

STEPHEN F. AUSTIN STATE UNIVERSITY

NACOGDOCHES, TEXAS

INVITATION TO BID

FAILURE TO SIGN WILL DISQUALIFY BID

**Bid No.: PRINTING SERVICES-22
ADDENDUM NO. 3**

Due Date: August 9, 2022 at 3:00 P.M.

Show bid opening and bid invitation number in lower left hand corner of sealed bid envelope and return sealed bids to:

Signature _____ City _____ Zip _____

Printed Name _____
VENDOR NAME AND ADDRESS _____

PHONE/FAX _____

**Stephen F. Austin State University
P. O. Box 13030, SFA Station
2102 Alumni Drive, Austin Bldg, Room 131
Nacogdoches, Texas 75962-3030
Phone (936) 468-2206
FAX (936) 468-4282
(See 2.3 reverse side)**

Name of Firm _____

Phone _____

Mailing Address _____

FAX _____

City _____ State _____ Zip _____

EMAIL _____

See Instruction 2.10 on Back for Vendor ID Number Is Vendor a State of Texas certified HUB? <input type="checkbox"/> Yes	Delivery in _____ Days Cash Disc. _____ % _____ Days
---	---

Check all that apply if Preference Claimed under Rule 34 TAC 20.38

- Supplies, materials or equipment: produced in TX/offered by TX bidders*
- Agricultural products grown in TX
- Agricultural products offered by TX bidders*
- USA produced supplies, materials or equipment
- Products produced at facilities located on formerly contaminated property

- Products of persons with mental or physical disabilities
- Products made of recycled, remanufactured, or environmentally sensitive materials
- Energy efficient products
- Rubberized asphalt paving material
- Recycled motor oil and lubricants
- Products and services from economically depressed or blighted areas

*By signing this bid, bidder certifies that if a Texas address is shown as the address of the bidder, bidder qualifies as a Texas resident Bidder as defined in Rule 34 TAC 20.38.

**IF QUOTING OTHER THAN THE REFERENCED ITEM(S) BELOW, BROCHURE AND/OR SPECIFICATIONS SHOULD BE ENCLOSED.
ALL BIDS WILL BE CONSIDERED F.O.B. DESTINATION UNLESS OTHERWISE NOTED.**

AWARD NOTICE: Stephen F. Austin State University (SFASU) reserves the right to make an award on the basis of low line item bid, low total of line items, or in any other combination that will serve the best interest of SFASU and to reject any and all bid items in the sole discretion of SFASU.

Item No.	Description	Qty. & Unit	Unit Price	Extension
	Quote price on quantity and unit of measure, extend and show total. If error in extension, unit price shall govern. Items for state use are exempt from state sales and federal excise tax. Do not include tax in your bid.			
	ADDENDUM NO. 3 NOTE: IMPORTANT CHANGE ALL ADDENDUM'S MUST BE ACKNOWLEDGED IN ORDER FOR THE RESPONSE TO RECEIVE CONSIDERATION. FAILURE TO ACKNOWLEDGE THE ADDENDUM WILL RESULT IN DISQUALIFICATION OF THE RESPONSE. Q: Is the watermark a true watermark where the logo is embedded in the paper? A: Yes, the watermark is embedded in the paper when it is made. It can be seen when holding the letterhead in the light. Q: Do you provide the logo information so we can set it up in our system to print what you are needing? A: The examples attached in Addendum 2 are the logos used by Stephen F. Austin.			

NAME/ADDRESS	HUB
Asian Contractor Association Website: www.acta-austin.com Email: asiancontractor@gmail.com Phone: 512-926-5400 Fax: 512-926-5410	
Southwest Minority Supplier Development Council Website: www.smsdc.org Email: smsdc@smsdc.org ; carol@smsdc.org ; gabrielle@smsdc.org Phone: 512-386-8766 Fax: 512-386-8988	
Dallas/Fort Worth Minority Supplier Development Council Website: http://affiliate.nmsdc.org/dfwmsdc Email: admin@dfwmsdc.com ; sourcing@dfwmsdc.com Phone: 214-630-0747 Fax: 214-637-2241	
Houston Minority Supplier Development Council Website: www.hmsdc.org Contact: Angela Freeman Email: Angela.freeman@hmsdc.org Phone: 713-271-7805 Fax: 713-271-9770	
Tri-County Black Chamber of Commerce Website: http://www.tcbcc.org Email: bids@tcbcc.org Phone: 832-875-3977 Fax: 713-839-7329	
Women's Business Council – Southwest Website: http://www.wbcsouthwest.org Contact: Anita Steele Email: jwilliams@wbcsouthwest.org Phone: 817-299-0566	
Women's Business Enterprise Alliance Website: http://www.wbea-texas.org Email: bids@wbea-texas.org Phone: 713-681-9232	
Golden Triangle Minority Business Council Website: www.gtmbc.com PH: 409-962-8530 FX: 409-722-5402 Hatcher.beverly@gtmbc.com	

<p>Hispanic Contractors Association de San Antonio Website: www.hcadesa.org PH: 210-444-1100 FX: 210-444-1101 admin@hcadesa.org</p>	
<p>US Pan Asian American Chamber of Commerce Website: www.uspaacc-sw.org PH: 682-367-1393 FX: 817-469-9485 gmcdermott@uspaacc-sw.org</p>	
<p>El Paso Hispanic Chamber of Commerce Website: www.ephcc.org PH: 915-566-4066 FX: 915-566-9714 jorozco@ephcc.org</p>	
<p>Regional Hispanic Contractors Association (RHCA) Website: www.tamacc.org PH: 972-786-0909 FX: 972-786-0910 Julio@regionalhca.org</p>	
<p>Texas Association of Mexican American Chambers of Commerce (TAMACC) Website: www.tamacc.org Contact: Pauline Anton Email: panton@tamacc.org Phone: 512-444-5727</p>	
START SELECTED VENDORS HERE	
<p>BEST PRESS, INC. Ashley and Katie Kalisher 4201 AIRBORN DR, ADDISON, TX 75001-5183 admin@bestpress.com 972-930-1000</p>	WO / F
<p>ALLIANCE GRAPHICS & PRINTING Michael Hojnacki 5225 Hearne Road Hearne, TX 77808 rkozaki@ctpsolutionmhojnacki@allianceegp.net 713-688-2688</p>	
<p>CAPITAL PRINTING Barkley Edwards 4001 Caven Road Austin, TX 78744 barkley@capitalprintingco.com 512-442-1415</p>	
<p>SHERRY MATTHEWS, INC. Wardaleen Belvin 200 S CONGRESS AVE, AUSTIN, TX 78704-1219 wbelvin@sherrymatthews.com 512-478-4397</p>	WO / F

Newman Printing Company, Inc. 1300 E 29 th Street Bryan, TX 77802 bbilberry@newmanprint.com 979-779-7700	DV / M
COMARK DIRECT Brigitte Wagnon 507 South Main Street Fort Worth, TX 76104 brigitte@comarkdirect.com 817-332-7679 Ext. 171	
COMPLETE PRINTING & PUBLISHING Jon Holder 1501 W Panola St. Carthage, TX 75633 Jon.h@completeprinting.com 903-693-9306	
PEL HUGHES PRINTING 3801 Tanlouse St New Orleans, LA 70119 johnny@pelhughes.com 504-486-8646	
PRINTMPRO, LTD 9011 TUSCANY WAY, SUITE 100 AUSTIN, TX 78754-4793 kdaboub@printmailpro.com 512-821-9000	HI / M
TEXAS BINDERY SERVICE PO BOX 727, BUDA, TX 78610-0727 keith@texasbindery.com 512-985-5054	
360 PRESS SOLUTIONS 2009 WINDY TER, CEDAR PARK, TX 78613-3507 jason@360pressolutions.com 512-381-2360	
GILL DIGITAL SERVICES, LLC 4100 SPRING VALLEY ROAD # 920, DALLAS, TX 75244 bgill@gilldigital.com 214-808-3950	WO / F
IDM PRODUCTS, LLC 10460 Markison Rd DALLAS, TX 75238-1650 sales@idmproducts.com 972-345-3952	BL / M

NIEMAN PRINTING, INC. 10615 NEWKIRK ST,#100 DALLAS, TX 75220-2355 renee@niemanprinting.com 972-506-7400	WO / F
SCOTT-MERRIMAN, INC. 2930 MERRELL RD, DALLAS, TX 75229-4904 scott-merriman@sbcglobal.net 972-484-7113	
NICHOLAS/EARTH PRINTING, LLC 7021 PORTWEST DR STE 100, HOUSTON, TX 77024-8084 gdeba@nicholasearth.com 713-880-0195	BL / M
FOUR SOLUTIONS Julian Mondragon 15155 RICHMOND AVE #1223, HOUSTON, TX 77082 julian@foursolutions.net 832-566-1666	
BAYSIDE PRINTING COMPANY INC Brandon Morgan 160 LOCKHAVEN DRIVE HOUSTON, TX 77073-3687 brandon@baysideprinting.com 281-209-9500	HI / F
SOUTH COAST PRINTING INCORPORATED PO BOX 38873, HOUSTON, TX 77238-8873 jackie@southcoastprinting.com 713-681-5250	WO / F
RICHMOND PRINTING, LLC Javeed Gire 5825 SCHUMACHER LN, HOUSTON, TX 77057-7108 Javeed.gire@richmondprinting.com 713-446-9693	AS / M
CME PRINTING, INC. 8181 COMMERCE PARK DR STE 708, HOUSTON, TX 77036-7424 kmalone@cmeprinting.com 713-271-7700	WO / F
DEVINE PROMOTIONS & PRINTING, LLC PO BOX 87355, HOUSTON, TX 77287-7355 GAYLYN@DEVINEPROMOTIONS.COM 281-962-5288	

ABSOLUTE COLOR MAILPLEX 11101 ELLA BLVD, HOUSTON, TX 77067-4234 christy@acmailplex.com 832-608-6400	AS / M
ABSOLUTE COLOR, LTD. 5810 WINDFERN RD, HOUSTON, TX 77041-6215 hugh@absolutecolor.net 713-996-0202	AS / M
TEXAS CORRECTIONAL INDUSTRIES PO BOX 4013, HUNTSVILLE, TX 77342-4013 tci@tdcj.texas.gov 936-437-6048	
GLOBAL PRINT GROUP PO BOX 8848, THE WOODLANDS, TX 77387-8848 globalprintgroup@sbcglobal.net 866-601-0598	WO / F
HUDSON GRAPHICS, INC P.O. BOX 7010 LONGVIEW, TX 75607-7010 tshaughnessy@hudsonprint.com 903.758.1773	
LUFKIN PRINTING 1030 N 1 st Lufkin, TX 75901 customerservice@lufkinprinting.com 936-634-3337	
Klines 628 North University Drive Nacogdoches, TX 75961 wrapitupdave@gmail.com 936-560-0700	
Derek Snyder derek@lumberjackprinting.com 936-371-0188	

SOLICITATION ROUTING

Instructions/Decisions for Purchasers
Instructions/Reminders for Assistant Buyer

EMAILED FILE NAME(S): RFP or ITB (pdf): ITB# PRINTING SERVICES-22-ADD #3
Solicitation List (Word): 102 Solicitation list

EMAIL VENDORS

(PURCHASER – choose the appropriate message and provide necessary information; delete other message options. Or delete this section)

To: Purchaser
Bcc: all vendor addresses

- Watch for emails that are not delivered – email may have been mistyped or may be wrong.
- If an email is incorrect, advise the Purchaser to obtain the correct one so they can update the Solicitation List file.
- When re-sending, be sure to Bcc – do not include multiple vendor emails in the To field.
- You can create a new email, or find “Sent” email and forward, but delete the look of forward so that the email starts with the description and do not include multiple vendor emails in the To field; use the Bcc.

Attach Document

SUBJECT LINE: INVITATION TO BID # PRINTING SERVICES-22 - ADDENDUM #3

Addendum #3 to Invitation To Bid # PRINTING SERVICES-22 is attached.

EMAIL PURCH-VENDORS-L (purchasing vendor mail list)

(PURCHASER – choose the appropriate message and provide necessary information; delete other message options. Or delete this section)

To: purch-vendors-l@sfasu.edu
Only these 3 people can send to this list: jbarnes@sfasu.edu OR dshelton@sfasu.edu OR johnsondk6@sfasu.edu
CC: purchaser

Attach Document

SUBJECT LINE: INVITATION TO BID # PRINTING SERVICES-22 - ADDENDUM #3

Addendum #3 to Invitation To Bid # PRINTING SERVICES-22 is attached.

EMAIL MINORITY/TRADE ORGANIZATIONS

(PURCHASER – choose the appropriate message and provide necessary information; delete other message options. Or delete this section)

To: smsdc@smsdc.org; carol@smsdc.org; gabrielle@smsdc.org ; admin@dfwmsdc.com; sourcing@dfwmsdc.com; angela.freeman@hmsdc.org; bids@tcbcc.org; tcrosby@wbcsouthwest.org ; bids@wbea-texas.org; hatcher.beverly@gtmbc.com; admin@hcadesa.org; gmcdermott@uspaacc-sw.org; Julio@regionalhca.org; panton@tamacc.org; asiancontractor@gmail.com; jorozco@ephcc.org ; (Construction Only); content@constructconnect.com; texo@texoassociation.org

Cc: lacey.bradshaw@sfasu.edu

Watch for emails that are not delivered – don't worry about re-sending; advise Kay.

Attach Document

SUBJECT LINE: INVITATION TO BID # PRINTING SERVICES-22 - ADDENDUM #3

Addendum #3 to Invitation To Bid # PRINTING SERVICES-22 is attached. Please make this addendum available to your membership.

ADDENDA POSTING ON ESB

(PURCHASER – provide information ONLY on the items that are changed; delete everything else; if not an addenda, delete this section)

Solicitation No: ITB# PRINTING SERVICES-22

Solicitation Opening Date and Time: August 9, 2022 at 3:00 P.M

Select One:

14-20 days for entire bid or proposal solicitation package

Brief Title: Printing services

Description: ADDENDUM #3 UPLOADED 08/03/2022.

