

From: Carl J. Pfaffenberg

To: Dr. Chay Runnels, Ms. Jamie Cupit

CC: Lynda Martin

Subj.: School of Human Science Assessment committee meeting

Date: 02/07/2014

Enc.: Employer survey from Survey Monkey

Minutes of the Human Science Assessment committee held on Friday, February 07, 2014. Meeting was called to order by Carl J. Pfaffenberg at 1:00pm. Also in attendance were Dr. Chay Runnels and Ms. Jamie Cupit.

The charge was reviewed: we need to be providing a survey to our EMPLOYERS regarding the quality and competency of our graduates and it should be a systematic occurrence on a regular basis. A number of appropriate surveys exist. Ms. Cupit will research those available and present them to the committee at our next meeting. Dr. Runnels will research Qualtrics and the methods used to access and use this University wide system. Dr. Runnels will also contact the SFA Alumni Association for assistance in tracking HMS alumni, where they are and what they are doing. She will report at the next meeting.

Dr. Pfaffenberg will email HMS program coordinators and request contact information from a minimum of 10 employers who have hired HMS graduates within the past 5 years. This information should be returned to Dr. Pfaffenberg nlt 02/28/2014. Dr. Pfaffenberg will also locate our previous survey that was posted on Survey Monkey and distribute it to the committee members for comment and possible utilization. The next meeting of the assessment committee will be on Friday, March 21, 2014 @ 1:00pm in HMS 115. Meeting was adjourned at 1:32pm.

## EMPLOYER SURVEY

Please select the category of agree or disagree for the following statements about your employee from Stephen F. Austin State University. Additional comments are welcome. This information will be used in assessing program success and change in the School of Human Sciences.

1. The employee is sufficiently knowledgeable in the field.

Strongly Agree	Agree	Neither Agree nor Disagree	Disagree	Strongly Disagree
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

2. The employee exhibits professionalism for reliability.

Strongly Agree	Agree	Neither Agree nor Disagree	Disagree	Strongly Disagree
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

3. The employee exhibits professionalism for integrity.

Strongly Agree	Agree	Neither Agree nor Disagree	Disagree	Strongly Disagree
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

4. The employee exhibits professionalism for work ethic.

Strongly Agree	Agree	Neither Agree nor Disagree	Disagree	Strongly Disagree
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

5. The employee exhibits professionalism for attire (appropriate for job-required tasks).

Strongly Agree	Agree	Neither Agree nor Disagree	Disagree	Strongly Disagree
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

6. I would consider hiring additional staff from Stephen F. Austin State University.
- |                |       |                            |          |                   |
|----------------|-------|----------------------------|----------|-------------------|
| Strongly Agree | Agree | Neither Agree nor Disagree | Disagree | Strongly Disagree |
|----------------|-------|----------------------------|----------|-------------------|

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7. How connected do you feel to Stephen F. Austin State University?
- |      |          |             |          |            |
|------|----------|-------------|----------|------------|
| Very | Somewhat | Indifferent | Not much | Not at all |
|------|----------|-------------|----------|------------|

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8. In what ways would you like to work with Human Sciences?  
Please check what areas. You may select more than one.

	Yes	No
Mentoring Students	<input type="checkbox"/>	<input type="checkbox"/>
Speaking in Classes	<input type="checkbox"/>	<input type="checkbox"/>
Web/Teleconferencing	<input type="checkbox"/>	<input type="checkbox"/>
Financial Contributions	<input type="checkbox"/>	<input type="checkbox"/>
Material Contributions	<input type="checkbox"/>	<input type="checkbox"/>
Advisory Board Membership	<input type="checkbox"/>	<input type="checkbox"/>

9. If you would like us to contact you related to your possible participation, please provide your email address: \_\_\_\_\_