

Stephen F. Austin State University
Staff Council Minutes
Monday, January 10, 2022
1:30 p.m. – 2:19 p.m.
McGee Business Building (Room 133) and Zoom

Attendees:

Attending Representatives	<input checked="" type="checkbox"/> Megan Weatherly, <input checked="" type="checkbox"/> Alison Reed, <input checked="" type="checkbox"/> Rebecca Galatas <input checked="" type="checkbox"/> Grace Romero <input checked="" type="checkbox"/> Meredith Baily <input checked="" type="checkbox"/> Leiah Allen <input checked="" type="checkbox"/> Veronica Beavers <input checked="" type="checkbox"/> Brittany Beck <input checked="" type="checkbox"/> Sharon Brewer <input checked="" type="checkbox"/> Ryan Brown-Moreno <input checked="" type="checkbox"/> Surry Consford <input checked="" type="checkbox"/> Jennifer Crenshaw <input checked="" type="checkbox"/> Jessica DeWitt <input checked="" type="checkbox"/> Denise Douglas <input checked="" type="checkbox"/> Becky Garrett <input checked="" type="checkbox"/> Angela Harless <input checked="" type="checkbox"/> Stina Herrera <input checked="" type="checkbox"/> Veronica Herrera <input checked="" type="checkbox"/> Amanda Kennedy <input checked="" type="checkbox"/> Agatha Moreland <input checked="" type="checkbox"/> Caleb Perkins <input checked="" type="checkbox"/> Alan Scott <input checked="" type="checkbox"/> Richard Stobart <input checked="" type="checkbox"/> Lissy Turner <input checked="" type="checkbox"/> Tierney Twigg <input checked="" type="checkbox"/> Mindy Wolbert <input checked="" type="checkbox"/> Lissy Turner <input checked="" type="checkbox"/> Tierney Twigg <input checked="" type="checkbox"/> Mindy Wolbert
Not Present	<input checked="" type="checkbox"/> Trina Menefee <input checked="" type="checkbox"/> Heather Catton

Meeting Minutes

Topic	Minutes
I. Call to Order	Time: 1:30 p.m.
II. Roll Call	Secretary Baily called roll. Individuals noted above were in attendance. Jennifer Hanlon served as proxy for Heather Catton.
III. Presentations	a. Mr. Greg Moore, Environmental Safety Officer Topic: Spring 2022 COVID safety protocols <ul style="list-style-type: none"> Shared current COVID data and flowchart on proper action for scenarios of contact with COVID. SFA is currently in Stage 1 of COVID readiness.
IV. Meeting Minutes	<ul style="list-style-type: none"> Motion to approve minutes made by Representative Turner. Motion seconded by Representative Brewer. Unanimously approved. No abstentions. Motion passed.
V. Officer Reports	a. Chair – Megan Weatherly <ul style="list-style-type: none"> Megan was out with a family emergency in December; thanks to the Executive Committee for covering Council affairs in her absence. After Meeting #1, representatives received questions about staff ability to attend Staff Council meetings. Executive Committee consulted with HR, shared information with concerned parties. The most recent communication to staff from the Council referenced the applicable HR policy (11.11) and guidance on how to request to attend a Council meeting. She and Alison are slated to meet with Dr. Gordon in a standard monthly meeting on Friday. Preparing to present to the Board of Regents at the January meeting. Noted that one of the Executive Committee is always in those meetings. b. Chair-Elect – Alison Reed <ul style="list-style-type: none"> Worked with Executive Committee to finalize and notify representatives of committee assignments in December.

	<ul style="list-style-type: none"> • Represented Staff Council in a holiday greeting video. • Attended Leadership Meeting with university administrators, Board of Regents Chair Gantt to address culture. • Attended University Financial Council. Noted that the group will meet only for a short-term. • Worked with HR as noted by Megan to determine guidance for staff to attend Council meetings. <p>c. Secretary – Meredith Baily</p> <ul style="list-style-type: none"> • No report <p>d. Treasurer – Grace Romero</p> <ul style="list-style-type: none"> • No report <p>e. Parliamentarian – Rebecca Galatas</p> <ul style="list-style-type: none"> • All in order with Representative Catton’s proxy and will discuss a representative change in New Business portion of the agenda.
VI. Committee Reports	<p>a. Executive Committee</p> <ul style="list-style-type: none"> • Committee met on December 16. Discussed Council meeting attendance questions referenced in officer reports. • Committee also discussed agenda for January meeting. Due to some last-minute scheduling conflicts that resulted in a light agenda for January, we expect a full agenda for the February meeting. Agenda should include a presentation on the current status of outsourcing discussions and the staff salary study completed in 2021. We are working towards making the salary study available for review and discussion. <p>b. Nominations & Elections Committee</p> <ul style="list-style-type: none"> • Representative Crenshaw, co-chair of committee, reported. • Nominations will be accepted in June. • Committee encourages those interested in running for Staff Council to reach out and learn more. <p>c. Communications Committee</p> <ul style="list-style-type: none"> • Represented Scott, co-chair of committee, reported. • Committee is exploring ways to share information with the staff and possibly community. Specifically, committee is evaluating strategies, working to clarify messaging, coordinating with Council members and adjacent committees, finding ways to reach a large number of staff, developing digital print materials promoting council initiatives, collaborating with ITS and UMC, and updating the Staff Council website. • If you have suggestions on communications, committee encourages you to share those with them and the Council. <p>d. Worklife Committee</p> <ul style="list-style-type: none"> • Representative Brown-Moreno, co-chair of committee, reported. • Committee’s current work is centered on exploring the topic of the possibility of joining a university system. Committee acknowledges that there are rumors floating around about joining a system and many don’t know what that would mean for staff. • Committee has been tasked with gathering information and conducting research. Committee does not plan to make a recommendation or draw any large

	<p>conclusions. It is focusing on remaining impartial and providing factual information. Goal is to present the facts to allow staff to arrive at their own conclusion.</p> <ul style="list-style-type: none"> • Committee has compiled a list of questions and will be trying to answer those questions for the four major university systems. • Plans to presenting findings at the next meeting
VII. Old Business	<ul style="list-style-type: none"> • Nothing to report
VIII. New Business	<ul style="list-style-type: none"> a. Meeting Calendar <ul style="list-style-type: none"> • Meeting dates have been set for the fiscal year. • Council does not plan to meet in May or July. b. Staff Service and Retirement Awards Event Committee (ad-hoc) <ul style="list-style-type: none"> • Representative Brewer will chair. • Asked for 5-6 people to be on the committee, with representation spread across units and EEO categories. • Volunteers: Stina Herrera, Brittney Beck, Veronica Herrera, Angela Harless, Lissy Turner c. Membership Vacancy <ul style="list-style-type: none"> • Representative Becky Garrett is leaving SFA and Staff Council. Council thanks Becky for her service and wishes her well! • Per terms of bylaws, Mark Scott will fill the seat for Category 30 until the next election cycle in the summer. d. Next Meeting: Monday, February 14 at 1:30 p.m. via Zoom and in Business 133. This meeting likely will be lengthy, so representatives encouraged to block adequate time. e. Staff colleagues reminded that feedback can always be submitted to the Council through the Comments and Suggestions Form on the website.
IX. Adjournment	Time: 2:19 p.m.