



Meeting and Conducting Classes

Purpose

The purpose of this policy to outline course cancellation procedures.

Persons Affected

This policy applies to all faculty members.

Policy

Faculty members are required to be present for all scheduled classes. If a faculty member cannot meet an assigned class, it is the responsibility of the faculty member to notify the academic unit head prior to the scheduled class meeting, or as soon as possible after the start time of the class, so that a timely announcement can be made to students.

Related Statutes or Regulations, Rules, Policies, or Standards

General Catalog, Graduate Catalog, Faculty Handbook

Responsible Executive

Provost and Executive Vice President for Academic Affairs

Forms

None

Revision History

Sept. 1, 2023 (original)