

# University Budget Council

## Minutes

05/04/2022 | 3:30 pm | Meeting called to order by Tim Bisping

### In Attendance

<u>Subcommittee 1</u>	<u>Subcommittee 2</u>	<u>Subcommittee 3</u>	<u>Subcommittee 4</u>	<u>Subcommittee 5</u>
✓ Larry King	✓ Keith Hubbard	✓ Kim Childs	✓ Alisha Collins	✓ Leslie Cecil
✓ Angela Bacarisse	<input type="checkbox"/> Erin Bailey	<input type="checkbox"/> Jessica Barrett	<input type="checkbox"/> Rick Berry	✓ Jennifer McCall
✓ Todd Barrios	✓ Janet Jones	✓ Chris McKenna	✓ Laura Turner	✓ Michael Mauer
✓ Mike Coffee	✓ Stephanie Ross	<input type="checkbox"/> Rob Meyers	✓ Judi Kruwell	<input type="checkbox"/> Beverly Morehouse
✓ Jason Johnstone	<input type="checkbox"/> Jeremy Stovall	✓ Kelly Noe	✓ Barbara Qualls	✓ Mickey Diez
	<input type="checkbox"/> Trey Turner	✓ Megan Weatherly	✓ Veronica Beavers	
		✓ Lesa Beverly		
✓ Tim Bisping (interim Chair)				

### Agenda:

- 1) Discuss providing clarification to Dr. Westbrook on our budget prioritization.
- 2) Discuss the LAR draft document attached (although I have met with Dr. Westbrook and presented him our LAR recommendation, I have yet to send to him the write-up we discussed at our previous UBC meeting).
- 3) Discuss the draft list attached to this email regarding issues to be addressed going forward.

### Minutes:

- Raises for faculty/staff was written up as very important, but it was ranked fourth in the data.
  - o Because the ranking was lower than the narrative, would Dr. Westbrook and the Cabinet be going against the UBC if raises were approved?
  - o Would faculty and “double-duty” employees across campus accept raises instead of an additional line?
  - o Chris McKenna gave motion to reconfirm that raises are 1<sup>st</sup> priority across campus. Seconded by Kim Childs.
    - All approved none opposed, none abstained.
- Executive Summary of LAR rankings presented to committee
  - o Change of languages needed to show this is a list of special items, not LAR items.
- To-Do List
  - o UBC Admin Issues
    - Term length currently ends in March, but would make sense. Options to extend the first term to 2.5 and 3.5, so that the term ends in May of the Academic Year, or, round down to 1.5 and 2.5 years of the first time, so that the term still ends in May.
      - Recommendation to Dr. Westbrook would be to extend the first term to 2.5 and 3.5 years so that the terms would end May 2024 and May 2025.
    - Dr. Bisping was appointed to serve as interim chair when Dr. Gallant left the university. Suggestions open to recommendations for a new appointment.
      - There should be a Chair and Chair-elect

- The chair should not be a VP of finance to enable separate from someone who is already embedded in the finances of the university.
- The one appointed should hold the position of dean, director, or assistant director, but not be a cabinet member.
- UBC Process Issues
  - The committee would like to see consistency from the cabinet when they present requests.
    - Some committee members thought if each dean and director would present for their own area, it might have been beneficial.
  - The cabinet should be better guided on the type of budget they are to request (i.e., bare minimum, thriving budget, etc.).
  - A document could be established to direct cabinet members in presentations
  - If the process could be started sooner, there would be time to review and send presentations back for updates
  - Openly solicit from the cabinet members their feedback regarding how they viewed the budget pitch and ranking processes
  - Alicia Collins noted that there is a challenge when creating a one-size-fits-all approach to ranking due to the vast differences across divisions. Academic Affairs tying 6 colleges together when all are asking for the same things, how do you determine which college has priority over another?
  - There is a gap in membership from PPD employees.
  - Going forward, we do not need to hear about or rank for those items which the university is contractually obligated to purchase.

## **Next Meeting**

N/A