

Academic or Clinical Counseling with or without Clinical Demerit Policy 1.3

Original Implementation: September 1999

Last Revision: December 2023

A standardized counseling form will be used to record communications between faculty and students regarding professional expectations and student performance.

ACADEMIC COUNSELING FOR STUDENTS OF ALL PROGRAMS

Academic Counseling Forms will be used to document discussions about didactic content, exam performance, or other non-clinical course topics.

The original should be placed in the student's file and a copy given to the student.

BSN and RN-BSN CLINICAL COUNSELING CONFERENCE

Clinical Counseling Forms will be used to document discussions about clinical performance or expectations. Clinical hours are those hours spent with clients assessing, planning, implementing, and evaluating in the health-care setting and simulation lab, those in case studies, and all other assignments given clinical credit.

BSN and RN-BSN CLINICAL DEMERIT

Failure to meet any clinical expectation listed below may result in a clinical demerit.

- Follow all DeWitt School of Nursing policies.
- Provide care for clients in accordance with the DeWitt School of Nursing BSN Student Handbook, Texas Standards of Nursing Practice Act, the ANA Code of Ethics, and Student Handbook for Undergraduate Programs.
- Ensure safe nursing practice.
- Arrive on time for clinical experiences.
- Accurately report and/or document nursing interventions, patients' symptoms, responses, and progress in an effort to maintain patient safety and welfare.
- Ensure accurate entries in records pertaining to the giving of medications, treatments, or nursing care.
- Follow the policy and procedure for wastage of medications at the facility in which you are receiving clinical instruction.
- Ensure that no medications or supplies are misappropriated during clinical experiences.
- Administer nursing care, medications, and treatments in a timely and safe manner.
- Perform nursing techniques or procedures only within expected competencies and scope of practice.
- Ensure that all nursing interventions and procedures are performed under the supervision of clinical faculty and/or licensed preceptors.
- Notify the primary nurse and the instructor in the event of an emergency or change in patient condition.
- Maintain patient confidentiality.
- Ensure that you follow the School of Nursing dress code at all times, including having all necessary supplies for clinical.

- Report off to appropriate personnel before leaving the unit and/or clinical area at any time.
- Receive satisfactory remarks from clinical sites. In the event of precepted clinical, receive 75% satisfactory on observed criteria on preceptor evaluations.
- Abstain from tobacco and alcohol use of any kind during clinical and/or in uniform.
- Abstain from gum chewing, eating, or drinking in client areas.
- Keep cell phones in bag and on silent. Cell phones are not permitted in the patient care area or in uniform pockets unless otherwise approved by clinical faculty under extenuating circumstances.
- Actively pursue skills, opportunities, and experiences at clinical sites.
- Demonstrate professional behavior at all times.
- Demonstrate continual development of critical thinking and clinical judgment, in-depth application of nursing process, and clinical expertise.
- Arrange conferences with the instructor to discuss progression, processes, and clinical experiences as needed.
- Use instructor feedback to improve performance throughout the semester.

A student who receives three (3) clinical demerits in any clinical course will receive a grade of F for that course.

A student who accumulates five clinical demerits will be dismissed from the School of Nursing.

PROCEDURE

Academic or Clinical Counseling:

The faculty member may request a meeting for academic or clinical counseling with a student at any time. The faculty member will document the meeting using the Academic or Clinical Counseling Form 4.2.

Clinical Counseling with Clinical Demerit:

If the student will be receiving a clinical demerit, the faculty member will email the student to schedule a meeting. The meeting request will specify a place and a time for the meeting at least two business days after the date of the request. The email will inform the student that they are receiving a clinical demerit and why, including any necessary evidence. The refusal of a student to read email will not be a good cause for failure to attend the meeting. The faculty member will document the meeting using the Academic and Clinical Counseling Form. In the event the student does not attend the meeting, the clinical demerit will be signed by the faculty member and placed in the student's file.

Forms: Academic or Clinical Counseling Form