

INDS, CMGT Meeting Notes

Meeting Date: Feb. 20, 2023

1. Upcoming Events

- Feb. 25 - Showcase SFA
- Feb. 27 ABC signing 6 p.m., Room 108
- Feb. 28 - Career Fair- Construction Management and Interior Design Career Fair - Twilight Ballroom (1-4 p.m.)
- March 22 11:30-1:00 - CEU on Acoustics room 108 They are providing lunch for students and professionals to get HWS credit – SAS to get headcount for lunches
- April 20 - Centennial Design Exhibition and Research Conference
- Sept. 21, 2023 - ID CMGT Career Fair
- Sept. 22 - CMGT and ID joint Advisory Board (Friday 10-2)
- Homecoming Event
- Field Trips
 - Bayou Bend- Jennifer and Nathaniel to drive students- date T.B.D.
 - AIA Portfolio Show- Jennifer confirmed it will be in the Spring- Date T.B.D.
 - Junior Dallas Showroom and Design Center tour (Kitchen Source) Kitchen Source, WTC - date March 16, 21, or 23.

2. NeoCon 2023

- Schedule next interest meeting Feb 27, 12:00 p.m.
- When money is due April 3rd
- Use Excellence Account to pay ahead for hotel

3. S23 Student Competitions

- Tiny Home Competition – SAS to meet with Carley & Kristin, 20.21
 - 2 Design student helpers: Carley Scott & Kristin Sprott
 - Develop program:
 - max. size 8x12, 8x16, 12x12, 12x16
 - kitchenette – sink mic un ref
 - bathroom – toilet, shower sink
 - bedroom loft or not
 - porch added to square footage
 - door 3' x 6'-8, barn, pocket
 - window 3x5
 - elevations interior with notes and dimensions
 - elevations exterior
 - dimensioned floor plan
 - Due end of March 31st
 - Come up with standards for submission
 - Submit electronically
- NKBA- website under production
- ASID – May-June 2023
- Centennial Design Exhibition and Research Conference
 - April 10-21 Setup, April 20th 3-5 p.m. Awards Show

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- Outside voters- external board- JL needs help securing individuals to vote
 - Awards for F, S, J and S level
 - SAS to contact Jamie, Laura Culpepper, Amy Stills, Josephine, Jessica DeWitt to judge on Tuesday the 18th.
- Coordinate invites, article, e-blast with marketing-JL and Gina
- Schedule photographer-JL
- ASID sponsored- setup, hosting, programs, take down
- Appetizers and drinks – Awards Show – Gina and Chay

4. INDS Advisory Board

- Crafting an email – SAS to help JL craft an email to begin building back the board.
- SAS to reach out to former members

5. CMGT Job Listing-

- SAS to check on status of listing Program Coordinator position-pending approval from Allan Hauck.
- Need second additional position

6. INDS Job Listing-

- Matrix due to JL Friday E.O.D.
- Begin scheduling interviews next week

7. Facilities

- Library
 - Schedule floor cleaning for after construction- Scheduled
- Maker's space
 - Computers ordered – Jan. 20?
 - Laser cutter is housed in Library maker's space currently
 - Makerbot? Relocate one from Library maker's space?
 - Internet needs connected.
- Equipment update
 - Faculty to receive new computers- 5 ordered (JL, NW, New hire)
 - Monitors are in!
 - CMGT CARRI grant computers (17) are in and ready for use – piloted in Adv. Revit course in fall 2022
 - SAS to touch base with Rob McQueen on lighting lab lighting.
- SAS has lighting cabinet drawings to forward to millworker for quote. Alan and Aaron are local; lamps from Elliott; wiring white elec. Phone jacks can blast asking for money

8. Articulation goals for 2022-2023

- Jan. set up a meeting with El. Centro for INDS articulation.
 - HOLD until after CIDA visit Spring 2024
 - Invite Lisa Stone
 - Need list of courses in program and how they transfer

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- SFA approval from chair, dean, provost
- SAS to check system affiliations with Marc Guidry
- Tarrant Community College wants an articulation with CMGT- new program coordinator to pursue
- Houston Community College wants an articulation with CMGT-- new program coordinator to pursue.

9. CIDA

- CIDA site visit – F or S24 (can we request fall?)
- Upcoming workshops to be attended by JL, NW, JS and CS
- Internal CIDA meeting Friday March 3, 11-3.
 - determine primary and two secondary project/classes.
- Work with Joe and Christina with PCOEAA
 - Reach back out after projects have been listed and dropped into Teams.
 - Updated spreadsheet
 - PCOEAA to help with report and project links

10. INDS Meeting

- Propose meeting at the end of each semester to transfer projects to CIDA folders
 - Monday, May 8
- Proposed two-day meeting at end of summer to work through curriculum and differential needs for the next semester/year- 1 week at end of June.

11. Summer 2023 Offerings -

- CMGT 4120 Internship (SAS)
- INDS 4120 Internship (SAS)
- INDS 2105/2205 Intro to Revit (NW)
- INDS3121/3221 Commercial Interiors (JL)
- 1149/1249 Space Planning – tentative
- HMS 4326 Summer I (JL)
- HMS Grad students 5326 Summer I (SAS)
- HMS 5xxx Sustainability (JL)

12. 2023-2024 projected student numbers

- INDS – 122 Accepted – JL Check with Karen Hall for program specific enrolled percentage rates
- CMGT – 99 Accepted
 - Classes to be offered every semester: Technical Drawing, AutoCAD, Revit I, Adv. Revit

13. New meeting agenda items.

- HCC equipment contract - \$1,000/year to cover student costs for use of equipment and labs. SFA classes include Commercial, Building Systems, Revit I, Revit II, Capstone I, Capstone II, Lighting
- Business Plan – new building
 - Possible Capstone Projects for 2023-2024