



Request for Quotation (RFQ)

**BIDS WILL ONLY BE ACCEPTED BY EMAIL TO PURCHASE@SFASU.EDU
RELATED TO THE 2026 SPOT BID FAIR. *SUBJECT LINE MUST
REFERENCE SOLICITATION***

Company Name: _____
 Attention: _____
 Address: _____
 City, State, Zip: _____
 Phone: _____

Solicitation No.: **RFQ PROMOTIONAL
ITEMS-FORESTRY-26**
 Due Date and Time: **May 15, 2026 at 3:00 P.M.**
 TIN #: _____
 Signature: _____
 Email: _____

Instructions

- **Any purchase resulting from this response shall be subject to the SFA's PO Terms and Conditions and are available online via the following link: <https://www.sfasu.edu/docs/procurement-business-services/purchase-order-general-terms-conditions.pdf>**
- **Unless otherwise stated, shipping is considered to be FOB Destination, Freight Pre-paid, and Allowed.**
- **Responses shall be submitted on this form, and must be signed.**
- **This is not an order until awarded/confirmed by SFA Procurement & Business Services**

Agency Name: Stephen F. Austin State University
 Attention: Lacey Bradshaw, Lacey.Bradshaw@sfasu.edu (Agency Contact)
 Physical Address: 2102 Alumni Drive, Austin Bldg., Room 131
 City, State, Zip: Nacogdoches, Texas 75962

Item	Description	Class/Item 037-52	Qty	Unit of Measure	Unit Price	Extension
1	Neoprene Wrist Strap Key Holder / Dark Purple outside, Black inside (with SFA logo)		300	EA		
2	Anodized Carabiner Key Holder / Purple Carabiner, Black Strap (with SFA logo)		300	EA		
3	Set up / Design, if any					
4	Delivery, if any					
	Expected Delivery: _____ days from award date					
	***PNG file of logo will be sent to awarded vendor					
	Proposals must be submitted electronically and emailed to purchase@sfasu.edu . Please reference solicitation no. in subject line, prior to May 15, 2026 at 3:00 pm.					
					TOTAL:	\$



+ Zoom

Imprint





ARTHUR TEMPLE COLLEGE OF
**FORESTRY AND
AGRICULTURE**