

STEPHEN F. AUSTIN STATE UNIVERSITY

NACOGDOCHES, TEXAS

INVITATION TO BID

FAILURE TO SIGN WILL DISQUALIFY BID

**Bid No.: ITB #YEARBOOK PRINT SVCS-23
ADDENDUM NO. 1**

Due Date: October 28, 2022 at 3:00 P.M.

Signature _____ City _____ Zip _____

Printed Name _____

VENDOR NAME AND ADDRESS

PHONE/FAX

Name of Firm _____

Phone _____

Mailing Address _____

FAX _____

City _____

State _____

Zip _____

EMAIL _____

Show bid opening and bid invitation number in lower left hand corner of sealed bid envelope and return sealed bids to:

**Stephen F. Austin State University
P. O. Box 13030, SFA Station
2124 Wilson Drive
Nacogdoches, Texas 75962-3030
Phone (936) 468-2206
FAX (936) 468-4282 (See 2.3 reverse side)**

See Instruction 2.10 on Back for Vendor ID Number
Is Vendor a State of Texas certified HUB? ☐ Yes

Delivery in _____ Days Cash Disc. _____ % _____ Days

Check all that apply if Preference Claimed under Rule 34 TAC 20.38

☐ Supplies, materials or equipment: produced in TX/offered by TX bidders*

☐ Agricultural products grown in TX

☐ Agricultural products offered by TX bidders*

☐ USA produced supplies, materials or equipment

☐ Products produced at facilities located on formerly contaminated property

☐ Products of persons with mental or physical disabilities

☐ Products made of recycled, remanufactured, or environmentally sensitive materials

☐ Energy efficient products

☐ Rubberized asphalt paving material

☐ Recycled motor oil and lubricants

☐ Products and services from economically depressed or blighted areas

*By signing this bid, bidder certifies that if a Texas address is shown as the address of the bidder, bidder qualifies as a Texas resident Bidder as defined in Rule 34 TAC 20.38.

IF QUOTING OTHER THAN THE REFERENCED ITEM(S) BELOW, BROCHURE AND/OR SPECIFICATIONS SHOULD BE ENCLOSED.
ALL BIDS WILL BE CONSIDERED F.O.B. DESTINATION UNLESS OTHERWISE NOTED.

AWARD NOTICE: Stephen F. Austin State University (SFASU) reserves the right to make an award on the basis of low line item bid, low total of line items, or in any other combination that will serve the best interest of SFASU and to reject any and all bid items in the sole discretion of SFASU.

Item No.	Description	Qty. & Unit	Unit Price	Extension
	Quote price on quantity and unit of measure, extend and show total. If error in extension, unit price shall govern. Items for state use are exempt from state sales and federal excise tax. Do not include tax in your bid.			
	ADDENDUM NO. 1			
	This Addendum DOES NOT have to be acknowledged for the bid to receive consideration.			
	Q. Looking for the Voluntary Product Accessibility Template (VPAT) but could not find it.			
	A. Please see original bid document under the section titled Software for the link to the (VPAT) template.			
	Q. Are we required to complete the HUB Subcontracting Plan if we do not subcontract and are not certified by the State of Texas as a HUB?			
	A. No because it was deemed that subcontracting opportunities are not probable under this contract. However, you are encouraged to actively seek to subcontract or partner with a HUB vendor.			

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Signature City Zip

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Printed Name
VENDOR NAME AND ADDRESS

PHONE/FAX

**Stephen F. Austin State University
P. O. Box 13030, SFA Station
2102 Alumni Drive, Austin Bldg, Rm 131
Nacogdoches, Texas 75962-3030
Phone (936) 468-2206
FAX (936) 468-4282
(See 2.3 related to submittal)**

Name of Firm

Phone

Mailing Address

FAX

City State Zip

EMAIL

See Instruction 2.11 on Back for Vendor ID Number
Is Vendor a State of Texas certified HUB? ☐ Yes

