor plan
 - Due end of March 31st
 - Come up with standards for submission
 - Submit electronically
 - **JL to work with Kristin and Carley**
- SW Stir Competition- last held in 2020-SAS to confirm
- IDEC- Creative Design project for Jan. 2023
- NKBA- Residential 2023 Class- Spring 2023
- ASID – May-June 2023
- Centennial Design Exhibition and Research Conference
- April 10-21 Setup, April 20th Awards Show
 - Outside voters- external board
 - Best in show - \$50
 - Awards for F, S, J and S level- \$25 gift cards
 - Need sponsors or external board fees
 - Coordinate invites, article, e-blast with marketing-JL and Gina
 - Schedule photographer-JL and Gina
 - Appetizers and drinks – Awards Show – Gina and Chay

4. F23 Student Competitions

- Steelcase- Steelcase NEXT Student Design Competition- Registration in September.
- Kravat Competition- one day in-person design competition- Registration in September.

5. Supplies Updates

- Differential for classes and prospective trips turned in 12.14.22.- Approved

6. Syllabus Adds

- Professionalism grade (this includes class participation, coming to class on time, respectful manner towards professor and fellow students, appropriate presentation dress, etc.)
- Service hours grade (6 hours per semester to count towards all INDS and CMGT classes)

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- CEU's/Nac Together Charrette (3 CEU's/charrettes will be mandatory and graded for the following classes this spring: Commercial 3121, Residential 2113, Capstone 4114, Sustainability 4310, and Professional Practice 4318).
- Please provide an opportunity for extra credit for non-graduating students if they attend convocation (INDS awards and scholarships event).

7. INDS Advisory Board

- Crafting an email – SAS to help JL craft an email to begin building back the board.
- SAS to reach out to former members

8. CMGT Job Listing-

- SAS to check on status of listing Program Coordinator position-pending approval from Allan Hauck.
- Need second additional position

9. INDS Job Listing-

- Job listing has been posted as of 12.12.22
- SAS to contact April Williams

10. Facilities

- Library
 - New library millwork peninsula completed
 - Library – Painting complete minus touchups
 - **Schedule floor cleaning for after construction- Scheduled**
 - New ceilings and lighting installed.
 - Pegboards- installed
 - **Tack sourced from Koroseal. To arrive 1.23.23.**
- Maker's space
 - Carpet - completed
 - **Computers ordered – Jan. 20?**
 - **Skim coat and paint N&S walls week of Jan. 20th.**
 - Laser cutter is housed in Library maker's space currently
 - Makerbot? Relocate one from Library maker's space?
- Equipment update
 - Faculty to receive new computers- 5 ordered (JL, NW, New hire)
 - CMGT CARRI grant computers (17) are in and ready for use – piloted in Adv. Revit course in fall 2022
 - SAS to touch base with Rob McQueen on lighting lab lighting.
 - SAS has lighting cabinet drawings to forward to millworker for quote. Alan and Aaron are local; lamps from Elliott; wiring white elec.

11. Articulation goals for 2022-2023

- Jan. set up a meeting with El. Centro for INDS articulation.
 - March date T.B.D.
 - Invite Lisa Stone

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- Need list of courses in program and how they transfer
- SFA approval from chair, dean, provost
- SAS to check system affiliations with Marc Guidry
- Tarrant Community College wants an articulation with CMGT- new program coordinator to pursue
- Houston Community College wants an articulation with CMGT-- new program coordinator to pursue.

12. CIDA

- CIDA site visit – F24
- Teams Folder set up
- **Meet to look at classes and SLO's – Date T.B.D.**
 - determine primary and two secondary project/classes.
- Met with Joe and Christina with PCOEAA Nov. 8
 - Reach back out after projects have been listed and dropped into Teams.
 - Updated spreadsheet
 - PCOEAA to help with report and project links

13. IDEC Conference

- Regional – UNT fall 2023

14. Grants and Tiny Homes

- Grant approved for INDS and CMGT involvement.
- SAS to adjust budget – awarded \$55,694
- Coordinate work studies for spring and summer from both CMGT and INDS- SAS

15. Summer Camp

- Meet in June to plan for summer camp 2024.

16. INDS Meeting Frequency

- Bi-monthly meetings- schedule 2-hour block of time- Let's outline dates-JL to send calendar invites. First and third week of month, Thursdays from 3-5.
- Propose meeting at the end of each semester to transfer projects to CIDA folders
 - Tuesday-Wednesday 01.03/01.04
 - Monday, May 8
- Proposed two-day meeting at end of summer to work through curriculum and differential needs for the next semester/year- 1 week at end of June.

17. Summer 2023 Offerings -

- CMGT 4120 Internship (SAS)
- INDS 4120 Internship (SAS)
- INDS 2105/2205 Intro to Revit (NW)
- INDS3121/3221 Commercial Interiors (JL)
- 1149/1249 Space Planning – tentative (SAS)
- HMS 4326 Summer I (JL)

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- HMS Grad students 5326 Summer I (SAS)
- HMS 5xxx Sustainability (JL)

18. 2023-2024 projected student numbers

- INDS – 81
- CMGT – 66
 - Classes to be offered every semester: Technical Drawing, AutoCAD, Revit I, Adv. Revit

19. New meeting agenda items.

- HCC equipment contract - \$1,000/year to cover student costs for use of equipment and labs. SFA classes include Commercial, Building Systems, Revit I, Revit II, Capstone I, Capstone II, Lighting
- Business Plan – new building
 - Possible Capstone Projects for 2023-2024