

STEPHEN F. AUSTIN STATE UNIVERSITY
Faculty Senate
Meeting No. 144
May 11, 1983

1. Chairman Devine called the meeting to order at 2:20 p.m. and introduced the eleven recently elected Senators.

2. Approval of Minutes:

The minutes of Meeting No. 143 were corrected to reflect that Senator Stephens' absence was excused.

3. Election of a Senator to Fill a Vacancy from the School of Education:

Senator Thornton nominated Bruce Payette (Counseling and Special Educational Programs) to fill the two-year vacancy left by the resignation of Senator Quarles. Dr. Payette was elected unanimously.

4. Annual Reports:

(Complete annual reports of all the Senate officers and standing committee chairmen are available from the secretary.)

Chairman's Report:

Chairman Devine summarized the activities of the 1982-83 Senate. Among the activities he emphasized were work on academic standards, various aspects of student admissions, advising and preregistration policies and procedures. He expressed the appreciation of the Senate to Dr. Johnson and Dr. Gaston for their frequent attendance and participation in Senate meetings during the year.

Vice-Chairman's Report:

Senator Thornton gave his report at the April meeting and therefore did not repeat it.

Secretary's Report:

Senator Richter reviewed the duties of secretary and recommended that a future Senate consider transferring from the secretary to a Committee on Elections the heavy task of Senate Elections. Such a change would require amending the Senate constitution.

Treasurer's Report:

Funds Budgeted for 1982/83:

O & M	\$3000
Travel	200
Student Assistance	<u>1200</u>
	\$4400

Expenditures and Balances for 1982/83:

Travel and O & M Expenditure	\$2448.52	
Balance		\$751.48
Student Assistance Expenditure	<u>743.99</u>	
Balance		<u>456.01</u>
Total Expenditure	\$3192.51	
Total Balance		\$1207.49

The Travel fund was inadequate; \$355 from O & M was used for travel.

Senator Carns recommended that the next Senate devise a prompt method or procedure of reporting all Senate expenditures (i.e. xerox charges, travel expenses, etc.) to the Treasurer. Present fiscal reporting is too slow for the monthly report of the Treasurer to have much meaning.

Standing Committee Reports:

Professional Welfare I. (Morley, Maamary-Chmn, Stephens, Quarles)
Senator Maamary reported that his committee had worked primarily on two topics: an administrator evaluation instrument and copyright law. The committee's recommendations concerning the latter was made at the April meeting and consideration of the former is yet to be made at this meeting.

Professional Welfare II. (Nall-Chmn, Thornton, Whillock, Young)
Senator Nall reported that his committee had worked on the use of student evaluation of teachers. He recommended that a future committee should review and clarify the status, rights and responsibilities of called part-time faculty.

Academic Affairs. (Carns, Howard, Irwin, Nicholson-Chmn, Price)
Senator Nicholson reported that his committee had worked very hard this year on a variety of topics such as admissions standards, preregistration, course credit transfer, graduating student GPA and Summer final exam schedules. The committee was not able to complete all the task it had been assigned.

Administration and Finance. (Crocker, Holt, Hyams, Moses, Schoenewolf-Chmn)
Senator Schoenewolf reported that his committee studied the budget and other affairs of the University. He commented that he thought it is important to choose the members of this committee carefully to ensure that members be at least interested, if not talented, in such matters. He recommended that the University be asked to place on Reserve in the Library an accounting of how funds were actually spent, in addition to the proposed Budgets which are put on Reserve now.

Faculty Government and Involvement. (Hallman, Ormsby, Rayborn, Richter-Chmn, Saunders)
Senator Richter reported that his committee had worked on several matters such as the status of the Regents' Rules of 1977 which seem to conflict with several later University policies. The committee also worked on a proposed policy for drivers of University vehicles. But its primary work was the completion of the task of entering an updated Faculty Handbook into the word processor and publishing it. It is essentially complete and should be issued by early Fall.

This committee in 1983-84 will have the task of adjusting the apportionment of the Senate representation and revising the Constitution and Standing Rules to reflect any change.

Ad Hoc Committee on Elections. (Carns-Chmn, Rayborn, Richter, Thornton)
Although this committee is not called a Standing Committee, it must exist every year to hold elections for the Grievance Panel and to do preliminary work for University committee nominations. Senator Carns recommended that this committee be made a Standing Committee and take over the elections of faculty Senators from the secretary.

5. Old Business:

A. Form for Evaluating Deans:

Senator Maamary reported on the results of the work of the Professional Welfare Committee I on this task, which had been tabled at the April meeting. The committee's revised form is based on four categories of capabilities, uses a sliding scale and is shortened from the draft form submitted to the committee. Maamary recommended that the Senate endorse his committee's revision of the form and submit it to Dr. Gaston. Senator Thornton moved to lay this decision on the table until it can be decided who is to use the form. The motion was seconded. After an objection, Chairman Devine ruled that the motion to table an issue already tabled was in order. The motion passed unopposed on voice vote. A decision to accept the form for evaluating deans was tabled until September.

B. Faculty Handbook:

Senator Richter reported that the handbook is essentially complete in the word processor except for recently issued policies, which can be easily added. He moved that the Senate approve the document subject to these additions so it could be printed and distributed by Fall. The motion was seconded and passed on voice vote without opposition.

Chairman Devine commented that the cost of printing the handbook would probably be significant and it might be in order to apply any funds left over in this year's Senate budget to this purpose. Senator Moses moved that the residue of the Senate budget be offered to the Administration for this printing. The motion was seconded and passed without opposition on voice vote.

C. Academic Affairs Committee:

1. Admissions Policy:

Senator Nicholson moved to request the Administration to add to the General Bulletin all the ways a prospective student can be admitted to the University. The motion was seconded and passed without opposition on voice vote.

2. Transcript Policy:

Senator Nicholson expressed his committee's fear that with automation, the integrity of students' transcripts will not be maintained. He

moved to recommend to the Administration that the Registrar be asked to list all four GPA's on each transcript. The motion was seconded and after some discussion, it passed without opposition on voice vote.

3. Schedule for Summer School 1984:

Senator Nicholson reviewed the advantages and disadvantages of the shorter Summer Sessions that are planned for 1984. Among the positive aspects are 1) it would save energy, 2) there would be less time for students to forget information and 3) faculty would finish sooner. Negative aspects are 1) faculty pay may be less, 2) teaching would probably be less effective, 3) length or number of labs would have to increase, 4) faculty availability to students would be decreased. There was not time for further study or recommendation. Any further review of this matter would have to be left for the next Senate.

6. New Business

A. Word Processors on the Campus:

Chairman Devine reported that he had represented faculty at Deans Council meetings in urging faculty access to word processors. A decision that will have to be made is should there be individual machines scattered around the campus or should the University use the main computer as a word processor with terminals in the various offices. The Chairman urged the 1983-84 Senate to consider this matter and press the Administration to spend some money to make this technology available to faculty.


Chairman Devine expressed his personal pleasure for the opportunity to serve as chairman of the Senate and thanked the retiring Senators.

7. No Comments

8. The meeting was adjourned at 3:45 p.m.

Absences:

Howard (excused)
Ormsby
Whillock (excused)



Don Richter
Secretary, 1982-83, Senate