Identify Commodity Code(s): 96600

Upload Document

ADDENDA UPDATE TO SFA WEB

(PURCHASER – provide necessary information or delete this section; addenda due date and time and description only need to be updated if there is a change; otherwise the Addenda # reference and linked document is all that's necessary)

Email the following information

To: dshelton@sfasu.edu

Cc: Purchaser

SUBJECT: PROCUREMENT PAGE UPDATE

Standard Message

Please update the Bids and RFP's page as follows:

Solicitation #: ITB# PRINTING SERVICES-22

Due Date and Time: August 9, 2022 at 3:00 P.M

Description: Printing services for departments on the campus of Stephen F. Austin State University.

Attach the document

EMAIL EVALUATORS/END USER

(PURCHASER – names or emails must be provided or delete this section)

Email Names/Addresses:

To:

Cc: johnsondk6@sfasu.edu; lacey.bradshaw@sfasu.edu

Bcc:

SUBJECT:

Attach Document

Standard Message

The attached Addendum #3 to Invitation To Bid for **PRINTING SERVICES-22** has been released. Please review the attached ITB Addenda and advise if any changes are needed.

Responses are due at **August 9, 2022 at 3:00 P.M**

If you have any questions, feel free to contact Lacey Bradshaw, Lacey.Bradshaw@sfasu.edu.

After all steps have been completed, file the bid document in Bid Pending/Holding until the due date.

NOTES TO PURCHASER

1. If there is a mandatory site visit, the purchaser should prepare and mail to the appropriate end user the required Sign-In Sheet.
2. If the site visit is coupled with a pre-bid meeting, the Purchaser should email all appropriate parties the date, time and location of the pre-bid meeting.

STEPHEN F. AUSTIN STATE UNIVERSITY

NACOGDOCHES, TEXAS

INVITATION TO BID

FAILURE TO SIGN WILL DISQUALIFY BID

Bid No.: PRINTING SERVICES-22
ADDENDUM NO. 2

Due Date: August 9, 2022 at 3:00 P.M.

Show bid opening and bid invitation number in lower left hand corner of sealed bid envelope and return sealed bids to:

Signature _____ City _____ Zip _____

Printed Name _____
VENDOR NAME AND ADDRESS _____

PHONE/FAX _____

Name of Firm _____

Phone _____

Mailing Address _____

FAX _____

City _____ State _____ Zip _____

EMAIL _____

Stephen F. Austin State University
P. O. Box 13030, SFA Station
2102 Alumni Drive, Austin Bldg, Room 131
Nacogdoches, Texas 75962-3030
Phone (936) 468-2206
FAX (936) 468-4282
(See 2.3 reverse side)

See Instruction 2.10 on Back for Vendor ID Number
Is Vendor a State of Texas certified HUB? Yes

Delivery in _____ Days Cash Disc. _____ % _____ Days

Check all that apply if Preference Claimed under Rule 34 TAC 20.38

Supplies, materials or equipment: produced in TX/offered by TX bidders*

Agricultural products grown in TX

Agricultural products offered by TX bidders*

USA produced supplies, materials or equipment

Products produced at facilities located on formerly contaminated property

Products of persons with mental or physical disabilities

Products made of recycled, remanufactured, or environmentally sensitive materials

Energy efficient products

Rubberized asphalt paving material

Recycled motor oil and lubricants

Products and services from economically depressed or blighted areas

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	ADDENDUM NO. 2			
	NOTE: IMPORTANT CHANGE			
	ALL ADDENDUM'S MUST BE ACKNOWLEDGED IN ORDER FOR THE RESPONSE TO RECEIVE CONSIDERATION. FAILURE TO ACKNOWLEDGE THE ADDENDUM WILL RESULT IN DISQUALIFICATION OF THE RESPONSE.			
	CLARIFICATIONS: For the purposes of this ITB, we are asking for pricing on <u>ALL 3 items listed below.</u>			
	-Letterhead (1/BX=500 sheets) 20# Cotton w/SFA Watermark	1/BX	_____	_____
	-Window Envelopes (1/BX=500 sheets) #10	1BX	_____	_____
	-Business Cards (1BX=250) 100# matte cover stock	250/EA	_____	_____
	INK color is Black & PMS 267			

STEPHEN F. AUSTIN STATE UNIVERSITY
Invitation To Bid # PRINTING SERVICES-22
Continuation Page

*Examples attached

Q: For the purpose of bidding on this ITB, should I price as if SFA will provide a file with graphics, or include that in the unit price?

A: Pricing should include all fees (i.e. artwork, graphics, logo etc.) associated with initial setup.



STEPHEN F. AUSTIN STATE UNIVERSITY

Procurement and Business Services

P.O. Box 13030, SFA Station • Nacogdoches, Texas 75962-3030

Phone (936) 468-2206 • Fax (936) 468-4282



STEPHEN F. AUSTIN STATE UNIVERSITY

Procurement and Property Services
P.O. Box 13030, SFA Station
Nacogdoches, Texas 75962-3030

STEPHEN F. AUSTIN STATE UNIVERSITY



**PROCUREMENT & BUSINESS
SERVICES**

Website
www.sfasu.edu/purch

P.O. Box 13030, SFA Station
Nacogdoches, TX 75962-3030

Office: (936) 468 2206
Fax: (936) 468 4282
Email: purchases@sfasu.edu

SOLICITATION ROUTING

Instructions/Decisions for Purchasers
Instructions/Reminders for Assistant Buyer

EMAILED FILE NAME(S): RFP or ITB (pdf): ITB# PRINTING SERVICES-22-ADD #2
Solicitation List (Word): 102 Solicitation list

EMAIL VENDORS

(PURCHASER – choose the appropriate message and provide necessary information; delete other message options. Or delete this section)

To: Purchaser
Bcc: all vendor addresses

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Attach Document

SUBJECT LINE: INVITATION TO BID # PRINTING SERVICES-22 - ADDENDUM #2

Addendum #2 to Invitation To Bid # PRINTING SERVICES-22 is attached.

EMAIL PURCH-VENDORS-L (purchasing vendor mail list)

(PURCHASER – choose the appropriate message and provide necessary information; delete other message options. Or delete this section)

To: purch-vendors-l@sfasu.edu
Only these 3 people can send to this list: jbarnes@sfasu.edu OR dshelton@sfasu.edu OR johnsondk6@sfasu.edu
CC: purchaser

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SUBJECT LINE: INVITATION TO BID # PRINTING SERVICES-22 - ADDENDUM #2

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EMAIL MINORITY/TRADE ORGANIZATIONS

(PURCHASER – choose the appropriate message and provide necessary information; delete other message options. Or delete this section)

To: smsdc@smsdc.org; carol@smsdc.org; gabrielle@smsdc.org ; admin@dfwmsdc.com; sourcing@dfwmsdc.com; angela.freeman@hmsdc.org; bids@tcbcc.org; tcrosby@wbcsouthwest.org ; bids@wbea-texas.org; hatcher_beverly@gtmbc.com; admin@hcadesa.org; gmcdermott@uspaacc-sw.org; Julio@regionalhca.org; panton@tamacc.org; asiancontractor@gmail.com; jorozco@ephcc.org ; (Construction Only); content@constructconnect.com; texo@texoassociation.org

Cc: lacey.bradshaw@sfasu.edu

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Solicitation No: **ITB# PRINTING SERVICES-22**

Solicitation Opening Date and Time: **August 9, 2022 at 3:00 P.M**

Select One:

14-20 days for entire bid or proposal solicitation package

Brief Title: **Printing services**

Description: **ADDENDUM #2 UPLOADED 08/03/2022.**

Identify Commodity Code(s): **96600**

Upload Document

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To:

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Bcc:

SUBJECT:

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NAME/ADDRESS	HUB
Asian Contractor Association Website: www.acta-austin.com Email: asiancontractor@gmail.com Phone: 512-926-5400 Fax: 512-926-5410	
Southwest Minority Supplier Development Council Website: www.smsdc.org Email: smsdc@smsdc.org ; carol@smsdc.org ; gabrielle@smsdc.org Phone: 512-386-8766 Fax: 512-386-8988	
Dallas/Fort Worth Minority Supplier Development Council Website: http://affiliate.nmsdc.org/dfwmsdc Email: admin@dfwmsdc.com ; sourcing@dfwmsdc.com Phone: 214-630-0747 Fax: 214-637-2241	
Houston Minority Supplier Development Council Website: www.hmsdc.org Contact: Angela Freeman Email: Angela.freeman@hmsdc.org Phone: 713-271-7805 Fax: 713-271-9770	
Tri-County Black Chamber of Commerce Website: http://www.tcbcc.org Email: bids@tcbcc.org Phone: 832-875-3977 Fax: 713-839-7329	
Women's Business Council – Southwest Website: http://www.wbcsouthwest.org Contact: Anita Steele Email: lwilliams@wbcsouthwest.org Phone: 817-299-0566	
Women's Business Enterprise Alliance Website: http://www.wbea-texas.org Email: bids@wbea-texas.org Phone: 713-681-9232	
Golden Triangle Minority Business Council Website: www.gtmbc.com PH: 409-962-8530 FX: 409-722-5402 Hatcher.beverly@gtmbc.com	

Hispanic Contractors Association de San Antonio Website: www.hcadesa.org PH: 210-444-1100 FX: 210-444-1101 admin@hcadesa.org	
US Pan Asian American Chamber of Commerce Website: www.uspaacc-sw.org PH: 682-367-1393 FX: 817-469-9485 gmcdermott@uspaacc-sw.org	
El Paso Hispanic Chamber of Commerce Website: www.ephcc.org PH: 915-566-4066 FX: 915-566-9714 jorozco@ephcc.org	
Regional Hispanic Contractors Association (RHCA) Website: www.tamacc.org PH: 972-786-0909 FX: 972-786-0910 Julio@regionalhca.org	
Texas Association of Mexican American Chambers of Commerce (TAMACC) Website: www.tamacc.org Contact: Pauline Anton Email: panton@tamacc.org Phone: 512-444-5727	
START SELECTED VENDORS HERE	
BEST PRESS, INC. Ashley and Katie Kalisher 4201 AIRBORN DR, ADDISON, TX 75001-5183 admin@bestpress.com 972-930-1000	WO / F
ALLIANCE GRAPHICS & PRINTING Michael Hojnacki 5225 Hearne Road Hearne, TX 77808 rkozaki@ctpsolutionmhojnacki@alliancegp.net 713-688-2688	
CAPITAL PRINTING Barkley Edwards 4001 Caven Road Austin, TX 78744 barkley@capitalprintingco.com 512-442-1415	
SHERRY MATTHEWS, INC. Wardaleen Belvin 200 S CONGRESS AVE, AUSTIN, TX 78704-1219 wbelvin@sherrymatthews.com 512-478-4397	WO / F

Newman Printing Company, Inc. 1300 E 29 th Street Bryan, TX 77802 bbilberry@newmanprint.com 979-779-7700	DV / M
COMARK DIRECT Brigitte Wagnon 507 South Main Street Fort Worth, TX 76104 brigitte@comarkdirect.com 817-332-7679 Ext. 171	
COMPLETE PRINTING & PUBLISHING Jon Holder 1501 W Panola St. Carthage, TX 75633 Jon.h@completeprinting.com 903-693-9306	
PEL HUGHES PRINTING 3801 Tanlouse St New Orleans, LA 70119 johnny@pelhughes.com 504-486-8646	
PRINTMPRO, LTD 9011 TUSCANY WAY, SUITE 100 AUSTIN, TX 78754-4793 kdaboub@printmailpro.com 512-821-9000	HI / M
TEXAS BINDERY SERVICE PO BOX 727, BUDA, TX 78610-0727 keith@texasbindery.com 512-985-5054	
360 PRESS SOLUTIONS 2009 WINDY TER, CEDAR PARK, TX 78613-3507 jason@360pressolutions.com 512-381-2360	
GILL DIGITAL SERVICES, LLC 4100 SPRING VALLEY ROAD # 920, DALLAS, TX 75244 bgill@gilldigital.com 214-808-3950	WO / F
IDM PRODUCTS, LLC 10460 Markison Rd DALLAS, TX 75238-1650 sales@idmproducts.com 972-345-3952	BL / M

NIEMAN PRINTING, INC. 10615 NEWKIRK ST, #100 DALLAS, TX 75220-2355 renee@niemanprinting.com 972-506-7400	WO / F
SCOTT-MERRIMAN, INC. 2930 MERRELL RD, DALLAS, TX 75229-4904 scott-merriman@sbcglobal.net 972-484-7113	
NICHOLAS/EARTH PRINTING, LLC 7021 PORTWEST DR STE 100, HOUSTON, TX 77024-8084 gdeba@nicholasearth.com 713-880-0195	BL / M
FOUR SOLUTIONS Julian Mondragon 15155 RICHMOND AVE #1223, HOUSTON, TX 77082 julian@foursolutions.net 832-566-1666	
BAYSIDE PRINTING COMPANY INC Brandon Morgan 160 LOCKHAVEN DRIVE HOUSTON, TX 77073-3687 brandon@baysideprinting.com 281-209-9500	HI / F
SOUTH COAST PRINTING INCORPORATED PO BOX 38873, HOUSTON, TX 77238-8873 jackie@southcoastprinting.com 713-681-5250	WO / F
RICHMOND PRINTING, LLC Javeed Gire 5825 SCHUMACHER LN, HOUSTON, TX 77057-7108 Javeed.gire@richmondprinting.com 713-446-9693	AS / M
CME PRINTING, INC. 8181 COMMERCE PARK DR STE 708, HOUSTON, TX 77036-7424 kmalone@cmepprinting.com 713-271-7700	WO / F
DEVINE PROMOTIONS & PRINTING, LLC PO BOX 87355, HOUSTON, TX 77287-7355 GAYLYN@DEVINEPROMOTIONS.COM 281-962-5288	

ABSOLUTE COLOR MAILPLEX 11101 ELLA BLVD, HOUSTON, TX 77067-4234 christy@acmailplex.com 832-608-6400	AS / M
ABSOLUTE COLOR, LTD. 5810 WINDFERN RD, HOUSTON, TX 77041-6215 hugh@absolutecolor.net 713-996-0202	AS / M
TEXAS CORRECTIONAL INDUSTRIES PO BOX 4013, HUNTSVILLE, TX 77342-4013 tci@tdcj.texas.gov 936-437-6048	
GLOBAL PRINT GROUP PO BOX 8848, THE WOODLANDS, TX 77387-8848 globalprintgroup@sbcglobal.net 866-601-0598	WO / F
HUDSON GRAPHICS, INC P.O. BOX 7010 LONGVIEW, TX 75607-7010 tshaughnessy@hudsonprint.com 903.758.1773	
LUFKIN PRINTING 1030 N 1 st Lufkin, TX 75901 customerservice@lufkinprinting.com 936-634-3337	
Klines 628 North University Drive Nacogdoches, TX 75961 wrapitupdave@gmail.com 936-560-0700	
Derek Snyder derek@lumberjackprinting.com 936-371-0188	



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Ann-Marie Barnes Account ▾

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Solicitation Notice

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Status: Addendum Posted

Contact Name: Lacey Bradshaw

Contact Number: 936-468-2206

Contact Email: Lacey.Bradshaw@sfasu.edu

Solicitation ID: PRINTING_SERVICES_22

Solicitation Title: Printing services

Agency/Texas SmartBuy Member Name: Stephen F. Austin University - 755

Posting Requirements: 14+ Days for Entire Solicitation Package

Solicitation Posting Date: 7/26/2022

Response Due Date: 8/9/2022

Response Due Time: 3:00 PM

Solicitation Description:

Printing services for departments on the campus of Stephen F. Austin State University.

