

EMERGENCY PROCEDURE FLOWCHART
SPILL AND/OR RELEASE OF HAZARDOUS MATERIAL
Stephen F. Austin State University, Nacogdoches, Texas

CONTACT PRIMARY EMERGENCY COORDINATOR AND/OR SECONDARY COORDINATOR:

- 1) Primary Emergency Coordinator – Greg Moore
2) Alternate Emergency Coordinator – Jeremy Higgins

Office Phone
(936) 468-6034
(936) 468-4532

24 hour phone
(936) 585-9908
(936) 715-5358

EMERGENCY COORDINATOR OBTAINS THE FOLLOWING INFORMATION:

- 1) Nature of Emergency;
- 2) Location of Emergency;
- 3) Size and Extent of Emergency;
- 4) Hazardous Materials involved (if any); and
- 5) Whether any Personnel are injured.

YES

PERSONNEL INJURED?

NO

EMERGENCY COORDINATOR OR ALT. CONTACTS THE FOLLOWING:

AMBULANCE: 911
POISON CONTROL CENTER: 1-800-343-2722

BE PREPARED TO GIVE: NAME, ADDRESS, EXTENT OF INJURIES, EXTENT OF EMERGENCY, POSSIBLE CHEMICALS INVOLVED AND QUANTITY.

IF NECESSARY, THE EMERGENCY COORDINATOR WILL ACTIVATE INTERNAL FACILITY ALARMS AND/OR COMMUNICATIONS SYSTEMS TO NOTIFY ALL PERSONNEL OF EVACUATION.

IS THE SPILL AN INCIDENTAL RELEASE THAT CAN BE ABSORBED, NEUTRALIZED, OR OTHERWISE CONTROLLED AT THE TIME OF RELEASE BY EMPLOYEES IN THE IMMEDIATE RELEASE AREA OR BY MAINTENANCE PERSONNEL UTILIZING EQUIPMENT ON-HAND WITHOUT JEOPARDIZING THEIR HEALTH OR SAFETY?

YES

NO

CONTAIN SPILL, CLEAN-UP SPILLED MATERIAL, STORE PROPERLY FOR DISPOSAL

EMERGENCY COORDINATOR OR ALTERNATE CONTACTS THE STATE, AS NECESSARY (SEE SECTION 3.3)

**TCEQ: (800) 832-8224; AND
BEAUMONT REGIONAL TCEQ OFFICE (409) 898-3838**

EMERGENCY COORDINATOR OR ALTERNATE CONTACTS:

**FIRE DEPARTMENT: 911
TCEQ ERC: (800) 832-8224
BEAUMONT REGIONAL TCEQ OFFICE (409) 898-3838
NACOGDOCHES EM: 911 or (936) 559-2556
CONTRACTORS:
DLS Environmental (903) 234-1415
SET Environmental (877) 447-7455
Mooring Recovery Services (888) 293-9953**

HAS SPILL REACHED OR THREATENED NAVIGABLE WATERS?

YES

NO

EMERGENCY COORDINATOR OR ALTERNATE CONTACTS THE FOLLOWING:

**NATIONAL RESPONSE CENTER (800) 424-8802
TCEQ ERC (800) 832-8224**

SPILL CONTAMINATED MATERIAL CLEANED-UP AND STORED PROPERLY FOR DISPOSAL

REPORTING REQUIREMENTS MET (SECTION 3.4 AND 3.5)

EVENT CONCLUDED