

## COORDINATORS MEETING

SEPTEMBER 15, 2011

11AM-1PM

1. One time MERIT increase (not a done deal)

What do we value?

Mission: The mission of the Department of Human Sciences is to prepare high quality professionals to seek and apply knowledge in Human Sciences for the benefit of individuals, families and communities in a global environment.

2. Advising/Degree plan

More user friendly

Set time to file for graduation – not last semester

Need the pink intent to file to take to registrar

Every student must initial that check sheet when they are advised.

3. Tenure Track Faculty (mentor) October 17<sup>th</sup>
4. Instructional Capital Needs for HMS
5. Articulation Letter
6. Graduate Program
7. Retention Plan for HMS
8. Dates of meetings?