---Download the solicitation document for full information.

---ADDENDAS: It is the vendor's responsibility to check the electronic postings for any additional information or addenda in regard to this solicitation. This agency will not be responsible for any additional information not being received by a vendor in regard to this solicitation.

Class/Item Code: 96600-Printing And Typesetting Services

[Published Details](#)

[Internal Notes](#)

Record Attachments

#	Name	Description
1	ESBD_File_295133_PRINTING SERVICES-22.pdf	Invitation to Bid
2	ESBD_File_295133_PRINTING SERVICES-22 Add#1.pdf	Addendum #1
3	ESBD_File_295133_PRINTING SERVICES-22 Add 2.pdf	Addendum 2



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- [HB855 Browser Statement](#)

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STEPHEN F. AUSTIN STATE UNIVERSITY

NACOGDOCHES, TEXAS

INVITATION TO BID

FAILURE TO SIGN WILL DISQUALIFY BID

**Bid No.: PRINTING SERVICES-22
ADDENDUM NO. 1**

Due Date: August 9, 2022 at 3:00 P.M.

Show bid opening and bid invitation number in lower left hand corner of sealed bid envelope and return sealed bids to:

Signature _____ City _____ Zip _____

Printed Name _____

VENDOR NAME AND ADDRESS

PHONE/FAX

**Stephen F. Austin State University
P. O. Box 13030, SFA Station
2102 Alumni Drive, Austin Bldg, Room 131
Nacogdoches, Texas 75962-3030
Phone (936) 468-2206
FAX (936) 468-4282
(See 2.3 reverse side)**

Name of Firm _____

Phone _____

Mailing Address _____

FAX _____

City _____

State _____

Zip _____

EMAIL _____

See Instruction 2.10 on Back for Vendor ID Number
Is Vendor a State of Texas certified HUB? Yes

Delivery in _____ Days Cash Disc. _____ % _____ Days

Check all that apply if Preference Claimed under Rule 34 TAC 20.38

Supplies, materials or equipment: produced in TX/offered by TX bidders*

Agricultural products grown in TX

Agricultural products offered by TX bidders*

USA produced supplies, materials or equipment

Products produced at facilities located on formerly contaminated property

Products of persons with mental or physical disabilities

Products made of recycled, remanufactured, or environmentally sensitive materials

Energy efficient products

Rubberized asphalt paving material

Recycled motor oil and lubricants

Products and services from economically depressed or blighted areas

*By signing this bid, bidder certifies that if a Texas address is shown as the address of the bidder, bidder qualifies as a Texas resident Bidder as defined in Rule 34 TAC 20.38.

IF QUOTING OTHER THAN THE REFERENCED ITEM(S) BELOW, BROCHURE AND/OR SPECIFICATIONS SHOULD BE ENCLOSED.
ALL BIDS WILL BE CONSIDERED F.O.B. DESTINATION UNLESS OTHERWISE NOTED.

AWARD NOTICE: Stephen F. Austin State University (SFASU) reserves the right to make an award on the basis of low line item bid, low total of line items, or in any other combination that will serve the best interest of SFASU and to reject any and all bid items in the sole discretion of SFASU.

Item No.	Description	Qty. & Unit	Unit Price	Extension
	Quote price on quantity and unit of measure, extend and show total. If error in extension, unit price shall govern. Items for state use are exempt from state sales and federal excise tax. Do not include tax in your bid.			
	ADDENDUM NO. 1			
	This Addendum DOES NOT have to be acknowledged for the bid to receive consideration.			
	CLARIFICATIONS:			
	Routine printing services listed as follows, but not limited to, (provide pricing for the following items <u>for award purposes only.</u>)			
	Letterhead (1/BX=500 sheets)	1/BX	_____	_____
	Window Envelopes (1/BX=500 sheets)	1BX	_____	_____
	Business Cards (1BX=250)	250/EA	_____	_____

STEPHEN F. AUSTIN STATE UNIVERSITY
Invitation To Bid # PRINTING SERVICES-22
Continuation Page

Q: Can you provide previous bid tabulation and minimum order quantity?

A: There is not a previous bid or tabulation for general printing services. A minimum order quantity has not been established. Quantities will vary during the year.

Q: I am not seeing the mention of Specs noted below. Can you tell me where to find this information?

A: See clarification section above.

Q: Vendor will need to have collegiate license to do business with SFA for utilization of logos. We will need information concerning application process and any costs involved.

A: Click here: <https://clc.com/> to learn about the Collegiate Licensing Company.

Q: Can we bid on some items or must we bid on all items?

A: If chosen, you can bid on some or all items.



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Glenn Hegar

Ann-Marie Barnes Account ▾

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Solicitation Notice

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Status: Addendum Posted

Contact Name: Lacey Bradshaw

Contact Number: 936-468-2206

Contact Email: Lacey.Bradshaw@sfasu.edu

Solicitation ID: PRINTING_SERVICES_22

Solicitation Title: Printing services

Agency/Texas SmartBuy Member Name: Stephen F. Austin University - 755

Posting Requirements: 14+ Days for Entire Solicitation Package

Solicitation Posting Date: 7/26/2022

Response Due Date: 8/9/2022

Response Due Time: 3:00 PM

Solicitation Description:

Printing services for departments on the campus of Stephen F. Austin State University.

---Download the solicitation document for full information.

---ADDENDAS: It is the vendor's responsibility to check the electronic postings for any additional information or addenda in regard to this solicitation. This agency will not be responsible for any additional information not being received by a vendor in regard to this solicitation.

Class/Item Code: 96600-Printing And Typesetting Services

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[Cancel Solicitation](#)

Record Attachments

#	Name	Description
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- [State Link Policy](#)
- [Texas Veterans Portal](#)

**STEPHEN F. AUSTIN STATE UNIVERSITY
INVITATION TO BID**

FAILURE TO SIGN WILL DISQUALIFY BID

Bid No. PRINTING SERVICES-22

Due Date: August 9, 2022 at 3:00 P.M.

Show bid opening and bid invitation number in lower left hand corner of sealed bid envelope and return sealed bids to:

**Stephen F. Austin State University
P. O. Box 13030, SFA Station
2102 Alumni Drive, Austin Bldg, Room 131
Nacogdoches, Texas 75962-3030
Phone (936) 468-2206
FAX (936) 468-4282
(See 2.3 related to submittal)**

Signature _____	City _____	Zip _____
Printed Name _____		
VENDOR NAME AND ADDRESS		
Name of Firm _____	PHONE/FAX _____	
Mailing Address _____	Phone _____	FAX _____
City _____	State _____	Zip _____
		EMAIL _____

See Instruction 2.11 on Back for Vendor ID Number Is Vendor a State of Texas certified HUB? <input type="checkbox"/> Yes	Delivery in _____ Days	Cash Disc. _____ %	_____ Days
---	------------------------	--------------------	------------

- Check all that apply if Preference Claimed under Rule 34 TAC 20.38**
- | | |
|--|--|
| <input type="checkbox"/> Supplies, materials or equipment: produced in TX/offered by TX bidders* | <input type="checkbox"/> Products of persons with mental or physical disabilities |
| <input type="checkbox"/> Agricultural products grown in TX | <input type="checkbox"/> Products made of recycled, remanufactured, or environmentally sensitive materials |
| <input type="checkbox"/> Agricultural products offered by TX bidders* | <input type="checkbox"/> Energy efficient products |
| <input type="checkbox"/> USA produced supplies, materials or equipment | <input type="checkbox"/> Rubberized asphalt paving material |
| <input type="checkbox"/> Products produced at facilities located on formerly contaminated property | <input type="checkbox"/> Recycled motor oil and lubricants |
| | <input type="checkbox"/> Products and services from economically depressed or blighted areas |

*By signing this bid, bidder certifies that if a Texas address is shown as the address of the bidder, bidder qualifies as a Texas resident Bidder as defined in Rule 34 TAC 20.38.

IF QUOTING OTHER THAN THE REFERENCED ITEM(S) BELOW, BROCHURE AND/OR SPECIFICATIONS SHOULD BE ENCLOSED. ALL BIDS WILL BE CONSIDERED F.O.B. DESTINATION UNLESS OTHERWISE NOTED.

AWARD NOTICE: Stephen F. Austin State University (SFASU) reserves the right to make an award on the basis of low line item bid, low total of line items, or in any other combination that will serve the best interest of SFASU and to reject any and all bid items in the sole discretion of SFASU.

Item No.	Description	Qty. & Unit	Unit Price	Extension
	Quote price on quantity and unit of measure, extend and show total. If error in extension, unit price shall govern. Items for state use are exempt from state sales and federal excise tax. Do not include tax in your bid.			
	Stephen F Austin State University is seeking printing services for departments on the campus of Stephen F. Austin State University (SFA or University) in accordance with the specifications listed herein. SFA reserves the right to award to multiple vendors as preferred vendors to utilize for campus needs.			
	Vendor will need to have a collegiate license to do business with SFA for utilization of logos. This is not required prior to award.			
	Pricing below should include all fees (i.e. artwork, graphics, logo etc.) associated with initial startup.			
	Routine printing services listed as follows, but not limited to, for award purposes only			
	Letterhead (1/BX=500 sheets)			
	Window Envelopes (1BX=500 sheets)	1/BX	_____	_____
	Business cards (1BX=250)	1/BX	_____	_____
	Refer to attached specifications for example purposes only. Quantities of orders will vary during the year.	250/EA	_____	_____

STEPHEN F. AUSTIN STATE UNIVERSITY
Invitation To Bid # PRINTING SERVICES-22
Continuation Page

OTHER PRINT SERVICES

Upon award, other printing projects may be requested as needed and quotes requested based on specifications provided.

Example print jobs that may be requested, but not limited to, as follows:

Postcards
Orientation pocket folders
Brochures
Folder with inserts
Commencement books and covers
Magazines
Booklets
Flyers

TERM

The Term of the Agreement shall be effective upon award through 08/31/2023. Thereafter, the term of this agreement may be extended for four (4) additional one (1) year periods at the option of SFA. Renewal will be based upon mutual agreement after negotiation of renewal rates and approved specifications.

NOTICE TO BIDDERS

Print jobs are to be of excellent quality workmanship. Poor workmanship may be grounds to reject the entire order and have it reprinted at the vendor's expense. Stephen F. Austin State University shall be the sole judge of the workmanship of the printed pieces.

Bidder may be requested to furnish samples of previous work which would indicate the company's ability to do this type of work.

SFA reserves the right to request and check references prior to award. Any negative responses received may be grounds for disqualification of the bid.

SFA reserves the right to make changes until the final prepress proof is approved by the University. Alterations due to vendor's error will be at vendor's expense.

DEADLINES

Deadlines for print jobs including approval of proofs will be communicated upon time of order to ensure vendor can meet the required deadline.

ADDITIONAL PO TERMS AND CONDITIONS

https://www.sfasu.edu/purchasing/images/PO_TandC_07-18-22.pdf

STEPHEN F. AUSTIN STATE UNIVERSITY
Invitation To Bid # PRINTING SERVICES-22
Continuation Page

BEST VALUE EVALUATION CRITERIA

The award of this Invitation to Bid will be based on a Best Value evaluation. The University shall be the sole judge of determining which bid represents the Best Value to the University.

Items requested will be evaluated and awarded based on the following criteria:

- a) 20% Bid Price
- b) 15% Experience with SFA
- c) 35% Experience and Qualifications of Vendor
- d) 30% Ability, capacity and skill of bidder to perform the contract based on samples provided

SUBMITTALS

- Signed Invitation to Bid
- Acknowledgement of Addenda if any
- HUB Subcontracting Plan – **Exhibit A**
- Non-Collusion Affidavit – **Exhibit B**
- Provide summary of past experience with SFA
- Provide summary of experience and qualifications of completed work. Include a minimum of three (3) vendor references with entity name, contact name, address, telephone number, email address and type of work performed.
- Provide color product sample(s) for evaluation

Stephen F. Austin State University reserves the right to check references prior to any award. Any negative responses received may be grounds for disqualification of the bid.

CONTACT INFORMATION

Questions relating to the solicitation document, or the response may be directed to Lacey Bradshaw, 936-468-4412, Lacey.Bradshaw@sfasu.edu.

The e-mail address to submit bids to is bids@sfasu.edu
Subject line: PRINTING SERVICES-22

HUB SUBCONTRACTING PLAN

Each respondent is required to make a good faith effort to subcontract with historically underutilized businesses and shall submit a HUB Subcontracting Plan using the HUB Subcontracting Plan documents provided in **Exhibit A**.

Stephen F. Austin State University is committed to making a good faith effort to increase business with historically underutilized businesses (HUBs) by contracting with HUBs either directly or indirectly through subcontracting opportunities. Respondents are encouraged to actively seek to subcontract or partner with HUBs in an effort to create an environment that actively acknowledges and values diversity.

STEPHEN F. AUSTIN STATE UNIVERSITY
Invitation To Bid # PRINTING SERVICES-22
Continuation Page

The University has determined that subcontracting opportunities are probable under this contract.

The University's HUB goal for this procurement is:
20.9% for other services. Each HUB subcontracting plan will be evaluated independently of the response. If the HSP does not reflect a good faith effort to subcontract with HUBs, the entire response will be disqualified

All questions regarding the HUB Subcontracting Plan may be directed to Kay Johnson, Executive Director of Finance and Administrative Services, 936-468-4037, johnsondk6@sfasu.edu.

