Clinical Absences Policy 3.3

Original Implementation: September 10, 1993
Last Revision: January 2024

All clinical hours must be completed. At the discretion of the clinical instructor, students may be excused from clinical for reasons such as health, family emergencies, or student participation in approved university-sponsored events. If so directed by the instructor, the student must bring a written excuse by the health care provider.

An unexcused absence will result in a clinical demerit for the BSN students and places the MSN and RN-BSN students at jeopardy to fail the course clinically.

All clinical absences must be made up. Course instructors reserve the right to give alternate clinical experiences to make up clinical hours. Failure to complete all clinical hours may result in clinical course failure.

PROCEDURE:

In the event of an imminent absence, the student will:

1. Notify the instructor prior to the missed clinical experience. In the event of an emergency preventing prior notification, the instructor should be notified within 24 hours of the missed clinical day.

2. Notify the clinical agency, if appropriate, at least one hour prior to scheduled clinical experience.