

INDS, CMGT Meeting Notes

Meeting Date: Oct. 21, 2022

Meeting Notes: 10.31.22

1. Spring Adjuncts – INDS Susan Morris, Joe Strahl, Morgan

- Jennifer and Joe met 10.27 to review Digital Presentation Methods class and syllabus
- Field Trips
 - Bayou Bend- Jennifer and Nathaniel to drive students
 - AIA Portfolio Show- Jennifer to confirm with OC that it will be in the Spring.
 - NKBA
 - Nov. 18 – Houston
 - Jan 27 – San Antonio
 - March 17 – Austin
 - April 21, Dallas
 - ASID
 - Seniors – Steelcase Dallas
 - Juniors--Market Center/Design Center
 - CMGT intro class- MYCON, construction site visit in Dallas

2. Student Competitions

- SW Stir Competition
- IDEC- video?
- NKBA- Residential 2023 Class
- ASID – May-June
- Steelcase
- Kravat Competition
- Nac Together master planning charette monthly – good opportunity for students to attend
- INDS project show in gallery
 - Held in early spring – April
 - Outside voters
 - Best in show
 - Awards for F, S, J and S level- \$100 gift cards

3. Supplies Updates

- Plotter ink is in
- Plotter paper is in
- Laser printer materials are in
- Waiting on creative design class supplies
- Waiting on magenta and yellow ink for 11x17 printer and black and white brother printer.\

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- JL to order first aid kits for classrooms

4. Student Organizations

- Updates on Homecoming Parade
 - Parade was a success
 - Bring more candy next year to hand out.
 - Encourage more HMS student orgs to attend
- Raffle
 - Boards are complete
 - Raffle to extend to Nov. 12 to include one add. Football and two basketball games.
 - Jennifer and SAS to review pricing of materials to determine how much each board cost to make.
 - CMGT external board thinks we should open them on the market place and sell for \$250/piece.
- Halloween candy
 - Jacktacular Halloween Event and Student social on Oct. 31
 - Cookie decorating
 - Small pumpkin decorating
 - Tabling at event-table winner to receive additional \$100 SORF money.

5. INDS Advisory Board

- Crafting an email – SAS to help JL craft an email to begin building back the board.

6. Career Services

- November 9, 8 a.m. Resume, Cover Letter Writing, HMS N 201-202

7. CMGT accreditation Update

- Dean and provost looking to contract a consultant to help with program and accreditations- will not be starting until beginning of next year.
- Consultant advised an ACCE accreditation.
- 10 hours/week in our building

8. CMGT Job Listing- Program Coordinator position posted. Need second additional position.

- PC position libe on 18th.

9. INDS Job Listing- changing to clinical in lieu of tenure

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- As of meeting, this position has not been posted, but Chay has spoken to the Dean.

10. Facilities

- Maker's space
 - Lights in atrium began demo on 10.27.22
 - Electrical Connectrac was bid- may opt to re-layout room. JL drew up new plan for approval.
 - Ceiling costs came in. Chay to approve and send on.
 - Millwork to follow according to millworker's schedule.
- Equipment update
 - Faculty to receive new computers
 - CMGT CARRI grant computers (17) are in and ready for use.
 - Maker's space to receive an additional 5 laptops with all out programs (HEF funds). Quote out for approval – 10.31.22
 - SAS to touch base with Rob McQueen on lighting lab lighting.

11. Articulation goals for 2022-2023

- Jan. set up a meeting with El. Centro for INDS articulation.
- Tarrant Community College wants an articulation with CMGT
- Houston Community College wants an articulation with CMGT.

12. NeoCon 2023

- June 12-14, Chicago, 2023
- The Mart-222 Merchandise Mart Plaza, Suite 470, Chicago, IL 60654 USA
- Begin planning hotels, reservations, flights, airport shuttle
- Flying into Midway or O'hare? Would like to stay downtown and get bus/"L" train ticket.
- Students to plan their own flights
- 4326 Summer I
- Go two days early to visit Frank Lloyd Wright walking tour and unity temple.
- Use Excellence Account to pay ahead for hotel- Jenn to ask Chay how much is in there.
- Excellence account funded by alumni
- Phone jacks can blast asking for money
- Come up with budget for whole trip
- Wish to visit KI
- Attend Student Day

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13. Communication when students don't pass with a "C". Letting each other and Crystal know.

14. CIDA

- Teams Organization
- Project Input
- CIDA workdays at the end of each semester
- Meeting Joe and Christina with PCOEAA Nov. 8 to see how they can help with the process.

15. IDEC Conference

- Registered as of Oct. 27th
- Travel is in as of Oct. 27th
- Presentations need worked on.

16. Grants and Tiny Homes

- Grant outline for INDS and CMGT involvement
- Coordinate INDS classes for planning, framing plans, models, furniture, finish out.

17. Summer Camp

- Meet in June to plan for summer camp 2024

18. INDS Meeting Frequency

- Too much to cover in one meeting a month
- Propose meeting bi-monthly for general meetings- schedule 2-hour block of time
- Propose meeting at the end of each semester to transfer projects to CIDA folders
 - Monday, December 12
 - Monday, May 8
- Proposed two-day meeting at end of summer to work through curriculum and differential needs for the semester/year- 1 week at end of June

19. Summer 2023 Offerings

- CMGT 4120 Internship
- INDS 4120 Internship
- INDS 2105/2205 Intro to Revit
- INDS 3125/3225 Adv. Revit
- INDS 1325 AutoCAD

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- INDS3116/3216 Interior Lighting
- INDS3121/3221 Commercial Interiors