Failure to submit the HUB Subcontracting Plan will disqualify the entire response from consideration.

**ITEMS BELOW APPLY TO AND BECOME PART OF TERMS AND CONDITIONS OF QUOTATIONS.
ANY EXCEPTIONS THERETO MUST BE IN WRITING AND SUBMITTED WITH INVITATION TO BID.**

1. **BIDDER AFFIRMATIONS:** Signing this bid with a false statement is a material breach of contract and shall void the submitted bid or any resulting contracts. By signature hereon affixed, the bidder hereby certifies that:
 - 1.1 The bidder has not given, offered to give, nor intends to give at any time hereafter any economic opportunity, future employment, gift, loan, gratuity, special discount, trip, favor, or service to a public servant in connection with the submitted bid.
 - 1.2 The bidder nor the firm, corporation, partnership, or institution represented by the bidder, or anyone acting for such firm, corporation, or institution has violated the antitrust laws of this State or the Federal antitrust laws nor communicated directly or indirectly the bid made to any competitor or any other person engaged in such line of business.
 - 1.3 Pursuant to Texas Government Code, Section 2155.004(a), the bidder has not received compensation for participation in the preparation of the specifications for this solicitation.
 - 1.4 If applicable, pursuant to Section 231.006 of the Texas Family Code (relating to child support) the bidder certifies that the individual or business entity named in this bid is not ineligible to receive the specified payment and acknowledges that this contract may be terminated and payment may be withheld if this certification is inaccurate. Furthermore, any bidder subject to Section 231.006 must include names and Social Security numbers of each person with at least 25% ownership of the business entity submitting the bid. This information must be provided prior to award.
 - 1.5 Pursuant to Texas Government Code, Section 2155.004(b), the vendor certifies that the individual or business entity named in this bid or contract is not ineligible to receive the specified contract and acknowledges that this contract may be terminated and payment withheld if this certification is inaccurate.
 - 1.6 Bidder agrees that pursuant to Section 2107.008 and 2252.903, Texas Government Code, any payments due under this contract will be applied directly toward any debt, including but not limited to delinquent taxes and child support, that is owed to the State of Texas or any agency of the State of Texas regardless of when it arises, until such debt or delinquent taxes are paid in full.
 - 1.7 Bidder certifies that they are in compliance with Texas Government Code, Section 669.003, relating to contracting with executive head of a State agency. If Section 669.003 applies, the bidder will complete the following information in order for the bid to be evaluated:

Name of former Executive: _____

Name of State Agency: _____

Date of separation from State Agency: _____

Position with bidder: _____

Date of employment with bidder: _____
 - 1.8 Bidder agrees to comply with Texas Government Code 2155.4441, relating to the use of service contracts for products produced in the State of Texas.
 - 1.9 By signature hereon, the Respondent hereby certifies that he/she is not currently delinquent in the payment of any franchise taxes owed the State of Texas.
2. **BIDDING REQUIREMENTS:**
 - 2.1 Bids should be submitted on this form. Each bid shall be placed in a separate envelope completely and properly identified. When sending bids via overnight delivery, bidder is advised to confirm whether SFA delivery location is a guaranteed AM delivery.
 - 2.2 SFA offers facsimile or email service as a convenience only. The only telephone number for FAX submission of bids is 936-468-4282. The only email for email submission of bids is bids@sfasu.edu. The University shall not be responsible for bids or portions of bids received late, illegible, incomplete, or otherwise non-responsive due to failure of electronic equipment, technology error, or operator error. Confirmation of facsimile or email bids is not required.
 - 2.3 Bids must be time stamped in the SFA Procurement & Business Services Office on or before the hour and date specified for the bid opening. Late bids will not be considered under any circumstances. Late bids properly identified will be returned to the bidder unopened.
 - 2.4 Bids are requested to be firm for acceptance for a minimum of 30 days from opening date. Bid cannot be altered or amended after opening time. No bid can be withdrawn after opening time without the approval of the University based on a written acceptable reason.
 - 2.5 Telephone quotations are not acceptable when in response to this Invitation To Bid.
 - 2.6 Stephen F. Austin State University reserves the right to accept or reject all or any part of any bids, to waive minor technicalities, to re-advertise if deemed necessary, and to award the bid to best serve the interests of the University.
 - 2.7 All electrical items must meet all applicable OSHA standards and regulations, and bear the appropriate listing from US, FMRC or NEMA.
 - 2.8 All items shall be new, in first class condition, with containers suitable for shipment and storage. New shall not be construed as excluding recycled or remanufactured products.
 - 2.9 Any catalog, brand name or manufacturer's reference used in this bid is descriptive (not restrictive).
 - 2.10 Stephen F. Austin State University will not be bound by any oral statement or representation contrary to the written specifications of this ITB and any associated addenda.
 - 2.11 Bids should give Payee ID Number, full firm name and address of bidder. The Payee ID Number is the taxpayer number assigned and used by the Comptroller of Public Accounts of Texas. If this number is not known, complete the following:

Enter Federal Employer's Identification Number _____

Sole Owner should also enter SSN# below _____
3. **TIE BIDS** - Awards will be made in accordance with Rule TAC, Title 34, as amended. (preferences).
4. **PATENTS OR COPYRIGHTS** – The Contractor agrees to protect Stephen F. Austin State University from claims involving infringement of patents or copyrights.
5. **PAYMENT** - Vendor shall submit an itemized invoice showing Purchase Order Number. Payment will be made Net 30 from date of receipt of goods/services or invoice, whichever is later. Late fees will be incurred in accordance with Texas Government Code 2251. Invoices and any required supporting documents must be presented to: SFASU Accounts Payable, P.O. Box 6085, Nacogdoches, TX 75962 or electronically submitted to accountspayable@sfasu.edu.
6. **DELIVERY:**
 - 6.1 Bids should show the number of days required to place material in designated location under normal conditions. Failure to state delivery time obligates bidder to complete delivery in 14 calendar days. A five day difference in delivery promise may break tie bids. Unrealistic short or long delivery promises may cause the bid to be disregarded.
 - 6.2 Delivery shall be made during normal working hours only, unless prior approval for early or late delivery has been obtained.
 - 6.3 If delay is foreseen, contractor shall give written notice. The University has the right to extend delivery date if reasons appear valid. Contractor must keep the University advised at all times of status of order. Default in promised delivery (without accepted reasons) or failure to meet specifications, authorizes the University to purchase supplies elsewhere and charge full increase, if any, in cost and handling to defaulting contractor.
 - 6.4 No substitutions or cancellations are permitted without prior written approval.
7. **ALTERNATE DISPUTE RESOLUTION:** Pursuant to Chapter 2260 of the Texas Government Code, any dispute arising under a contract for goods and services for which this chapter applies must be resolved under the provisions of this chapter.
8. **PUBLIC INFORMATION ACT:** Information, documentation, and other material in connection with this solicitation or any resulting contract may be subject to public disclosure pursuant to Chapter 552 of the Texas Government Code (the "Public Information Act"). Bidder acknowledges that University may be required to post a copy of the contract on its website in compliance with Section 2261.253(a)(1), Texas Government Code.
9. **NOTE TO BIDDERS:**
 - 9.1 Any terms and conditions attached to a solicitation will not be considered unless specifically referred to on this solicitation and may result in disqualification.
 - 9.2 The Contractor shall defend, indemnify and hold harmless the State of Texas, all of its officers, agents and employees from and against all claims, actions, suits, demands, proceedings, costs, damages, and liabilities, arising out of, connected with, or resulting from any acts or omissions of contractor or any agent, employee, subcontractor, or supplier in the execution or performance of this contract.
 - 9.3 Contractor understands that acceptance of funds under this contract acts as acceptance of the authority of the State Auditor's Office or any successor agency, or Stephen F. Austin's Internal Audit Services, to conduct an audit or investigation in connection with those funds. Contractor further agrees to cooperate fully with the State Auditor's Office or its successor, or Stephen F. Austin's Internal Audit Services in the conduct of the audit or investigation, including providing all records requested. Contractor will ensure that this clause concerning the authority to audit funds received indirectly by subcontractors through Contractor and the requirement to cooperate is included in any subcontract awards.

EXHIBIT A
HUB SUBCONTRACTING PLAN



HUB Subcontracting Plan (HSP) QUICK CHECKLIST

While this HSP Quick Checklist is being provided to merely assist you in readily identifying the sections of the HSP form that you will need to complete, it is very important that you adhere to the instructions in the HSP form and instructions provided by the contracting agency.

- If you will be awarding all of the subcontracting work you have to offer under the contract to only Texas certified HUB vendors, complete:
 - Section 1 - Respondent and Requisition Information
 - Section 2 a. - Yes, I will be subcontracting portions of the contract.
 - Section 2 b. - List all the portions of work you will subcontract, and indicate the percentage of the contract you expect to award to Texas certified HUB vendors.
 - Section 2 c. - Yes
 - Section 4 - Affirmation
 - GFE Method A (Attachment A) - Complete an Attachment A for each of the subcontracting opportunities you listed in Section 2 b.

- If you will be subcontracting any portion of the contract to Texas certified HUB vendors and Non-HUB vendors, and the aggregate percentage of all the subcontracting work you will be awarding to the Texas certified HUB vendors with which you do not have a continuous contract in place for more than five (5) years meets or exceeds the HUB Goal the contracting agency identified in the "Agency Special Instructions/Additional Requirements", complete:
 - Section 1 - Respondent and Requisition Information
 - Section 2 a. - Yes, I will be subcontracting portions of the contract.
 - Section 2 b. - List all the portions of work you will subcontract, and indicate the percentage of the contract you expect to award to Texas certified HUB vendors and Non-HUB vendors.
 - Section 2 c. - No
 - Section 2 d. - Yes
 - Section 4 - Affirmation
 - GFE Method A (Attachment A) - Complete an Attachment A for each of the subcontracting opportunities you listed in Section 2 b.

- If you will be subcontracting any portion of the contract to Texas certified HUB vendors and Non-HUB vendors or only to Non-HUB vendors, and the aggregate percentage of all the subcontracting work you will be awarding to the Texas certified HUB vendors with which you do not have a continuous contract in place for more than five (5) years does not meet or exceed the HUB Goal the contracting agency identified in the "Agency Special Instructions/Additional Requirements", complete:
 - Section 1 - Respondent and Requisition Information
 - Section 2 a. - Yes, I will be subcontracting portions of the contract.
 - Section 2 b. - List all the portions of work you will subcontract, and indicate the percentage of the contract you expect to award to Texas certified HUB vendors and Non-HUB vendors.
 - Section 2 c. - No
 - Section 2 d. - No
 - Section 4 - Affirmation
 - GFE Method B (Attachment B) - Complete an Attachment B for each of the subcontracting opportunities you listed in Section 2 b.

- If you will not be subcontracting any portion of the contract and will be fulfilling the entire contract with your own resources (i.e., employees, supplies, materials and/or equipment), complete:
 - Section 1 - Respondent and Requisition Information
 - Section 2 a. - No, I will not be subcontracting any portion of the contract, and I will be fulfilling the entire contract with my own resources.
 - Section 3 - Self Performing Justification
 - Section 4 - Affirmation

***Continuous Contract:** Any existing written agreement (including any renewals that are exercised) between a prime contractor and a HUB vendor, where the HUB vendor provides the prime contractor with goods or service, to include under the same contract for a specified period of time. The frequency the HUB vendor is utilized or paid during the term of the contract is not relevant to whether the contract is considered continuous. Two or more contracts that run concurrently or overlap one another for different periods of time are considered by CPA to be individual contracts rather than renewals or extensions to the original contract. In such situations the prime contractor and HUB vendor are entering (have entered) into "new" contracts.



HUB Subcontracting Plan (HSP)

In accordance with Texas Gov't Code §2161.252, the contracting agency has determined that subcontracting opportunities are probable under this contract. Therefore, all respondents, including State of Texas certified Historically Underutilized Businesses (HUBs) must complete and submit this State of Texas HUB Subcontracting Plan (HSP) with their response to the bid requisition (solicitation).

NOTE: Responses that do not include a completed HSP shall be rejected pursuant to Texas Gov't Code §2161.252(b).

The HUB Program promotes equal business opportunities for economically disadvantaged persons to contract with the State of Texas in accordance with the goals specified in the 2009 State of Texas Disparity Study. The statewide HUB goals defined in 34 Texas Administrative Code (TAC) §20.284 are:

- 11.2 percent for heavy construction other than building contracts,
- 21.1 percent for all building construction, including general contractors and operative builders' contracts,
- 32.9 percent for all special trade construction contracts,
- 23.7 percent for professional services contracts,
- 26.0 percent for all other services contracts, and
- 21.1 percent for commodities contracts.

- - Agency Special Instructions/Additional Requirements - -

*In accordance with 34 TAC §20.285(d)(1)(D)(iii), a respondent (prime contractor) may demonstrate good faith effort to utilize Texas certified HUBs for its subcontracting opportunities if the total value of the respondent's subcontracts with Texas certified HUBs meets or exceeds the statewide HUB goal or the agency specific HUB goal, whichever is higher. When a respondent uses this method to demonstrate good faith effort, the respondent must identify the HUBs with which it will subcontract. If using existing contracts with Texas certified HUBs to satisfy this requirement, only the aggregate percentage of the contracts expected to be subcontracted to HUBs with which the respondent **does not** have a **continuous contract*** in place for **more than five (5) years** shall qualify for meeting the HUB goal. This limitation is designed to encourage vendor rotation as recommended by the 2009 Texas Disparity Study.*

The HUB Subcontracting GOAL for this procurement is: 20.9% for Other Services

Vendors are required to provide a minimum 7 working days notice to notice of subcontracting opportunities.

Failure to submit a HUB Subcontracting Plan will disqualify the entire response from consideration. The HUB Subcontracting Plan (HSP) will be evaluated independently of the response. If the HSP does not reflect a good faith effort to subcontract with HUBs, the entire response will be disqualified.

