

Program Meeting Minutes

**Date:** November 1, 2013

**Time:** 9-10:00 a.m.

**Members Present:** Natalie Hensarling, Darla O'Dwyer

**Business Conducted**

**DPD**

DPD program needs to have admission criteria. We are going to use grades in HMS 339 and CHE 330. Students that make a B or better in both courses will be competitive to apply for a dietetic internship. Students who make a C or below will be advised to switch to the non-RD tract.

Darla O'Dwyer –Program Coordinator

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**Date:** 11/7/2013

**Time:** 9-10:00 a.m.

**Members Present:** Natalie, Hensarling, Darla O'Dwyer

**Business Conducted**

**DPD**

Policy will be created indicating that students need to complete 36 hours of DPD courses to receive a verification statement. This will apply especially to post-baccalaureates.

Darla O'Dwyer –Program Coordinator

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**Date:** 11/14/2013

**Time:** 9-10:00 a.m.

**Members Present:** Natalie, Hensarling, Darla O'Dwyer

**Business Conducted**

**DPD**

Discussed HMS 339 proctored exams and how to determine if proctors are reliable and following the criteria outlined in the proctor exam agreement form.

**DI**

Discussed assignments for the graduate Advanced Nutrition course and how to make the course more applicable to current nutrition theory.

Darla O'Dwyer –Program Coordinator