

STEPHEN F. AUSTIN STATE UNIVERSITY IS SEEKING INFORMAL BIDS FOR ANNUAL INSPECTIONS OF OUR FIRE EXTINGUISHERS including the occasional need for M&R and re-inspections.

Stephen F Austin State University is seeking bids to provide annual inspections, preventative maintenance, other maintenance as needed, and purchases of new extinguishers on the campus and outlying campus areas in accordance with the specifications and terms and conditions herein. **It's important to highlight that SFA has a substantial inventory of approximately 1700 fire extinguishers. SFA has a need for fire extinguisher inspections and a need for re-inspections in case of maintenance or repair work.**

PLEASE NOTE THIS IS AN ALL OR NONE BID.

SFA may add additional extinguishers as real estate expands. SFA reserves the option to renew this bid for one (1) additional year after the initial term of 09/01/2025 - 08/31/2026 Please return bids by 08/29/2025 at 10:00 am. Bid is expected to be awarded on or around that date. **Bids must go to joneskk2@sfasu.edu**

PRICING

To maintain continuity with existing equipment and easy reparations, all new extinguishers must be Amerex, Buckeye, Ansul or Badger brand. **NO SUBSTITUTIONS**

PRICING FOR SERVICES ON EXISTING EXTINGUISHERS

For pricing considerations, SFA is requesting an **all-inclusive per-unit or per-unit-of-service quotes** for hydrostatic testing, six-year maintenance, recharges, and new extinguishers. It is estimated that in the 2025-2026 inspection SFA will need 80 hydrostatic tests and 190 6-year maintenances completed.

STATEMENT OF WORK

The Successful Bidder shall provide preventive maintenance services to maintain all fire extinguishers at maximum operating performance. All handles, operating devices, indicators, shall be maintained in a proper working order.

The Successful Bidder shall provide 48 hours turn around service by certified, trained technicians with current state licenses, and must be capable of recharging fire extinguishers on-site. Only UL listed parts will be accepted. Pick-up and delivery shall be at no-charge. All work must be guaranteed for 1 year from the time of service.

The Safety department will contact the vendor for needed service. Upon pick-up or on-site service, the vendor must supply an itemized list of extinguishers serviced and upon return; each extinguisher must be individually tagged as to service performed.

If extinguisher is not serviceable, vendor must supply reasons for lack of serviceability and dispose of canister upon request from SFA.

The Contractor shall annually examine, adjust, refill, and if conditions warrant, repair or replace in accordance with NFPA 10.

HOURS OF SERVICE

The Contractor shall perform all preventive maintenance work during the University's regular working hours of 7:00 am to 4:00 pm, Monday through Friday. The majority of work will be completed in December and January each year.

DOCUMENTATION

The Contractor shall provide and maintain routine maintenance records and schedules on each extinguisher. These records shall be available to the University's Representative at all times.

STANDARD OF PERFORMANCE; INSPECTION

The University reserves the right to make inspections and tests as and when deemed advisable, to ascertain that the requirements of this specification are being fulfilled. Should it be found that the requirements and standards herein are not being satisfactorily maintained, the University may immediately demand that the Contractor, at his expense, place the extinguishers in condition to meet these requirements. The University will contract independent inspectors as needed. The Contractor will provide for the inspections as required and quoted herein. At any time during the contract, the University may choose to contract for inspections independently. Any inspections so contracted by the University will not be liable for payment to the Contractor for inspections for which the University contract independently.

PERSONNEL

The Contractor agrees at all times, to maintain an adequate staff of trained, competent and thoroughly skilled fire extinguisher maintenance personnel to assure expedient and efficient maintenance and repair service.

Contractor agrees that, at all times, the employees of Contractor furnishing or performing any services shall do so in a proper, workmanlike and dignified manner.

CHANGES

This agreement shall not be modified, altered, or changed except by mutual agreement confirmed in writing by an authorized representative of each party to this agreement. The University may make changes in services being performed by issuing a written change order from its purchasing department to the Contractor. If any such change causes an increase or reduction of service, frequency or coverage, an equitable adjustment shall be made as applicable; however, the Contractor agrees to waive all claims for adjustment in regard to any services performed without prior receipt of an appropriate written change order.

Please note that vendor is required to carry insurance. Please see link to our insurance requirements.

<https://www.sfasu.edu/docs/procurement-business-services/insurance-requirements.pdf>

CONTACT INFORMATION

For any questions related to this bid please feel free to contact Kim Jones, Assistant Director of Purchasing, 936.468.6551, joneskk2@sfasu.edu

SEE NEXT PAGE - EXHIBIT A - PRICING SHEET

EXHIBIT A - PRICING SHEET

DESCRIPTION	*QTY	*Unit of Measure	PRICE EA
ANNUAL INSPECTION PRICING			
Annual Inspection costs of approximately 1700 fire extinguishers	1700		
Dry Chemical			
2.5 LB	1	each	
5.0 LB	1	each	
10.0 LB	1	each	
15.0 LB	1	each	
20.0 LB	1	each	
CO2			
5.0 LB	1	each	
10.0 LB	1	each	
H20			
2.5 GAL	1	each	
BC			
5.0 LB	1	each	
Class K Fire	1	each	
6-Year Maintenance (Including the annual inspection for the extinguisher)			
Dry Chemical			
2.5 LB	1	each	
5.0 LB	1	each	
10.0 LB	1	each	
15.0 LB	1	each	
20.0 LB	1	each	
CO2			
5.0 LB	1	each	
10.0 LB	1	each	
H20			
2.5 GAL	1	each	
BC			
5.0 LB	1	each	
Class K Fire	1	each	
Extinguisher Recharge (Including the annual inspection for the extinguisher)			
Dry Chemical			
2.5 LB	1	each	
5.0 LB	1	each	
10.0 LB	1	each	
15.0 LB	1	each	
20.0 LB	1	each	
CO2			
5.0 LB	1	each	
10.0 LB	1	each	
H20			
2.5 GAL	1	each	
BC			
5.0 LB	1	each	
Class K Fire	1	each	
HYDROSTAT TESTING (Including the annual inspection for the extinguisher)			
Dry Chemical (every 12 years)			
2.5 LB	1	each	
5.0 LB	1	each	
10.0 LB	1	each	
15.0 LB	1	each	
20.0 LB	1	each	
CO2 (every 5 years)			
5.0 LB	1	each	
10.0 LB	1	each	
Class K	1	each	
NEW EXTINGUISHER PURCHASE PRICING			
Dry Chemical			
2.5 LB	1	each	
5.0 LB	1	each	
10.0 LB	1	each	
20.0 LB	1	each	
CO2			
5.0 LB	1	each	
10.0 LB	1	each	
15.0 LB	1	each	
20.0 LB	1	each	
H20			
2.5 GAL	1	each	
Class K	1	each	
Any other pricing listed above such as service charge fees, freight, etc. Please describe below.			
	1		
	1		
	1		
	1		

Note for bidding purposes we are requesting a quote for a qty of 1 each..