SECTION 1: RESPONDENT AND REQUISITION INFORMATION

a. Respondent (Company) Name: _____ State of Texas VID #: _____
 Point of Contact: _____ Phone #: _____
 E-mail Address: _____ Fax #: _____

b. Is your company a State of Texas certified HUB? - Yes - No

c. Requisition #: _____ Bid Open Date: _____

(mm/dd/yyyy)

Enter your company's name here: _____ Requisition #: _____

SECTION 2: RESPONDENT'S SUBCONTRACTING INTENTIONS

After dividing the contract work into reasonable lots or portions to the extent consistent with prudent industry practices, and taking into consideration the scope of work to be performed under the proposed contract, including all potential subcontracting opportunities, the respondent must determine what portions of work, including contracted staffing, goods and services will be subcontracted. Note: In accordance with 34 TAC §20.282, a "Subcontractor" means a person who contracts with a prime contractor to work, to supply commodities, or to contribute toward completing work for a governmental entity.

a. Check the appropriate box (Yes or No) that identifies your subcontracting intentions:

- *Yes*, I will be subcontracting portions of the contract. (If *Yes*, complete Item b of this SECTION and continue to Item c of this SECTION.)
- *No*, I will not be subcontracting any portion of the contract, and I will be fulfilling the entire contract with my own resources, including employees, goods and services. (If *No*, continue to SECTION 3 and SECTION 4.)

b. List all the portions of work (subcontracting opportunities) you will subcontract. Also, based on the total value of the contract, identify the percentages of the contract you expect to award to Texas certified HUBs, and the percentage of the contract you expect to award to vendors that are not a Texas certified HUB (i.e., Non-HUB).

Item #	Subcontracting Opportunity Description	HUBs		Non-HUBs
		Percentage of the contract expected to be subcontracted to HUBs with which you do not have a continuous contract* in place for more than five (5) years.	Percentage of the contract expected to be subcontracted to HUBs with which you have a continuous contract* in place for more than five (5) years.	Percentage of the contract expected to be subcontracted to non-HUBs.
1		%	%	%
2		%	%	%
3		%	%	%
4		%	%	%
5		%	%	%
6		%	%	%
7		%	%	%
8		%	%	%
9		%	%	%
10		%	%	%
11		%	%	%
12		%	%	%
13		%	%	%
14		%	%	%
15		%	%	%
Aggregate percentages of the contract expected to be subcontracted:		%	%	%

(Note: If you have more than fifteen subcontracting opportunities, a continuation sheet is available online at <https://www.comptroller.texas.gov/purchasing/vendor/hub/forms.php>.)

c. Check the appropriate box (Yes or No) that indicates whether you will be using only Texas certified HUBs to perform all of the subcontracting opportunities you listed in SECTION 2, Item b.

- *Yes* (If *Yes*, continue to SECTION 4 and complete an "HSP Good Faith Effort - Method A (Attachment A)" for each of the subcontracting opportunities you listed.)
- *No* (If *No*, continue to Item d, of this SECTION.)

d. Check the appropriate box (Yes or No) that indicates whether the aggregate expected percentage of the contract you will subcontract with Texas certified HUBs with which you do not have a continuous contract* in place with for more than five (5) years, meets or exceeds the HUB goal the contracting agency identified on page 1 in the "Agency Special Instructions/Additional Requirements."

- *Yes* (If *Yes*, continue to SECTION 4 and complete an "HSP Good Faith Effort - Method A (Attachment A)" for each of the subcontracting opportunities you listed.)
- *No* (If *No*, continue to SECTION 4 and complete an "HSP Good Faith Effort - Method B (Attachment B)" for each of the subcontracting opportunities you listed.)

***Continuous Contract:** Any existing written agreement (including any renewals that are exercised) between a prime contractor and a HUB vendor, where the HUB vendor provides the prime contractor with goods or service under the same contract for a specified period of time. The frequency the HUB vendor is utilized or paid during the term of the contract is not relevant to whether the contract is considered continuous. Two or more contracts that run concurrently or overlap one another for different periods of time are considered by CPA to be individual contracts rather than renewals or extensions to the original contract. In such situations the prime contractor and HUB vendor are entering (have entered) into "new" contracts.

Enter your company's name here: _____ Requisition #: _____

SECTION 2: RESPONDENT'S SUBCONTRACTING INTENTIONS (CONTINUATION SHEET)

This page can be used as a continuation sheet to the HSP Form's page 2, Section 2, Item b. Continue listing the portions of work (subcontracting opportunities) you will subcontract. Also, based on the total value of the contract, identify the percentages of the contract you expect to award to Texas certified HUBs, and the percentage of the contract you expect to award to vendors that are not a Texas certified HUB (i.e., Non-HUB).

Item #	Subcontracting Opportunity Description	HUBs		Non-HUBs
		Percentage of the contract expected to be subcontracted to HUBs with which you do not have a "continuous contract" in place for more than five (5) years.	Percentage of the contract expected to be subcontracted to HUBs with which you have a "continuous contract" in place for more than five (5) years.	Percentage of the contract expected to be subcontracted to non-HUBs.
16		%	%	%
17		%	%	%
18		%	%	%
19		%	%	%
20		%	%	%
21		%	%	%
22		%	%	%
23		%	%	%
24		%	%	%
25		%	%	%
26		%	%	%
27		%	%	%
28		%	%	%
29		%	%	%
30		%	%	%
31		%	%	%
32		%	%	%
33		%	%	%
34		%	%	%
35		%	%	%
36		%	%	%
37		%	%	%
38		%	%	%
39		%	%	%
40		%	%	%
41		%	%	%
42		%	%	%
43		%	%	%
Aggregate percentages of the contract expected to be subcontracted:		%	%	%

**Continuous Contract: Any existing written agreement (including any renewals that are exercised) between a prime contractor and a HUB vendor, where the HUB vendor provides the prime contractor with goods or service under the same contract for a specified period of time. The frequency the HUB vendor is utilized or paid during the term of the contract is not relevant to whether the contract is considered continuous. Two or more contracts that run concurrently or overlap one another for different periods of time are considered by CPA to be individual contracts rather than renewals or extensions to the original contract. In such situations the prime contractor and HUB vendor are entering (have entered) into "new" contracts.*

Enter your company's name here: _____ Requisition #: _____

SECTION 3: SELF PERFORMING JUSTIFICATION (If you responded "No" to SECTION 2, Item a, you must complete this SECTION and continue to SECTION 4.) If you responded "No" to SECTION 2, Item a, in the space provided below **explain how** your company will perform the entire contract with its own employees, supplies, materials and/or equipment.

SECTION 4: AFFIRMATION

As evidenced by my signature below, I affirm that I am an authorized representative of the respondent listed in SECTION 1, and that the information and supporting documentation submitted with the HSP is true and correct. Respondent understands and agrees that, if awarded any portion of the requisition:

- The respondent will provide notice as soon as practical to all the subcontractors (HUBs and Non-HUBs) of their selection as a subcontractor for the awarded contract. The notice must specify at a minimum the contracting agency's name and its point of contact for the contract, the contract award number, the subcontracting opportunity they (the subcontractor) will perform, the approximate dollar value of the subcontracting opportunity and the expected percentage of the total contract that the subcontracting opportunity represents. A copy of the notice required by this section must also be provided to the contracting agency's point of contact for the contract no later than ten (10) working days after the contract is awarded.
- The respondent must submit monthly compliance reports (Prime Contractor Progress Assessment Report – PAR) to the contracting agency, verifying its compliance with the HSP, including the use of and expenditures made to its subcontractors (HUBs and Non-HUBs). (The PAR is available at <https://www.comptroller.texas.gov/purchasing/docs/hub-forms/ProgressAssessmentReportForm.xls>).
- The respondent must seek approval from the contracting agency prior to making any modifications to its HSP, including the hiring of additional or different subcontractors and the termination of a subcontractor the respondent identified in its HSP. If the HSP is modified without the contracting agency's prior approval, respondent may be subject to any and all enforcement remedies available under the contract or otherwise available by law, up to and including debarment from all state contracting.
- The respondent must, upon request, allow the contracting agency to perform on-site reviews of the company's headquarters and/or work-site where services are being performed and must provide documentation regarding staffing and other resources.

Signature	Printed Name	Title	Date <small>(mm/dd/yyyy)</small>
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- Reminder:**
- If you responded "Yes" to SECTION 2, Items c or d, you must complete an "HSP Good Faith Effort - Method A (Attachment A)" for each of the subcontracting opportunities you listed in SECTION 2, Item b.
 - If you responded "No" SECTION 2, Items c and d, you must complete an "HSP Good Faith Effort - Method B (Attachment B)" for each of the subcontracting opportunities you listed in SECTION 2, Item b.

HSP Good Faith Effort - Method A (Attachment A)

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Enter your company's name here: _____ Requisition #: _____

IMPORTANT: If you responded "Yes" to SECTION 2, Items c or d of the completed HSP form, you must submit a completed "HSP Good Faith Effort - Method A (Attachment A)" for each of the subcontracting opportunities you listed in SECTION 2, Item b of the completed HSP form. You may photo-copy this page or download the form at <https://www.comptroller.texas.gov/purchasing/docs/hub-forms/hub-sbcont-plan-gfe-achm-a.pdf>

SECTION A-1: SUBCONTRACTING OPPORTUNITY

Enter the item number and description of the subcontracting opportunity you listed in SECTION 2, Item b, of the completed HSP form for which you are completing the attachment.

Item Number: _____ Description: _____

SECTION A-2: SUBCONTRACTOR SELECTION

List the subcontractor(s) you selected to perform the subcontracting opportunity you listed above in SECTION A-1. Also identify whether they are a Texas certified HUB and their Texas Vendor Identification (VID) Number or federal Employer Identification Number (EIN), the approximate dollar value of the work to be subcontracted, and the expected percentage of work to be subcontracted. When searching for Texas certified HUBs and verifying their HUB status, ensure that you use the State of Texas' Centralized Master Bidders List (CMBL) - Historically Underutilized Business (HUB) Directory Search located at <http://mycpa.cpa.state.tx.us/tpasscblsearch/index.jsp>. HUB status code "A" signifies that the company is a Texas certified HUB.

Company Name	Texas certified HUB <input type="checkbox"/> - Yes <input type="checkbox"/> - No	Texas VID or federal EIN <small>Do not enter Social Security Numbers. If you do not know their VID / EIN, leave their VID / EIN field blank.</small>	Approximate Dollar Amount	Expected Percentage of Contract
	<input type="checkbox"/> - Yes <input type="checkbox"/> - No		\$	%
	<input type="checkbox"/> - Yes <input type="checkbox"/> - No		\$	%
	<input type="checkbox"/> - Yes <input type="checkbox"/> - No		\$	%
	<input type="checkbox"/> - Yes <input type="checkbox"/> - No		\$	%
	<input type="checkbox"/> - Yes <input type="checkbox"/> - No		\$	%
	<input type="checkbox"/> - Yes <input type="checkbox"/> - No		\$	%
	<input type="checkbox"/> - Yes <input type="checkbox"/> - No		\$	%
	<input type="checkbox"/> - Yes <input type="checkbox"/> - No		\$	%
	<input type="checkbox"/> - Yes <input type="checkbox"/> - No		\$	%
	<input type="checkbox"/> - Yes <input type="checkbox"/> - No		\$	%
	<input type="checkbox"/> - Yes <input type="checkbox"/> - No		\$	%
	<input type="checkbox"/> - Yes <input type="checkbox"/> - No		\$	%
	<input type="checkbox"/> - Yes <input type="checkbox"/> - No		\$	%
	<input type="checkbox"/> - Yes <input type="checkbox"/> - No		\$	%
	<input type="checkbox"/> - Yes <input type="checkbox"/> - No		\$	%
	<input type="checkbox"/> - Yes <input type="checkbox"/> - No		\$	%
	<input type="checkbox"/> - Yes <input type="checkbox"/> - No		\$	%
	<input type="checkbox"/> - Yes <input type="checkbox"/> - No		\$	%
	<input type="checkbox"/> - Yes <input type="checkbox"/> - No		\$	%
	<input type="checkbox"/> - Yes <input type="checkbox"/> - No		\$	%
	<input type="checkbox"/> - Yes <input type="checkbox"/> - No		\$	%
	<input type="checkbox"/> - Yes <input type="checkbox"/> - No		\$	%
	<input type="checkbox"/> - Yes <input type="checkbox"/> - No		\$	%
	<input type="checkbox"/> - Yes <input type="checkbox"/> - No		\$	%
	<input type="checkbox"/> - Yes <input type="checkbox"/> - No		\$	%
	<input type="checkbox"/> - Yes <input type="checkbox"/> - No		\$	%
	<input type="checkbox"/> - Yes <input type="checkbox"/> - No		\$	%
	<input type="checkbox"/> - Yes <input type="checkbox"/> - No		\$	%
	<input type="checkbox"/> - Yes <input type="checkbox"/> - No		\$	%
	<input type="checkbox"/> - Yes <input type="checkbox"/> - No		\$	%
	<input type="checkbox"/> - Yes <input type="checkbox"/> - No		\$	%
	<input type="checkbox"/> - Yes <input type="checkbox"/> - No		\$	%
	<input type="checkbox"/> - Yes <input type="checkbox"/> - No		\$	%
	<input type="checkbox"/> - Yes <input type="checkbox"/> - No		\$	%
	<input type="checkbox"/> - Yes <input type="checkbox"/> - No		\$	%
	<input type="checkbox"/> - Yes <input type="checkbox"/> - No		\$	%

REMINDER: As specified in SECTION 4 of the completed HSP form, if you (respondent) are awarded any portion of the requisition, you are required to provide notice as soon as practical to all the subcontractors (HUBs and Non-HUBs) of their selection as a subcontractor. The notice must specify at a minimum the contracting agency's name and its point of contact for the contract, the contract award number, the subcontracting opportunity they (the subcontractor) will perform, the approximate dollar value of the subcontracting opportunity and the expected percentage of the total contract that the subcontracting opportunity represents. A copy of the notice required by this section must also be provided to the contracting agency's point of contact for the contract no later than ten (10) working days after the contract is awarded.

HSP Good Faith Effort - Method B (Attachment B)

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Enter your company's name here: _____	Requisition #: _____
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IMPORTANT: If you responded "No" to SECTION 2, Items c and d of the completed HSP form, you must submit a completed "HSP Good Faith Effort - Method B (Attachment B)" for **each** of the subcontracting opportunities you listed in SECTION 2, Item b of the completed HSP form. You may photo-copy this page or download the form at <https://www.comptroller.texas.gov/purchasing/docs/hub-forms/hub-sbcont-plan-gfe-achm-b.pdf>.

