

Forgiveness of Grades for Consideration of Admission Policy 3.9

Original Implementation: January 15, 1993

Last Revision: December 2021

Pre-Licensure BSN

Students who are applying to the DeWitt School of Nursing for admission may appeal to have the grades from prerequisite courses forgiven from GPA calculation. If a petition for grade forgiveness is approved, the forgiven grade will not be calculated in the prerequisite GPA for admission to nursing school. This does not affect university transcripts.

PROCEDURE

The student who is requesting that grades be forgiven should submit a petition for grade forgiveness to the Admissions Committee that:

1. specifies which grades are to be forgiven;
2. details the reasons why these grades should be forgiven, including why grades are not representative of the student's current work, reasons that the poor grades were achieved, and/or what factors have changed to assure higher grades, and;
3. includes a copy of the transcript showing the initial grade and repeated course grade.

The Admissions Committee will make a recommendation to the Director of the DeWitt School of Nursing, who will make the final decision. The student should recognize that grade forgiveness allows consideration of the application, but does not guarantee admission to the program. The student is responsible for submitting proof of grade forgiveness with their Nursing CAS application.

RN- BSN

Students applying to the RN-BSN program for admission, who have grades older than seven (7) years, may have the grades from these courses automatically dropped from GPA calculation. The courses will be dropped from calculation only if the course was repeated with achievement of a passing grade. Students who have taken courses in the past seven (7) years may appeal to have the grades from those prerequisite courses forgiven from GPA calculation. If a petition for grade forgiveness is approved, the forgiven grade will not be calculated in the prerequisite GPA for admission to nursing school. This does not affect university transcripts.

PROCEDURE

The student who is requesting that grades within the past seven (7) years be forgiven should submit a petition for grade forgiveness to the Admissions Committee that:

1. specifies which grades are to be forgiven;

2. details the reasons why these grades should be forgiven, including why grades are not representative of the student's current work, reasons that the poor grades were achieved, and/or what factors have changed to assure higher grades, and;
3. includes a copy of the transcript showing the initial grade and repeated course grade.

The Admissions Committee will make a recommendation to the Director of the DeWitt School of Nursing, who will make the final decision. The student should recognize that grade forgiveness allows consideration of the application, but does not guarantee admission to the program.

MSN

Student applying to the MSN program who do not meet the required GPA due to historical academic performance, may request to have their application considered. The program coordinator will review transcripts individually and determine qualifications for probation status. Students may be admitted under a probationary status on a case-by-case basis with approval of the Graduate School.