

# Asbestos Management

**Original Implementation:** July 12, 1988

**Last Revision:** February 2, 2021

## Purpose

This policy affirms that asbestos containing materials in Stephen F. Austin State University facilities are managed in accordance with current applicable regulations and provides guidance in protecting human health in the presence of asbestos within the university.

## General

The Environmental Health, Safety, and Risk Management Department (EHSRM) develops procedures for asbestos management, inspects and identifies the presence of asbestos in university buildings, ensures proper management and removal of asbestos materials, and provides training to affected personnel.

Stephen F. Austin State University is committed to complying with applicable federal and state regulations promulgated by the U.S. Environmental Protection Agency (EPA), U.S. Occupational Safety and Health Administration (OSHA), and the Texas Department of State Health Services (TDSHS) related to asbestos awareness, management, and removal. These regulations include:

- 40 CFR 763, Subpart E – EPA Asbestos Containing Materials in Schools
- 40 CFR 763, Subpart G – EPA Worker Protection Rule
- 40 CFR 61, Subpart M – National Emissions Standards for Hazardous Air Pollutants (NESHAP)
- 29 CFR 1910.1001 – OSHA General Industry Standard for Asbestos
- 25 TAC 295, Subchapter C – TDSHS Occupational Health, Texas Asbestos Health Protection

## Asbestos Program Manager Responsibilities

The SFA Asbestos Management Planner (AMP) is the EHSRM employee who is licensed by the State of Texas to inspect for asbestos and recommend response actions for identified asbestos containing materials in university facilities. The responsibilities of the APM include:

- Maintain a current license issued by the Texas Department of State Health Services as an asbestos inspector and management planner by satisfactorily completing the appropriate training and examination administered by the Texas Department of State Health Services. The APM will stay abreast of all pertinent regulations regarding asbestos.
- Establish university policies and procedures for the proper management and removal of asbestos materials in accordance with above referenced regulations.
- Establish an asbestos awareness training program to be completed by university employees who might reasonably be expected to come into contact with asbestos

material during the performance of their university employment.

- Survey university buildings for the presence of asbestos prior to any renovation or demolition activities by collecting samples for analysis by an accredited laboratory and reviewing building records.
- Recommend response actions to maintenance personnel, contractors, and consultants based on the identification of asbestos in university facilities.
- Schedule and manage asbestos abatement projects conducted by licensed abatement and consultant contractors.
- Maintain a current file, located and backed up on the university server, on all university buildings and facilities previously identified as containing any form of asbestos at 1% or above.
- Obtain asbestos free certificates from contractors and engineers when possible for all newly constructed facilities on campus.

### **University Deans, Chairs, Directors, and Supervisors Responsibilities**

- Ensure compliance with all current applicable regulations referenced above.
- Ensure that employees who are reasonably expected to work in areas containing asbestos receive asbestos awareness training upon initial work assignment and refresher training annually.
- Consult with EHSRM and the AMP prior to conducting any maintenance, renovation, or demolition work which will disturb building materials. These materials must be inspected for the presence of asbestos prior to initiating the work activities.
- Report to EHSRM or the AMP any deteriorating building materials that are suspect for containing asbestos.
- Stop work activities when any suspected asbestos containing materials are discovered which were not previously inspected by the AMP.
- Include asbestos abatement in university contracts for major building renovations and demolition.

### **University Employees Responsibilities**

- Comply with all current applicable regulations referenced above.
- Attend all required trainings upon initial job assignment and refresher training annually.
- Notify his/her supervisor and stop work any time a question arises relating to work which may involve contact with suspected asbestos materials, and when the work requirements are anticipated that include a wall, ceiling, floor, or partition is to be penetrated, scored, drilled, refinished, or otherwise altered or pipe insulation is to be removed, damaged, or altered or boilers, chillers, hot water tanks, heat exchangers, valves, and piping are to be repaired, changed, or altered in a way that may affect the insulation or paint removal is to be done to a surface that could possibly contain asbestos.

### **Contractors Responsibilities**

Contractors working on university property must comply with the same guidelines listed above. In addition, contractors must secure approval from the AMP prior to beginning work and must consult with the AMP when any question or potential problem arises. Contractors must also provide an asbestos-free certification when possible for all newly constructed facilities on campus.

**Cross Reference:** 40 C.F.R. 763 Subparts E, G; 40 C.F.R. 61 Subpart M; 29 C.F.R. § 1910.1001; 25 Tex. Admin. Code Ch. 295, Subchapter C; SFA Asbestos Management Manual

**Responsible for Implementation:** Vice President for Finance and Administration

**Contact for Revision:** Director of Environmental Health, Safety and Risk Management

**Forms:** None

**Board Committee Assignment:** Building and Grounds Committee

**Revision History:**     January 30, 2018  
                              January 27, 2015  
                              January 31, 2012  
                              January 27, 2009