SECTION B-1: SUBCONTRACTING OPPORTUNITY

Enter the item number and description of the subcontracting opportunity you listed in SECTION 2, Item b, of the completed HSP form for which you are completing the attachment.

Item Number: _____ Description: _____

SECTION B-2: MENTOR PROTÉGÉ PROGRAM

If respondent is participating as a Mentor in a State of Texas Mentor Protégé Program, submitting its Protégé (Protégé must be a State of Texas certified HUB) as a subcontractor to perform the subcontracting opportunity listed in SECTION B-1, constitutes a good faith effort to subcontract with a Texas certified HUB towards that specific portion of work.

Check the appropriate box (Yes or No) that indicates whether you will be subcontracting the portion of work you listed in SECTION B-1 to your Protégé.

- Yes (If *Yes*, continue to SECTION B-4.)
- No / Not Applicable (If *No* or *Not Applicable*, continue to SECTION B-3 and SECTION B-4.)

SECTION B-3: NOTIFICATION OF SUBCONTRACTING OPPORTUNITY

When completing this section you **MUST** comply with items **a, b, c and d**, thereby demonstrating your Good Faith Effort of having notified Texas certified HUBs and trade organizations or development centers about the subcontracting opportunity you listed in SECTION B-1. Your notice should include the scope of work, information regarding the location to review plans and specifications, bonding and insurance requirements, required qualifications, and identify a contact person. When sending notice of your subcontracting opportunity, you are encouraged to use the attached HUB Subcontracting Opportunity Notice form, which is also available online at <https://www.comptroller.texas.gov/purchasing/docs/hub-forms/HUBSubcontractingOpportunityNotificationForm.pdf>.

Retain supporting documentation (i.e., certified letter, fax, e-mail) demonstrating evidence of your good faith effort to notify the Texas certified HUBs and trade organizations or development centers. Also, be mindful that a working day is considered a normal business day of a state agency, not including weekends, federal or state holidays, or days the agency is declared closed by its executive officer. The initial day the subcontracting opportunity notice is sent/provided to the HUBs and to the trade organizations or development centers is considered to be "day zero" and does not count as one of the seven (7) working days.

- a. Provide written notification of the subcontracting opportunity you listed in SECTION B-1, to three (3) or more Texas certified HUBs. Unless the contracting agency specified a different time period, you must allow the HUBs at least seven (7) working days to respond to the notice prior to you submitting your bid response to the contracting agency. When searching for Texas certified HUBs and verifying their HUB status, ensure that you use the State of Texas' Centralized Master Bidders List (CMBL) - Historically Underutilized Business (HUB) Directory Search located at <http://mycpa.cpa.state.tx.us/tpasscmbllsearch/index.jsp>. HUB status code "A" signifies that the company is a Texas certified HUB.
- b. List the **three (3) Texas certified HUBs** you notified regarding the subcontracting opportunity you listed in SECTION B-1. Include the company's Texas Vendor Identification (VID) Number, the date you sent notice to that company, and indicate whether it was responsive or non-responsive to your subcontracting opportunity notice.

Company Name	Texas VID <small>(Do not enter Social Security Numbers.)</small>	Date Notice Sent <small>(mm/dd/yyyy)</small>	Did the HUB Respond?
			<input type="checkbox"/> - Yes <input type="checkbox"/> - No
			<input type="checkbox"/> - Yes <input type="checkbox"/> - No
			<input type="checkbox"/> - Yes <input type="checkbox"/> - No

- c. Provide written notification of the subcontracting opportunity you listed in SECTION B-1 to **two (2)** or more trade organizations or development centers in Texas to assist in identifying potential HUBs by disseminating the subcontracting opportunity to their members/participants. Unless the contracting agency specified a different time period, you must provide your subcontracting opportunity notice to trade organizations or development centers at least seven (7) working days prior to submitting your bid response to the contracting agency. A list of trade organizations and development centers that have expressed an interest in receiving notices of subcontracting opportunities is available on the Statewide HUB Program's webpage at <https://www.comptroller.texas.gov/purchasing/vendor/hub/resources.php>.

- d. List **two (2) trade organizations or development centers** you notified regarding the subcontracting opportunity you listed in SECTION B-1. Include the date when you sent notice to it and indicate if it accepted or rejected your notice.

Trade Organizations or Development Centers	Date Notice Sent <small>(mm/dd/yyyy)</small>	Was the Notice Accepted?
		<input type="checkbox"/> - Yes <input type="checkbox"/> - No
		<input type="checkbox"/> - Yes <input type="checkbox"/> - No

HSP Good Faith Effort - Method B (Attachment B) Cont.

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Enter your company's name here: _____ Requisition #: _____

SECTION B-4: SUBCONTRACTOR SELECTION

Enter the item number and description of the subcontracting opportunity you listed in SECTION 2, Item b, of the completed HSP form for which you are completing the attachment.

a. Enter the item number and description of the subcontracting opportunity for which you are completing this Attachment B continuation page.

Item Number: _____ Description: _____

b. List the subcontractor(s) you selected to perform the subcontracting opportunity you listed in SECTION B-1. Also identify whether they are a Texas certified HUB and their Texas Vendor Identification (VID) Number or federal Employer Identification Number (EIN), the approximate dollar value of the work to be subcontracted, and the expected percentage of work to be subcontracted. When searching for Texas certified HUBs and verifying their HUB status, ensure that you use the State of Texas' Centralized Master Bidders List (CMBL) - Historically Underutilized Business (HUB) Directory Search located at <http://mycpa.cpa.state.tx.us/tpasscmbsearch/index.jsp>. HUB status code "A" signifies that the company is a Texas certified HUB.

Company Name	Texas certified HUB	Texas VID or federal EIN <small>Do not enter Social Security Numbers. If you do not know their VID / EIN, leave their VID / EIN field blank.</small>	Approximate Dollar Amount	Expected Percentage of Contract
	<input type="checkbox"/> - Yes <input type="checkbox"/> - No		\$	%
	<input type="checkbox"/> - Yes <input type="checkbox"/> - No		\$	%
	<input type="checkbox"/> - Yes <input type="checkbox"/> - No		\$	%
	<input type="checkbox"/> - Yes <input type="checkbox"/> - No		\$	%
	<input type="checkbox"/> - Yes <input type="checkbox"/> - No		\$	%
	<input type="checkbox"/> - Yes <input type="checkbox"/> - No		\$	%
	<input type="checkbox"/> - Yes <input type="checkbox"/> - No		\$	%
	<input type="checkbox"/> - Yes <input type="checkbox"/> - No		\$	%
	<input type="checkbox"/> - Yes <input type="checkbox"/> - No		\$	%
	<input type="checkbox"/> - Yes <input type="checkbox"/> - No		\$	%

c. If any of the subcontractors you have selected to perform the subcontracting opportunity you listed in SECTION B-1 is **not** a Texas certified HUB, provide written justification for your selection process (attach additional page if necessary):

REMINDER: As specified in SECTION 4 of the completed HSP form, if you (respondent) are awarded any portion of the requisition, you are required to provide notice as soon as practical to **all** the subcontractors (HUBs and Non-HUBs) of their selection as a subcontractor. The notice must specify at a minimum the contracting agency's name and its point of contact for the contract, the contract award number, the subcontracting opportunity it (the subcontractor) will perform, the approximate dollar value of the subcontracting opportunity and the expected percentage of the total contract that the subcontracting opportunity represents. A copy of the notice required by this section must also be provided to the contracting agency's point of contact for the contract no later than ten (10) working days after the contract is awarded.



HUB Subcontracting Opportunity Notification Form

In accordance with Texas Gov't Code, Chapter 2161, each state agency that considers entering into a contract with an expected value of \$100,000 or more shall, before the agency solicits bids, proposals, offers, or other applicable expressions of interest, determine whether subcontracting opportunities are probable under the contract. The state agency I have identified below in Section B has determined that subcontracting opportunities are probable under the requisition to which my company will be responding.

34 Texas Administrative Code, §20.285 requires all respondents (prime contractors) bidding on the contract to provide notice of each of their subcontracting opportunities to at least three (3) Texas certified HUBs (who work within the respective industry applicable to the subcontracting opportunity), and allow the HUBs at least seven (7) working days to respond to the notice prior to the respondent submitting its bid response to the contracting agency. In addition, at least seven (7) working days prior to submitting its bid response to the contracting agency, the respondent must provide notice of each of its subcontracting opportunities to two (2) or more trade organizations or development centers (in Texas) that serves members of groups (i.e., Asian Pacific American, Black American, Hispanic American, Native American, Woman, Service Disabled Veteran) identified in Texas Administrative Code §20.282(19)(C).

We respectfully request that vendors interested in bidding on the subcontracting opportunity scope of work identified in Section C, Item 2, reply no later than the date and time identified in Section C, Item 1. Submit your response to the point-of-contact referenced in Section A.

SECTION A: PRIME CONTRACTOR'S INFORMATION	
Company Name: _____	State of Texas VID #: _____
Point-of-Contact: _____	Phone #: _____
E-mail Address: _____	Fax #: _____

SECTION B: CONTRACTING STATE AGENCY AND REQUISITION INFORMATION	
Agency Name: _____	
Point-of-Contact: _____	Phone #: _____
Requisition #: _____	Bid Open Date: _____ <small>(mm/dd/yyyy)</small>

SECTION C: SUBCONTRACTING OPPORTUNITY RESPONSE DUE DATE, DESCRIPTION, REQUIREMENTS AND RELATED INFORMATION

1. Potential Subcontractor's Bid Response Due Date:

If you would like for our company to consider your company's bid for the subcontracting opportunity identified below in Item 2, we must receive your bid response no later than _____ on _____, _____
Central Time Date (mm/dd/yyyy)

In accordance with 34 TAC §20.285, each notice of subcontracting opportunity shall be provided to at least three (3) Texas certified HUBs, and allow the HUBs at least seven (7) working days to respond to the notice prior to submitting our bid response to the contracting agency. In addition, at least seven (7) working days prior to us submitting our bid response to the contracting agency, we must provide notice of each of our subcontracting opportunities to two (2) or more trade organizations or development centers (in Texas) that serves members of groups (i.e., Asian Pacific American, Black American, Hispanic American, Native American, Woman, Service Disabled Veteran) identified in Texas Administrative Code, §20.282(19)(C).

(A working day is considered a normal business day of a state agency, not including weekends, federal or state holidays, or days the agency is declared closed by its executive officer. The initial day the subcontracting opportunity notice is sent/provided to the HUBs and to the trade organizations or development centers is considered to be "day zero" and does not count as one of the seven (7) working days.)

2. Subcontracting Opportunity Scope of Work:

3. Required Qualifications: - Not Applicable

4. Bonding/Insurance Requirements: - Not Applicable

5. Location to review plans/specifications: - Not Applicable

EXHIBIT B
NON-COLLUSION AFIDAVIT

**EXHIBIT B
NON-COLLUSION AFFIDAVIT**

The undersigned, duly authorized to represent the persons, firms and corporations joining and participating in the submission of the foregoing Proposal (such persons, firms and corporations hereinafter being referred to as the "Respondents"), being duly sworn, on his or her oath, states that to the best of his or her belief and knowledge no person, firm or corporation, nor any person duly representing the same joining and participating in the submission of the foregoing Proposal, has directly or indirectly entered into any agreement or arrangement with any other Respondent, or with any official of SFA or any employee thereof, or any person, firm or corporation under contract with SFA whereby the Respondent, in order to induce acceptance of the foregoing Proposal by said SFA, has paid or is to pay to any other Respondent or to any of the aforementioned persons anything of value whatsoever, and that the Respondent has not, directly or indirectly entered into any arrangement or agreement with any other Respondent or Respondent which tends to or does lessen or destroy free competition in the letting of the contract sought for by the foregoing Proposal.

The Respondent hereby certifies that neither it, its officers, partners, owners, providers, representatives, employees and/or parties in interest, including the affiant, have in any way colluded, conspired, connived or agreed, directly or indirectly, with any other Respondent, potential Respondent, firm or person, in connection with this solicitation, to submit a collusive or sham bid, to refrain from bidding, to manipulate or ascertain the price(s) of other Respondents or potential Respondents, or to obtain through any unlawful act an advantage over other Respondents or SFA.

The prices submitted herein have been arrived at in an entirely independent and lawful manner by the Respondent without consultation with other Respondents or potential Respondents or foreknowledge of the prices to be submitted in response to this solicitation by other Respondents or potential Respondents on the part of the Respondent, its officers, partners, owners, providers, representatives, employees or parties in interest including the affiant.

CONFLICT OF INTEREST

The undersigned Respondent and each person signing on behalf of the Respondent certifies, and in the case of a sole proprietorship, partnership or corporation, each party thereto certifies as to its own organization, under penalty of perjury, that to the best of their knowledge and belief, no member of SFA, nor any member of its Board of Regents, employee, or person whose salary is payable in whole or in part by SFA, has a direct or indirect financial interest in the award of the Proposal, or in the services to which this Proposal relates, or any of the profits, real or potential, thereof, except as noted otherwise herein.

Signature _____

Company name _____

Date _____

SOLICITATION ROUTING

Instructions/Decisions for Purchasers
Instructions/Reminders for Assistant Buyer

EMAILED FILE NAME(S): RFP or ITB (pdf): ITB# PRINTING SERVICES-22-ADD #2
Solicitation List (Word): 102 Solicitation list

EMAIL VENDORS

(PURCHASER – choose the appropriate message and provide necessary information; delete other message options. Or delete this section)

To: Purchaser
Bcc: all vendor addresses

- Watch for emails that are not delivered – email may have been mistyped or may be wrong.
- If an email is incorrect, advise the Purchaser to obtain the correct one so they can update the Solicitation List file.
- When re-sending, be sure to Bcc – do not include multiple vendor emails in the To field.
- You can create a new email, or find “Sent” email and forward, but delete the look of forward so that the email starts with the description and do not include multiple vendor emails in the To field; use the Bcc.

Attach Document

SUBJECT LINE: INVITATION TO BID # PRINTING SERVICES-22 - ADDENDUM #2

Addendum #2 to Invitation To Bid # PRINTING SERVICES-22 is attached.

