



## **Faculty Compensation**

### **Purpose**

The purpose of this policy is to outline the factors used to determine faculty compensation.

### **Persons Affected**

This policy applies to university faculty.

### **Policy**

Stephen F. Austin State University (SFA) is responsible for securing a qualified and competent faculty and for utilizing public funds for faculty salaries and wages in an effective manner.

#### 1. Faculty Employee

Faculty personnel are any university employees with academic rank or duties that include teaching, research, academic administration, or other scholarly activity and who are paid in full or in part from the line item "Faculty Salaries" or from another academic funding source. The provost and vice president for academic affairs, associate provost, and academic deans are considered staff for purposes of this policy.

#### 2. Authority to Set Compensation

The President has the authority to set compensation levels paid to faculty members through review and adoption of the annual operating budget. The itemized budget specifies the salary authorized for each position. The provost and executive vice president for academic affairs must give initial approval of all changes to budgeted faculty positions outside of the annual operating budget.

#### 3. General Compensation

It is the policy of the university to distribute funds for salaries and wages fairly and equitably. Initial faculty salaries are determined based on a combination of factors, including the funding available for the position, the academic discipline, faculty rank at the time of appointment [see SFA HOP 02-302 Academic Appointments and Titles], highest degree earned, the job description, professional experience, market value, and the needs of the department and college. Salary recommendations by the academic unit head and dean are submitted to the provost for approval.

#### 4. Non-Discrimination

All position and salary range assignments will be made on the basis of the work to be performed without regard to race, color, religion, sex, age, disability, national origin, genetic information, citizenship, veteran status, marital status, sexual orientation, gender identity, or gender



expression, and in accordance with the laws, policies, and regulations of the United States government, the state of Texas, and the university.

## 5. Administration of Faculty Compensation

The provost and executive vice president for academic affairs, in conjunction with the academic deans, has responsibility for the administration of this policy. Academic unit heads will recommend compensation for their employees in accordance with university policies, procedures, and guidelines.

## 6. Faculty Compensation

- a. **General Information:** Faculty salaries are normally budgeted for a 9-month period. Faculty members are compensated on the basis of a fair and reasonable workload. See SFA HOP 02-312 Faculty Workload. Under the Federal Wage and Labor Law, faculty employees are exempt from overtime regulations.
- b. **Market Data:** University administrators will use the College and University Professional Association for Human Resources (CUPAHR) as its primary determinant of the market value for faculty salaries. Other relevant market data will be considered when appropriate.
- c. **Compensation for Summer Teaching:** Summer teaching is not guaranteed. See SFA HOP 02-320 Summer Teaching Appointments. Compensation for summer teaching is provided through the SFA budget.
- d. **Compensation for Adjunct Faculty:** Compensation may vary by college, discipline, need, experience, and educational level of the proposed adjunct faculty member. Compensation amounts must be recommended by the chair and dean, then approved by the provost and executive vice president of academic affairs prior to appointment.
- e. **Additional Compensation:** In instances where faculty members provide services outside of their normal teaching duties, they may be eligible for additional compensation. See SFA HOP 03-401 Additional Compensation.
- f. **Overload Compensation:** In instances where faculty members are needed to teach an overload, they may be eligible for overload compensation. At a minimum, the overload compensation will be comparable to that of an adjunct faculty member. Upon the recommendation of the academic unit head and dean and approval of the provost and executive vice president of academic affairs, overload compensation may vary based on the funding available, needs of the department, and qualifications of the faculty member.
- g. **Associate Dean, Assistant Dean or Academic Unit Head Compensation:** When appointed as an associate dean, assistant dean, or academic unit head, a faculty member may receive a combination of a stipend and reassignment time for performing administrative duties. See SFA HOP 02-101 Academic Unit Head – Responsibilities, Selection, and Evaluation.



- h. Grants, Endowments, and Other Arrangements: Grants, endowments, awards and other arrangements may provide for an additional stipend or salary support for a faculty member within applicable regulatory parameters. See SFA HOP 02-401 Compensation from Grants, Contracts and Other Sponsored Agreements.

## 7. Increases in Compensation

- a. General Increases: All salary increases for faculty members, unless otherwise mandated by the state's legislature, will be based on merit and/or equity. Quality of teaching, research, scholarly/creative activity, administrative responsibilities, and service may be considered in the merit process. Equity adjustments may be awarded based on the recommendations of the academic unit head and dean, subject to the approval of the provost and executive vice president of academic affairs.
- b. Recommendations: Academic unit heads will recommend salary rates, equity adjustments, and merit increases in the annual department budget request based on the budget guidelines issued by the president. The recommendations will, in turn, be submitted to the appropriate academic dean and the provost and executive vice president of academic affairs for approval. Each faculty member is to provide an annual performance report to the academic unit head for use in consideration of a merit increase. See SFA HOP 03-404 Faculty Merit Pay.
- c. Salary Increases for Promotion: Full-time faculty members (tenure and non-tenure track), through the promotion process [see SFA HOP 02-304 Academic Promotion of Full-Time Faculty], are awarded pay increases in the subsequent budget year following promotion of \$5,000 for promotion to associate rank and \$7,000 for promotion to full rank. In the case of financial exigency salary increases may be deferred until the exigency is resolved.

### **Related Statutes or Regulations, Rules, Policies, or Standards**

UTS Regents Rule 31003: Abandonment of Academic Position or Programs  
SFA HOP 02-312 Faculty Workload  
SFA HOP 02-320 Summer Teaching Appointments  
SFA HOP 02-304 Academic Promotion of Full-Time Faculty  
SFA HOP 02-401 Compensation from Grants, Contracts and Other Sponsored Agreements  
SFA HOP 02-101 Academic Unit Head – Responsibilities, Selection, and Evaluation  
SFA HOP 03-401 Additional Compensation

### **Responsible Executive**

Provost and Executive Vice President for Academic Affairs  
Senior Vice President for Organizational Effectiveness

### **Forms**

None



### **Revision History**

Sept. 1, 2023 (original)  
August 8, 2024

Educational Policy