

HOLIDAY SAFETY TIPS

As the holiday season approaches, Stephen F. Austin State University's Office of Environmental Health, Safety and Risk Management offers the following tips when decorating your residence or office on campus.



Remember to remove all decorations before leaving for the holiday break.

Do not use candles or other decorations with open flames; they are prohibited on campus.



Use only fire-resistant Christmas trees approved by Underwriters Laboratories. Look for the UL label on your tree. Do not use real trees as Christmas trees on campus.



Avoid placing decorations in building doorways and exits, which need to be clear in case of emergencies. Do not hang decorations from sprinkler heads.



Use only UL-approved lights to decorate your office. Check the wiring for frays, cuts or loose connections and discard damaged light strands. Do not plug multiple strands of lights in the same outlet; use a UL-rated surge-protected power strip to avoid excessive heat and overloaded circuits. Unplug all lights and lighted decorations at the end of the day.



STEPHEN F. AUSTIN STATE UNIVERSITY

Office of Environmental Health, Safety and Risk Management

safety@sfasu.edu | 936.468.4514