EMAIL PURCH-VENDORS-L (purchasing vendor mail list)

(PURCHASER – choose the appropriate message and provide necessary information; delete other message options. Or delete this section)

To: purch-vendors-l@sfasu.edu
Only these 3 people can send to this list: jbarnes@sfasu.edu OR dshelton@sfasu.edu OR johnsondk6@sfasu.edu
CC: purchaser

Attach Document

SUBJECT LINE: INVITATION TO BID # PRINTING SERVICES-22 - ADDENDUM #2

Addendum #2 to Invitation To Bid # PRINTING SERVICES-22 is attached.

EMAIL MINORITY/TRADE ORGANIZATIONS

(PURCHASER – choose the appropriate message and provide necessary information; delete other message options. Or delete this section)

To: smsdc@smsdc.org; carol@smsdc.org; gabrielle@smsdc.org ; admin@dfwmsdc.com; sourcing@dfwmsdc.com; angela.freeman@hmsdc.org; bids@tcbcc.org; tcrosby@wbcsouthwest.org ; bids@wbea-texas.org; hatcher_beverly@gtmbc.com; admin@hcadesa.org; gmcdermott@uspaacc-sw.org; Julio@regionalhca.org; panton@tamacc.org; asiancontractor@gmail.com; jorozco@ephcc.org ; (Construction Only); content@constructconnect.com; texo@texoassociation.org

Cc: lacey.bradshaw@sfasu.edu

Watch for emails that are not delivered – don't worry about re-sending; advise Kay.

Attach Document

SUBJECT LINE: INVITATION TO BID # PRINTING SERVICES-22 - ADDENDUM #2

Addendum #2 to Invitation To Bid # PRINTING SERVICES-22 is attached. Please make this addendum available to your membership.

ADDENDA POSTING ON ESB

(PURCHASER – provide information ONLY on the items that are changed; delete everything else; if not an addenda, delete this section)

Solicitation No: **ITB# PRINTING SERVICES-22**

Solicitation Opening Date and Time: **August 9, 2022 at 3:00 P.M**

Select One:

14-20 days for entire bid or proposal solicitation package

Brief Title: **Printing services**

Description: **ADDENDUM #2 UPLOADED 08/03/2022.**

Identify Commodity Code(s): **96600**

Upload Document

ADDENDA UPDATE TO SFA WEB

(PURCHASER – provide necessary information or delete this section; addenda due date and time and description only need to be updated if there is a change; otherwise the Addenda # reference and linked document is all that's necessary)

Email the following information

To: dshelton@sfasu.edu

Cc: Purchaser

SUBJECT: PROCUREMENT PAGE UPDATE

Standard Message

Please update the Bids and RFP's page as follows:

Solicitation #: ITB# PRINTING SERVICES-22

Due Date and Time: August 9, 2022 at 3:00 P.M

Description: Printing services for departments on the campus of Stephen F. Austin State University.

Attach the document

EMAIL EVALUATORS/END USER

(PURCHASER – names or emails must be provided or delete this section)

Email Names/Addresses:

To:

Cc: johnsondk6@sfasu.edu; lacey.bradshaw@sfasu.edu

Bcc:

SUBJECT:

Attach Document

Standard Message

The attached Addendum #2 to Invitation To Bid for **PRINTING SERVICES-22** has been released. Please review the attached ITB Addenda and advise if any changes are needed.

Responses are due at **August 9, 2022 at 3:00 P.M**

If you have any questions, feel free to contact Lacey Bradshaw, Lacey.Bradshaw@sfasu.edu.

After all steps have been completed, file the bid document in Bid Pending/Holding until the due date.

NOTES TO PURCHASER

1. If there is a mandatory site visit, the purchaser should prepare and mail to the appropriate end user the required Sign-In Sheet.
2. If the site visit is coupled with a pre-bid meeting, the Purchaser should email all appropriate parties the date, time and location of the pre-bid meeting.

NAME/ADDRESS	HUB
Asian Contractor Association Website: www.acta-austin.com Email: asiancontractor@gmail.com Phone: 512-926-5400 Fax: 512-926-5410	
Southwest Minority Supplier Development Council Website: www.smsdc.org Email: smsdc@smsdc.org ; carol@smsdc.org ; gabrielle@smsdc.org Phone: 512-386-8766 Fax: 512-386-8988	
Dallas/Fort Worth Minority Supplier Development Council Website: http://affiliate.nmsdc.org/dfwmsdc Email: admin@dfwmsdc.com ; sourcing@dfwmsdc.com Phone: 214-630-0747 Fax: 214-637-2241	
Houston Minority Supplier Development Council Website: www.hmsdc.org Contact: Angela Freeman Email: Angela.freeman@hmsdc.org Phone: 713-271-7805 Fax: 713-271-9770	
Tri-County Black Chamber of Commerce Website: http://www.tcbcc.org Email: bids@tcbcc.org Phone: 832-875-3977 Fax: 713-839-7329	
Women's Business Council – Southwest Website: http://www.wbcsouthwest.org Contact: Anita Steele Email: lwilliams@wbcsouthwest.org Phone: 817-299-0566	
Women's Business Enterprise Alliance Website: http://www.wbea-texas.org Email: bids@wbea-texas.org Phone: 713-681-9232	
Golden Triangle Minority Business Council Website: www.gtmbc.com PH: 409-962-8530 FX: 409-722-5402 Hatcher.beverly@gtmbc.com	

Hispanic Contractors Association de San Antonio Website: www.hcadesa.org PH: 210-444-1100 FX: 210-444-1101 admin@hcadesa.org	
US Pan Asian American Chamber of Commerce Website: www.uspaacc-sw.org PH: 682-367-1393 FX: 817-469-9485 gmcdermott@uspaacc-sw.org	
El Paso Hispanic Chamber of Commerce Website: www.ephcc.org PH: 915-566-4066 FX: 915-566-9714 jorozco@ephcc.org	
Regional Hispanic Contractors Association (RHCA) Website: www.tamacc.org PH: 972-786-0909 FX: 972-786-0910 Julio@regionalhca.org	
Texas Association of Mexican American Chambers of Commerce (TAMACC) Website: www.tamacc.org Contact: Pauline Anton Email: panton@tamacc.org Phone: 512-444-5727	
START SELECTED VENDORS HERE	
BEST PRESS, INC. Ashley and Katie Kalisher 4201 AIRBORN DR, ADDISON, TX 75001-5183 admin@bestpress.com 972-930-1000	WO / F
ALLIANCE GRAPHICS & PRINTING Michael Hojnacki 5225 Hearne Road Hearne, TX 77808 rkozaki@ctpsolutionmhojnacki@alliancegp.net 713-688-2688	
CAPITAL PRINTING Barkley Edwards 4001 Caven Road Austin, TX 78744 barkley@capitalprintingco.com 512-442-1415	
SHERRY MATTHEWS, INC. Wardaleen Belvin 200 S CONGRESS AVE, AUSTIN, TX 78704-1219 wbelvin@sherrymatthews.com 512-478-4397	WO / F

Newman Printing Company, Inc. 1300 E 29 th Street Bryan, TX 77802 bbilberry@newmanprint.com 979-779-7700	DV / M
COMARK DIRECT Brigitte Wagnon 507 South Main Street Fort Worth, TX 76104 brigitte@comarkdirect.com 817-332-7679 Ext. 171	
COMPLETE PRINTING & PUBLISHING Jon Holder 1501 W Panola St. Carthage, TX 75633 Jon.h@completeprinting.com 903-693-9306	
PEL HUGHES PRINTING 3801 Tanlouse St New Orleans, LA 70119 johnny@pelhughes.com 504-486-8646	
PRINTMPRO, LTD 9011 TUSCANY WAY, SUITE 100 AUSTIN, TX 78754-4793 kdaboub@printmailpro.com 512-821-9000	HI / M
TEXAS BINDERY SERVICE PO BOX 727, BUDA, TX 78610-0727 keith@texasbindery.com 512-985-5054	
360 PRESS SOLUTIONS 2009 WINDY TER, CEDAR PARK, TX 78613-3507 jason@360pressolutions.com 512-381-2360	
GILL DIGITAL SERVICES, LLC 4100 SPRING VALLEY ROAD # 920, DALLAS, TX 75244 bgill@gilldigital.com 214-808-3950	WO / F
IDM PRODUCTS, LLC 10460 Markison Rd DALLAS, TX 75238-1650 sales@idmproducts.com 972-345-3952	BL / M

NIEMAN PRINTING, INC. 10615 NEWKIRK ST,#100 DALLAS, TX 75220-2355 renee@niemanprinting.com 972-506-7400	WO / F
SCOTT-MERRIMAN, INC. 2930 MERRELL RD, DALLAS, TX 75229-4904 scott-merriman@sbcglobal.net 972-484-7113	
NICHOLAS/EARTH PRINTING, LLC 7021 PORTWEST DR STE 100, HOUSTON, TX 77024-8084 gdeba@nicholasearth.com 713-880-0195	BL / M
FOUR SOLUTIONS Julian Mondragon 15155 RICHMOND AVE #1223, HOUSTON, TX 77082 julian@foursolutions.net 832-566-1666	
BAYSIDE PRINTING COMPANY INC Brandon Morgan 160 LOCKHAVEN DRIVE HOUSTON, TX 77073-3687 brandon@baysideprinting.com 281-209-9500	HI / F
SOUTH COAST PRINTING INCORPORATED PO BOX 38873, HOUSTON, TX 77238-8873 jackie@southcoastprinting.com 713-681-5250	WO / F
RICHMOND PRINTING, LLC Javeed Gire 5825 SCHUMACHER LN, HOUSTON, TX 77057-7108 Javeed.gire@richmondprinting.com 713-446-9693	AS / M
CME PRINTING, INC. 8181 COMMERCE PARK DR STE 708, HOUSTON, TX 77036-7424 kmalone@cmepprinting.com 713-271-7700	WO / F
DEVINE PROMOTIONS & PRINTING, LLC PO BOX 87355, HOUSTON, TX 77287-7355 GAYLYN@DEVINEPROMOTIONS.COM 281-962-5288	

ABSOLUTE COLOR MAILPLEX 11101 ELLA BLVD, HOUSTON, TX 77067-4234 christy@acmailplex.com 832-608-6400	AS / M
ABSOLUTE COLOR, LTD. 5810 WINDFERN RD, HOUSTON, TX 77041-6215 hugh@absolutecolor.net 713-996-0202	AS / M
TEXAS CORRECTIONAL INDUSTRIES PO BOX 4013, HUNTSVILLE, TX 77342-4013 tci@tdcj.texas.gov 936-437-6048	
GLOBAL PRINT GROUP PO BOX 8848, THE WOODLANDS, TX 77387-8848 globalprintgroup@sbcglobal.net 866-601-0598	WO / F
HUDSON GRAPHICS, INC P.O. BOX 7010 LONGVIEW, TX 75607-7010 tshaughnessy@hudsonprint.com 903.758.1773	
LUFKIN PRINTING 1030 N 1 st Lufkin, TX 75901 customerservice@lufkinprinting.com 936-634-3337	
Klines 628 North University Drive Nacogdoches, TX 75961 wrapitupdave@gmail.com 936-560-0700	
Derek Snyder derek@lumberjackprinting.com 936-371-0188	



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Status: Addendum Posted

Contact Name: Lacey Bradshaw

Contact Number: 936-468-2206

Contact Email: Lacey.Bradshaw@sfasu.edu

Solicitation ID: PRINTING_SERVICES_22

Solicitation Title: Printing services

Agency/Texas SmartBuy Member Name: Stephen F. Austin University - 755

Posting Requirements: 14+ Days for Entire Solicitation Package

Solicitation Posting Date: 7/26/2022

Response Due Date: 8/9/2022

Response Due Time: 3:00 PM

Solicitation Description:

Printing services for departments on the campus of Stephen F. Austin State University.

---Download the solicitation document for full information.

---ADDENDAS: It is the vendor's responsibility to check the electronic postings for any additional information or addenda in regard to this solicitation. This agency will not be responsible for any additional information not being received by a vendor in regard to this solicitation.

Class/Item Code: 96600-Printing And Typesetting Services

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Record Attachments

#	Name	Description
1	ESBD_File_295133_PRINTING SERVICES-22.pdf	Invitation to Bid
2	ESBD_File_295133_PRINTING SERVICES-22 Add#1.pdf	Addendum #1
3	ESBD_File_295133_PRINTING SERVICES-22 Add 2.pdf	Addendum 2



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Status: Addendum Posted

Contact Name: Lacey Bradshaw

Contact Number: 936-468-2206

Contact Email: Lacey.Bradshaw@sfasu.edu

Solicitation ID: PRINTING_SERVICES_22

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Class/Item Code: 96600-Printing And Typesetting Services

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#	Name	Description
1	ESBD_File_295133_PRINTING SERVICES-22.pdf	Invitation to Bid
2	ESBD_File_295133_PRINTING SERVICES-22 Add#1.pdf	Addendum #1



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- [Texas Veterans Portal](#)

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Asian Contractor Association Website: www.acta-austin.com Email: asiancontractor@gmail.com Phone: 512-926-5400 Fax: 512-926-5410	
Southwest Minority Supplier Development Council Website: www.smsdc.org Email: smsdc@smsdc.org ; carol@smsdc.org ; gabrielle@smsdc.org Phone: 512-386-8766 Fax: 512-386-8988	
Dallas/Fort Worth Minority Supplier Development Council Website: http://affiliate.nmsdc.org/dfwmsdc Email: admin@dfwmsdc.com ; sourcing@dfwmsdc.com Phone: 214-630-0747 Fax: 214-637-2241	
Houston Minority Supplier Development Council Website: www.hmsdc.org Contact: Angela Freeman Email: Angela.freeman@hmsdc.org Phone: 713-271-7805 Fax: 713-271-9770	
Tri-County Black Chamber of Commerce Website: http://www.tbcc.org Email: bids@tbcc.org Phone: 832-875-3977 Fax: 713-839-7329	
Women's Business Council – Southwest Website: http://www.wbcsouthwest.org Contact: Anita Steele Email: lwilliams@wbcsouthwest.org Phone: 817-299-0566	
Women's Business Enterprise Alliance Website: http://www.wbea-texas.org Email: bids@wbea-texas.org Phone: 713-681-9232	
Golden Triangle Minority Business Council Website: www.gtmbc.com PH: 409-962-8530 FX: 409-722-5402 Hatcher.beverly@gtmbc.com	

