

INDS, CMGT Meeting Notes

Meeting Date: August 8, 2023

INDS Department and CIDA Meeting

October 5, 2023

New additions in purple.

1. Weekly Meetings

- INDS & CIDA (Fridays 10-12 p.m.)

2. Upcoming Events/Dates

- Home Coming Parade – Contact Lindsey Folsom
- Homecoming Alumni Mixer – 10.20.23, 6-9 p.m.
 - Ready Building
 - 103 – JL
 - Library – JL, AK, HW
 - 105 – AK, HW
 - 107 – SAS
 - 109 – NW
 - 108- SAS
 - Contact cleaning crew – JL
 - Need Welcome Signage - JL
 - PhotoBooth – JL
 - Contact Alumni Office – SAS
 - Need 2 student helpers
 - Speakers/Music - NW
 - Send out invite to all students – JL & D2L
 - Food
 - Chik fil a – Excellence Fund
 - Chips Guac – MW
 - Chips Queso, bowls, drink containers – SAS
 - Cookies – HW, AK
 - Tea, Lemonade, Cups – JL
- Photoshop Workshops 10.9, 10.11, 10.16
- Make A Difference – 10.27
 - Make D2L Flier – JL
 - Create Rules – JL
 - Bus Tours of Nac Village – SAS
 - Joe to help with technology in EDAN 121
 - Create Judging Matrix – JL
 - Contact Judged
 - Laura and Constance – SAS
 - Chay and Provost - JL

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3. Fall 2023 Field Trips

- Scott & Reid Tyler – 10.13.23 – SAS
 - Intro to CMGT
- Dallas Design Center 10.27 or 11.10.23 – NW
 - INDS Building Construction Systems
 - INDS Seniors

4. INDS Advisory Board

- Kickoff meeting occurred
- Board officers elected
- Committees being formed
- Actively recruiting

5. CMGT Job Listing

- Program Coordinator position has been approved.
- Second position has been approved.

6. INDS Job Listing

- Tenure track
- Clinical Track
- Hybrid position - Joe
- Committee Members: JL, SAS, NW, SM

7. Facilities

- Lighting Lab
 - Ceiling tile and lighting complete (minus few touchups)
 - VR headset licensing – NW & SAS
 - Contact Joe for computer – JL
 - Set up VR with new computer – NW 10.10, 1:00 p.m.
 - INDS \$3,500 towards lighting cabinet, CMGT to cover rest

8. CIDA

- CIDA site visit –S24
- JL and SAS – Release time S24
- CIDA schedule – Gant chart created in Teams
- Work Study began 10.5.23
 - Binder templates
 - Binder tabs
 - Binder Assembly
 - Floor Plan for EDAN 121
- Work with Joe and Christina with PCOEAA
 - Reach back out after projects have been listed and dropped into Teams.
 - Updated spreadsheet

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- PCOEAA to help with report and project links