Delivery in _____ Days Cash Disc. _____ % _____ Days

Check all that apply if Preference Claimed under Rule 34 TAC 20.38

☐ Supplies, materials or equipment: produced in TX/offered by TX bidders*

☐ Agricultural products grown in TX

☐ Agricultural products offered by TX bidders*

☐ USA produced supplies, materials or equipment

☐ Products produced at facilities located on formerly contaminated property

☐ Products of persons with mental or physical disabilities

☐ Products made of recycled, remanufactured, or environmentally sensitive materials

☐ Energy efficient products

☐ Rubberized asphalt paving material

☐ Recycled motor oil and lubricants

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Item No.	Description	Qty. & Unit	Unit Price	Extension
	Quote price on quantity and unit of measure, extend and show total. If error in extension, unit price shall govern. Items for state use are exempt from state sales and federal excise tax. Do not include tax in your bid.			
	BASE BID Printing and mailing/shipping of the Stephen F. Austin State University 2023 STONE FORT yearbook in accordance with the specifications herein. The STONE FORT yearbook is produced by the SFA Department of Student Publications. Award will be based on the best value evaluation criteria herein. Postage/shipping charges for pages submitted on the deadline date, book shipping and delivery charges should be included in the base bid price. By submitting, a bid the respondent acknowledges the understanding that the University may order less than 1,250 copies and the awarded vendor will work with the Department of Student Publications to determine the final quantity prior to January 31, 2023. The final quantity will be submitted to the awarded vendor in writing by the specified date. Unit price over or under base quantity:	1,250 EA	\$ _____ \$ _____	\$ _____ \$ _____

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Invitation To Bid # YEARBOOK PRINT SVCS-23
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CONTRACT TERM

The University reserves the right to renew the contract for one (1) additional one (1) year period with pricing to be negotiated at the time of renewal.

Stephen F. Austin State University is a “no-deposit school.

SPECIFICATIONS

Size and Pages

Trim size: 9” x 12”

Number of pages: Approximately 312

Special Effects

The following items must be included in this bid at no additional charge:

- a. No limit on bleed photographs
- b. No limit on mortising photos or copy blocks
- c. Any size tool line that is either closely registered or loosely registered lines around photos, art and/or copy
- d. Unlimited number of over burns and/or reverses
- e. All photos require either a 150-line screen or higher. Specify in bid the screens that are available
- f. Unlimited changes and substitutions for photos scanned in using flatbed and negative scanners at no extra charge.
- g. **PRINTER AND REPRESENTATIVE MUST CLEARLY IDENTIFY IN WRITING ANY SPECIAL EFFECTS REQUESTED BY UNIVERSITY, WHICH WOULD INCUR ADDITIONAL CHARGES OVER THE BID PRICE.**

Cover

Custom embossed cover with at least one die, or lithographed cover. **Respondent should clearly define what comprises a single die, related to size and/or number of images.** Embossed cover should include choice of material, grain and any one color or foil applied.

Awarded vendor will submit mock-up of cover for client approval before cover is printed.

Binding

Smyth sewn, reinforced with crash cloth backing, rounded and backed, headbands not necessary. Binder boards should be 160 point, tempered.

Unbound Copies

Respondent will submit per unit price of unbound copies.

Unit price:

\$ _____

End sheets

Vibra color paper for end sheets, both end sheets the same or any white or solid one-color end sheet with any one-color special design/image (no die cut required).

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Paper Stock

Bid on yearbook editor's choice of 100-pound paper (examples: Ermine, Calais, Bordeaux) throughout book by signatures. Paper should be available in double-coated enamel with glossy, dull or matte finishes.

Page Layout

All layouts will be submitted electronically using Adobe Creative Suite Software (InDesign, Photoshop). **Note: Software add-ons and/or extensions are required by the vendor.**

Typography

All type shall be computerized composition justified as per yearbook editor's instructions. Choice of any available fonts. Any additional fonts submitted by the University for use in book will be used at no charge to the University. Division page headlines must be available in 30, 36, 48 and 60 pt. type. No extra charges will be paid for setting the Index Section of the book, even though it is generally set at 6pt type.

Color

Base bid shall include the following: four-color from electronic files on approximately 64 pages and 8 flats. All photos in four-color will be spot varnished. Respondent should specify a credit price if client chooses not to utilize spot varnish. Also include cost additional for four-color on all pages.