Hispanic Contractors Association de San Antonio Website: www.hcadesa.org PH: 210-444-1100 FX: 210-444-1101 admin@hcadesa.org	
US Pan Asian American Chamber of Commerce Website: www.uspaacc-sw.org PH: 682-367-1393 FX: 817-469-9485 gmcdermott@uspaacc-sw.org	
El Paso Hispanic Chamber of Commerce Website: www.ephcc.org PH: 915-566-4066 FX: 915-566-9714 jorozco@ephcc.org	
Regional Hispanic Contractors Association (RHCA) Website: www.tamacc.org PH: 972-786-0909 FX: 972-786-0910 Julio@regionalhca.org	
Texas Association of Mexican American Chambers of Commerce (TAMACC) Website: www.tamacc.org Contact: Pauline Anton Email: panton@tamacc.org Phone: 512-444-5727	
START SELECTED VENDORS HERE	
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CAPITAL PRINTING Barkley Edwards 4001 Caven Road Austin, TX 78744 barkley@capitalprintingco.com 512-442-1415	
SHERRY MATTHEWS, INC. Wardaleen Belvin 200 S CONGRESS AVE, AUSTIN, TX 78704-1219 wbelvin@sherrymatthews.com 512-478-4397	WO / F

Newman Printing Company, Inc. 1300 E 29 th Street Bryan, TX 77802 bbilberry@newmanprint.com 979-779-7700	DV / M
COMARK DIRECT Brigitte Wagnon 507 South Main Street Fort Worth, TX 76104 brigitte@comarkdirect.com 817-332-7679 Ext. 171	
COMPLETE PRINTING & PUBLISHING Jon Holder 1501 W Panola St. Carthage, TX 75633 Jon.h@completeprinting.com 903-693-9306	
PEL HUGHES PRINTING 3801 Tanlouse St New Orleans, LA 70119 johnny@pelhughes.com 504-486-8646	
PRINTMPRO, LTD 9011 TUSCANY WAY, SUITE 100 AUSTIN, TX 78754-4793 kdaboub@printmailpro.com 512-821-9000	HI / M
TEXAS BINDERY SERVICE PO BOX 727, BUDA, TX 78610-0727 keith@texasbindery.com 512-985-5054	
360 PRESS SOLUTIONS 2009 WINDY TER, CEDAR PARK, TX 78613-3507 jason@360presssolutions.com 512-381-2360	
GILL DIGITAL SERVICES, LLC 4100 SPRING VALLEY ROAD # 920, DALLAS, TX 75244 bgill@gilldigital.com 214-808-3950	WO / F
IDM PRODUCTS, LLC 10460 Markison Rd DALLAS, TX 75238-1650 sales@idmproducts.com 972-345-3952	BL / M

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NICHOLAS/EARTH PRINTING, LLC 7021 PORTWEST DR STE 100, HOUSTON, TX 77024-8084 gdeba@nicholasearth.com 713-880-0195	BL / M
FOUR SOLUTIONS Julian Mondragon 15155 RICHMOND AVE #1223, HOUSTON, TX 77082 julian@foursolutions.net 832-566-1666	
BAYSIDE PRINTING COMPANY INC Brandon Morgan 160 LOCKHAVEN DRIVE HOUSTON, TX 77073-3687 brandon@baysideprinting.com 281-209-9500	HI / F
SOUTH COAST PRINTING INCORPORATED PO BOX 38873, HOUSTON, TX 77238-8873 jackie@southcoastprinting.com 713-681-5250	WO / F
RICHMOND PRINTING, LLC Javeed Gire 5825 SCHUMACHER LN, HOUSTON, TX 77057-7108 Javeed.gire@richmondprinting.com 713-446-9693	AS / M
CME PRINTING, INC. 8181 COMMERCE PARK DR STE 708, HOUSTON, TX 77036-7424 kmalone@cmeprinting.com 713-271-7700	WO / F
DEVINE PROMOTIONS & PRINTING, LLC PO BOX 87355, HOUSTON, TX 77287-7355 GAYLYN@DEVINEPROMOTIONS.COM 281-962-5288	

ABSOLUTE COLOR MAILPLEX 11101 ELLA BLVD, HOUSTON, TX 77067-4234 christy@acmailplex.com 832-608-6400	AS / M
ABSOLUTE COLOR, LTD. 5810 WINDFERN RD, HOUSTON, TX 77041-6215 hugh@absolutecolor.net 713-996-0202	AS / M
TEXAS CORRECTIONAL INDUSTRIES PO BOX 4013, HUNTSVILLE, TX 77342-4013 tci@tdcj.texas.gov 936-437-6048	
GLOBAL PRINT GROUP PO BOX 8848, THE WOODLANDS, TX 77387-8848 globalprintgroup@sbcglobal.net 866-601-0598	WO / F
HUDSON GRAPHICS, INC P.O. BOX 7010 LONGVIEW, TX 75607-7010 tshaughnessy@hudsonprint.com 903.758.1773	
LUFKIN PRINTING 1030 N 1 st Lufkin, TX 75901 customerservice@lufkinprinting.com 936-634-3337	
Klines 628 North University Drive Nacogdoches, TX 75961 wrapitupdave@gmail.com 936-560-0700	
Derek Snyder derek@lumberjackprinting.com 936-371-0188	



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Status: New

Contact Name: Lacey Bradshaw

Contact Number: 936-468-2206

Contact Email: Lacey.Bradshaw@sfasu.edu

Solicitation ID: PRINTING_SERVICES_22

Solicitation Title: Printing services

Agency/Texas SmartBuy Member Name: Stephen F. Austin University - 755

Posting Requirements: 14+ Days for Entire Solicitation Package

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Class/Item Code: 96600-Printing And Typesetting Services

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OTHER STATE SITES

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Ann-Marie Barnes

From: Texas SmartBuy <txsmartbuy@cpa.texas.gov>
Sent: Tuesday, July 26, 2022 5:04 PM
To: Ann-Marie Barnes
Subject: ESDB confirmation receipt for Solicitation Number PRINTING_SERVICES_22

This notification is confirming that an ESDB Solicitation has been posted.

Solicitation posting

NAME/ADDRESS	HUB
Asian Contractor Association Website: www.acta-austin.com Email: asiancontractor@gmail.com Phone: 512-926-5400 Fax: 512-926-5410	
Southwest Minority Supplier Development Council Website: www.smsdc.org Email: smsdc@smsdc.org ; carol@smsdc.org ; gabrielle@smsdc.org Phone: 512-386-8766 Fax: 512-386-8988	
Dallas/Fort Worth Minority Supplier Development Council Website: http://affiliate.nmsdc.org/dfwmsdc Email: admin@dfwmsdc.com ; sourcing@dfwmsdc.com Phone: 214-630-0747 Fax: 214-637-2241	
Houston Minority Supplier Development Council Website: www.hmsdc.org Contact: Angela Freeman Email: Angela.freeman@hmsdc.org Phone: 713-271-7805 Fax: 713-271-9770	
Tri-County Black Chamber of Commerce Website: http://www.tbcc.org Email: bids@tbcc.org Phone: 832-875-3977 Fax: 713-839-7329	
Women's Business Council – Southwest Website: http://www.wbcsouthwest.org Contact: Anita Steele Email: lwilliams@wbcsouthwest.org Phone: 817-299-0566	
Women's Business Enterprise Alliance Website: http://www.wbea-texas.org Email: bids@wbea-texas.org Phone: 713-681-9232	
Golden Triangle Minority Business Council Website: www.gtmbc.com PH: 409-962-8530 FX: 409-722-5402 Hatcher.beverly@gtmbc.com	

Hispanic Contractors Association de San Antonio Website: www.hcadesa.org PH: 210-444-1100 FX: 210-444-1101 admin@hcadesa.org	
US Pan Asian American Chamber of Commerce Website: www.uspaacc-sw.org PH: 682-367-1393 FX: 817-469-9485 gmcdermott@uspaacc-sw.org	
El Paso Hispanic Chamber of Commerce Website: www.ephcc.org PH: 915-566-4066 FX: 915-566-9714 jorozco@ephcc.org	
Regional Hispanic Contractors Association (RHCA) Website: www.tamacc.org PH: 972-786-0909 FX: 972-786-0910 Julio@regionalhca.org	
Texas Association of Mexican American Chambers of Commerce (TAMACC) Website: www.tamacc.org Contact: Pauline Anton Email: panton@tamacc.org Phone: 512-444-5727	
START SELECTED VENDORS HERE	
BEST PRESS, INC. Ashley and Katie Kalisher 4201 AIRBORN DR, ADDISON, TX 75001-5183 admin@bestpress.com 972-930-1000	WO / F
ALLIANCE GRAPHICS & PRINTING Michael Hojnacki 5225 Hearne Road Hearne, TX 77808 rkozaki@ctpsolutionmhojnacki@alliancegcp.net 713-688-2688	
CAPITAL PRINTING Barkley Edwards 4001 Caven Road Austin, TX 78744 barkley@capitalprintingco.com 512-442-1415	
SHERRY MATTHEWS, INC. Wardaleen Belvin 200 S CONGRESS AVE, AUSTIN, TX 78704-1219 wbelvin@sherrymatthews.com 512-478-4397	WO / F

Newman Printing Company, Inc. 1300 E 29 th Street Bryan, TX 77802 bbilberry@newmanprint.com 979-779-7700	DV / M
COMARK DIRECT Brigitte Wagnon 507 South Main Street Fort Worth, TX 76104 brigitte@comarkdirect.com 817-332-7679 Ext. 171	
COMPLETE PRINTING & PUBLISHING Jon Holder 1501 W Panola St. Carthage, TX 75633 Jon.h@completeprinting.com 903-693-9306	
PEL HUGHES PRINTING 3801 Tanlouse St New Orleans, LA 70119 johnny@pelhughes.com 504-486-8646	
PRINTMPRO, LTD 9011 TUSCANY WAY, SUITE 100 AUSTIN, TX 78754-4793 kdaboub@printmailpro.com 512-821-9000	HI / M
TEXAS BINDERY SERVICE PO BOX 727, BUDA, TX 78610-0727 keith@texasbindery.com 512-985-5054	
360 PRESS SOLUTIONS 2009 WINDY TER, CEDAR PARK, TX 78613-3507 jason@360presssolutions.com 512-381-2360	
GILL DIGITAL SERVICES, LLC 4100 SPRING VALLEY ROAD # 920, DALLAS, TX 75244 bgill@gilldigital.com 214-808-3950	WO / F
IDM PRODUCTS, LLC 10460 Markison Rd DALLAS, TX 75238-1650 sales@idmproducts.com 972-345-3952	BL / M

NIEMAN PRINTING, INC. 10615 NEWKIRK ST,#100 DALLAS, TX 75220-2355 renee@niemanprinting.com 972-506-7400	WO / F
SCOTT-MERRIMAN, INC. 2930 MERRELL RD, DALLAS, TX 75229-4904 scott-merriman@sbcglobal.net 972-484-7113	
NICHOLAS/EARTH PRINTING, LLC 7021 PORTWEST DR STE 100, HOUSTON, TX 77024-8084 gdeba@nicholasearth.com 713-880-0195	BL / M
FOUR SOLUTIONS Julian Mondragon 15155 RICHMOND AVE #1223, HOUSTON, TX 77082 julian@foursolutions.net 832-566-1666	
BAYSIDE PRINTING COMPANY INC Brandon Morgan 160 LOCKHAVEN DRIVE HOUSTON, TX 77073-3687 brandon@baysideprinting.com 281-209-9500	HI / F
SOUTH COAST PRINTING INCORPORATED PO BOX 38873, HOUSTON, TX 77238-8873 jackie@southcoastprinting.com 713-681-5250	WO / F
RICHMOND PRINTING, LLC Javeed Gire 5825 SCHUMACHER LN, HOUSTON, TX 77057-7108 Javeed.gire@richmondprinting.com 713-446-9693	AS / M
CME PRINTING, INC. 8181 COMMERCE PARK DR STE 708, HOUSTON, TX 77036-7424 kmalone@cmeprinting.com 713-271-7700	WO / F
DEVINE PROMOTIONS & PRINTING, LLC PO BOX 87355, HOUSTON, TX 77287-7355 GAYLYN@DEVINEPROMOTIONS.COM 281-962-5288	

ABSOLUTE COLOR MAILPLEX 11101 ELLA BLVD, HOUSTON, TX 77067-4234 christy@acmailplex.com 832-608-6400	AS / M
ABSOLUTE COLOR, LTD. 5810 WINDFERN RD, HOUSTON, TX 77041-6215 hugh@absolutecolor.net 713-996-0202	AS / M
TEXAS CORRECTIONAL INDUSTRIES PO BOX 4013, HUNTSVILLE, TX 77342-4013 tci@tdcj.texas.gov 936-437-6048	
GLOBAL PRINT GROUP PO BOX 8848, THE WOODLANDS, TX 77387-8848 globalprintgroup@sbcglobal.net 866-601-0598	WO / F
HUDSON GRAPHICS, INC P.O. BOX 7010 LONGVIEW, TX 75607-7010 tshaughnessy@hudsonprint.com 903.758.1773	
LUFKIN PRINTING 1030 N 1 st Lufkin, TX 75901 customerservice@lufkinprinting.com 936-634-3337	
Klines 628 North University Drive Nacogdoches, TX 75961 wrapitupdave@gmail.com 936-560-0700	
Derek Snyder derek@lumberjackprinting.com 936-371-0188	



Texas Comptroller of Public Accounts
Glenn Hegar

Ann-Marie Barnes Account ▾

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Solicitation Notice

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Status: New

Contact Name: Lacey Bradshaw

Contact Number: 936-468-2206

Contact Email: Lacey.Bradshaw@sfasu.edu

Solicitation ID: PRINTING_SERVICES_22

Solicitation Title: Printing services

Agency/Texas SmartBuy Member Name: Stephen F. Austin University - 755

Posting Requirements: 14+ Days for Entire Solicitation Package

Solicitation Posting Date: 7/26/2022

Response Due Date: 8/9/2022

Response Due Time: 3:00 PM

Solicitation Description:

Printing services for departments on the campus of Stephen F. Austin State University.

---Download the solicitation document for full information.

---ADDENDAS: It is the vendor's responsibility to check the electronic postings for any additional information or addenda in regard to this solicitation. This agency will not be responsible for any additional information not being received by a vendor in regard to this solicitation.

Class/Item Code: 96600-Printing And Typesetting Services

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#	Name	Description
1	ESBD_File_295133_PRINTING SERVICES-22.pdf	Invitation to Bid



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