BSN Program Testing

Testing Environment

In an effort to provide a quiet, secure testing environment, the following directives apply to all students testing in the BSN program:

- Students will arrive to the testing location no more than 5 minutes prior to the scheduled exam.
- Students will be assigned randomized seating by faculty.
- Students will only be allowed a pen/pencil, earplugs, and headphones at their seat.
    - Students are encouraged to leave their belongings in their car.
    - Any personal items must be left at the front of the classroom.
    - All electronic devices must be turned off.
- Students will not wear head coverings (except for religious reasons), sunglasses, AI smart glasses, or smart watches.
- Students will be asked to remove outerwear (ie.. coats, jackets, hoodies, etc.)
- Students will be provided with faculty approved scratch paper/analysis forms.
    - These will be handed out by the proctoring faculty after all students have downloaded the exam.
    - Students will return any scratch paper/analysis forms to proctoring faculty at the completion of the exam.
- Students will not increase the font size of their computer screen. o Students who need a larger font size are encouraged to request accommodations from Disability Services.
- Students will not talk, gesture, or communicate with other students once the exam has been downloaded.
- Students will look directly at their computer screen.
- Students will not be allowed to leave the education building during testing.
- During the exam, faculty will only answer questions regarding technical issues with the computer/testing software. No content questions will be answered.

Exam Timing

Per NCSBN guidelines, students will be given 2 minutes per item. Students requiring more time will be advised to request accommodations from Disability Services.

Late Arrivals
Students arriving late will not be allowed to begin the exam if any student has left the testing room or the disability services testing center. Late arrival after a student has left the testing room, or the disability services testing center, will be considered an unexcused absence. Students that begin the exam late will complete the exam with only the remaining time available. No time extensions will be given.

Test Remediation
Students who score below 75% on an exam are encouraged to make a remediation appointment with the designated course faculty within two weeks of the grade posting. Instructors will not show exam items to students during remediation meetings in order to maintain test security