How to Register for Corequisite Courses using Add/Drop Courses

1. Login to mySFA
2. Click on Registration
3. Locate the “Steps to Register” box
4. Click on Add/Drop Courses

STEPS TO REGISTER

1. View Registration holds
   View registration holds listed above. Registration holds must be cleared prior to registration.

2. Meet with Advisor

3. Check Registration Status/Time Ticket

4. Register for Courses
   Register for courses using one of the following tools:
   - Build & Submit Schedule (please use Chrome or Firefox)
   - Add/Drop Courses (Spring 2023 courses)
     To drop Full Fall or Fall I courses, click here: Drop Request Form / Request to Withdraw

5. Attend Class!
   - Find/Order Text Books
   - View/Print Schedule
   - Campus Map

5. Click on Class Search

<table>
<thead>
<tr>
<th>Current Schedule</th>
</tr>
</thead>
<tbody>
<tr>
<td>Status</td>
</tr>
<tr>
<td>---------</td>
</tr>
<tr>
<td>Web Registered on Nov 4, 2022</td>
</tr>
<tr>
<td>3.000</td>
</tr>
</tbody>
</table>

Add Classes Worksheet

<table>
<thead>
<tr>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
</tr>
</tbody>
</table>

Submit Changes | Class Search | Reset |
6. Select the course subject from the list and then click Course Search

7. Find the class from the list provided and click View Sections

8. Select the checkbox beside the section you want to add and then click Add to Worksheet

9. Click Class Search again
10. Select the course subject again and click Course Search

11. Find the corequisite class from the list provided and click View Sections

12. Select the checkbox beside the section you want to add and then click Add to Worksheet

13. Make sure you have both CRNs in the boxes provided and then click Submit Changes
14. If successful, the courses will now appear in the Current Schedule area of the Add or Drop Classes page

<table>
<thead>
<tr>
<th>Status</th>
<th>Action</th>
<th>CRN</th>
<th>Subj</th>
<th>Cse</th>
<th>Sec</th>
<th>Level</th>
<th>Cred</th>
<th>Grade</th>
<th>Mode</th>
<th>Title</th>
<th>Instructional Method</th>
<th>Dates (MM/DD)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Web-Registered on N0</td>
<td>26379</td>
<td>B10L</td>
<td>1106</td>
<td>520</td>
<td>Undergraduate 1.000 Standard</td>
<td>Biology for Science Majors 1 Lab Online</td>
<td>01/11-05/05 (16 weeks)</td>
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<td></td>
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<td>Web-Registered on N0</td>
<td>26380</td>
<td>B10L</td>
<td>1306</td>
<td>510</td>
<td>Undergraduate 3.000 Standard</td>
<td>Biology for Science Majors 1 Online</td>
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<td>ENGL</td>
<td>1201</td>
<td>005</td>
<td>Undergraduate 3.000 Standard</td>
<td>Rhetoric and Composition</td>
<td>Face-to-Face, SFA Campus</td>
<td>01/11-05/05 (16 weeks)</td>
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</tr>
</tbody>
</table>

a. If the courses were added successfully, no further action is needed
b. If you received an error, you can email registrar@sfasu.edu