

## **Faculty Meeting**

**December 4, 2009**

Room 115 Human Sciences North  
1pm

Happy Birthday Michelle  
Communication (Carol, Donna, Mary)  
Honors Policy (Carl, Carol)  
Promotion Policy (Mitzi)  
Technical Writing Course (Chay)  
Office Hours (8/ one third (3) can be on line if teaching on line...please spread times  
among program area) (Coordinators working on policy)  
Sick leave/personal leave policy

Trac Dat/Program Progress (Coordinators)

FTGOTO