



STEPHEN F. AUSTIN STATE UNIVERSITY

DEWITT SCHOOL OF NURSING

HANDBOOK OF STANDARD OPERATING PROCEDURES

SOP #: 1.8

Original Implementation:

September 6, 1993

Last Revised: August 25, 2025

Midterm Average Notification

A student will receive written notice when the student's grade average in the didactic portion of the course is less than passing at midterm. It will be the student's responsibility to take the necessary steps to improve the grade.

PROCEDURE

Issuance of jeopardy letters is intended only as a courtesy to students. All students are on notice and understand:

1. They are responsible for appraising themselves of their grade on each exam or assignment;
2. Each unsatisfactory grade calls for remedial action. The failure of a faculty member and/or director to issue a jeopardy letter or the failure of a student to receive a jeopardy letter does not in any way affect the validity of the grade assigned or the need for corrective action.

The student should contact the faculty member to discuss the course and further assistance for areas of need.