

Request to Audit Course(s) at SFA

Registrar's Office • PO Box 13050 • Nacogdoches, Texas • 75962-3050 • Fax 936-468-7638 • registrar@sfasu.edu

NAME _____ ID # _____

Current / Permanent Address _____

City _____ State _____ Zip Code _____

Phone # _____ Date of Birth _____

Semester (ex. Fall)		CRN	
Year		Course (ex. ENG 131 008)	

STUDENT: I am requesting to audit the above listed course for the indicated semester. I have read and understand all information printed on this form. I understand that I accept responsibility for this action and any ramifications that may result from this action.

Student signature: _____ Date: _____

INSTRUCTOR/CHAIR: By signing this form I confirm that I will allow this person to register for my course and confirm that there is a seat available.

Instructor signature: _____ Date: _____

Chair/Director signature: _____ Date: _____

The General Bulletin states "Students may audit regular academic courses offered on campus on a space-available basis and with the permission of the instructor. Transcripts do not reflect audit courses. Students may not audit regular academic courses offered off campus. In those cases where a student enrolls for continuing education credit or audit of a regular academic course, the tuition and fees shall be the same as the tuition paid by regularly enrolled students."

SFA Policy 3.3: "Tuition and fees for auditing a course shall be the same as tuition and fees paid by regularly enrolled students. Generally, financial aid (including exemptions and waivers) cannot be applied to the charges related to auditing a course, unless specifically allowed under the terms of a scholarship or grant." *For questions concerning tuition and fees, contact the Business Office at 936-468-6960 or businessoffice@sfasu.edu. For questions concerning financial aid, contact the Financial Aid office at 936-468-2403.*

State of _____

County of _____

Before me, a notary public, on this day _____ personally appeared _____, known to me to be the person whose name is subscribed to the foregoing document and, being by me first duly sworn, declared that the statements therein contained are true and correct.

Notary Seal:

Notary Public's Signature