

INDS, CMGT Meeting Notes

Meeting Date: August 8, 2023

INDS Department and CIDA Meeting

November 9, 2023

New additions in purple.

1. Weekly Meetings

- INDS & CIDA (Fridays 10-12 p.m.)

2. Upcoming Events/Dates

* Acoustics Presentation – Davis – Date T.B.D. Nov. 13 or 15, HMSS 105 – SAS

* Internship Meetings Nov. 15th and Dec. 6th

* 4:00 p.m. INDS

* 5:00 p.m. CMGT

- IDEC National March 6th -8th New York.
 - Waiting on abstract review

3. Fall 2023 Field Trips

- Dallas Design Center Jan./Feb. – SAS
 - INDS Professional Practice
 - INDS Seniors
- Arkansas Trip
 - November 28-29th
 - Capstone Class

* Local Trip- Artist

* Creative Design Students

* Two Sprinters

4. INDS Advisory Board

- Board officers elected- JL looking for new secretary
- Committees being formed
- Actively recruiting

5. CMGT Job Listing

- Program Coordinator position has been approved.
- Second position has been approved.
- SAS to update on status of job listing- written and sitting with dean
- Ahmed – given ultimatum- visa not worked out-will have answer Dec. 1
- Working to get a position for management of materials, equipment, etc.

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6. INDS Job Listing

- Tenure track
- Clinical Track
- Hybrid position - Joe
- Committee Members: JL, SAS, NW, SM

7. Facilities

- Lighting Lab
 - Ceiling tile and lighting complete (minus few touchups)
 - VR headset licensing – NW working on licensing
 - Joe to supply a computer or use CMGT laptops
 - JL to send differential for headset licensing
 - INDS \$3,500 towards lighting cabinet, CMGT to cover rest

8. CIDA

- CIDA site visit –S24
- JL and SAS – Release time S24
- CIDA schedule – Gant chart created in Teams
- Work Study began 10.5.23
 - Binder templates- Complete
 - Binder tabs- Complete
 - Binder Assembly- Complete
 - Floor Plan for EDAN 121
- Work with Joe and Christina with PCOEAA - SPRING
 - Reach back out after projects have been listed and dropped into Teams.
 - Updated spreadsheet
 - PCOEAA to help with report and project links