Cost additional per flat of four-color from electronic file:	\$ _____
Cost reduction per flat of four-color from electronic file:	\$ _____
Credit allowed if the University chooses not to utilize spot varnish:	\$ _____
Cost additional for four-color on all pages:	\$ _____
Cost addition for four color on all signatures, flats and /or pages	\$ _____

List additional restrictions that would apply.

Page Submission

Completed pages will be submitted electronically by the University. Awarded vendor will return hardcopy and electronic proofs. Any necessary changes will be noted on the electronic proof, which will be returned to the vendor.

Proofs

Complete hardcopy proofs of each page shall be furnished to the University. Black and white pages will be proofed in black and white, color pages will be proofed in color, and should clearly show all photos cropped and in position, all copy and heads set per University instructions and all artwork enlarged or reduced in position. All photographs and graphic elements, including over burns, must be clearly shown on page proofs. Proofs must be returned to the University within 20 working days of receipt of pages (electronically) in the printing plan. Reproofs will be provided within 15 days at no charge for proofs that do not follow these directives.

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Respondent shall include with bid detailed pricing regarding correction charges made by University to proofs.

SOFTWARE

Quote should cover electronic submission of material. Respondents must provide appropriate software as part of the bid.

Note: Software add-ons and/or extensions are required by the vendor (as stated previously under Page Layout above).

Respondents must submit documentation that provides information regarding the accessibility of the software. The university requires that any electronic and information resources, as defined by Texas law, and all associated information, documentation and support comply with the applicable requirements set forth in Title 1, Chapters 206 and 213 of the Texas Administrative code.

The preferred method of providing this information is the Voluntary Product Accessibility Template (VPAT). If one does not already exist, a template may be downloaded from the SFA Electronic Accessibility website, <https://www.sfasu.edu/electronic-accessibility/71.asp>

DEADLINES

Respondent is asked to submit a schedule of deadlines necessary to meet firm mailing/shipping date of **August 7, 2023**. The schedule should include a final deadline as well as a tentative schedule of deadlines for page submittal. Awarded vendor will work with University to structure a deadline schedule to meet the final delivery date. If a company cannot meet the delivery deadline with reasonable deadlines, the company should not bid on the book.

The University will make every effort to meet set deadlines but will not pay penalties for late proofs or missed color deadlines. Color pages may be submitted for any deadline.

Respondents shall include with bid any discounts or allowances for early delivery of pages.

CUSTOMER SERVICE

Awarded vendor's representative must work with the yearbook staff to schedule meetings and correspond with the editor-in-chief and adviser two to three days prior to deadline specified in the contract. The representative should be prepared to hold a yearbook staff workshop to be scheduled at the convenience of the representative and the staff, but necessarily before the beginning of the Fall Semester. The yearbook representative is expected to be available to answer questions by phone within the working day on which their office is contacted. Representative will provide all phone numbers for their office and the plant representative.

Awarded vendor shall provide additional customer service in the form of training workshops either on-campus or at vendor's location.

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Respondents shall describe their Customer Service Plan in the bid response, including in detail workshops or training available including location, cost to the University, etc. and

provide the name of the customer service representative that will be assigned to the SFA account.

DELIVERY OF PRODUCTION MATERIALS

All production materials (calendars, ladders, rulers, copy sheets, software, layout materials, etc.) must be delivered within two weeks of acceptance of a bid.

MAKE-GOODS

The University reserves the right to reject any and all yearbooks that have been damaged or incorrectly printed in any manner. "Make-goods" must be reprinted at no additional cost to the University.

REORDER

In the event that the customer requires additional printed after the initial run, respondent shall include in the bid response a per unit price to reprint the Stone Fort Yearbook.

MAILING BOXES

Respondent will submit with bid information regarding availability of cardboard boxes to mail individual yearbooks to students and per/unit pricing of boxes. **Note: Yearbook Staff may request, in written form (electronically), additional boxes during Spring Semester.**

BILLING AND PAYMENT

It is understood that all charges above the base bid quoted herein are to be billed separately on the final bill.

No extra charges will be allowed for setting the Index Section of the book.

The Student Publications yearbook adviser is to be notified of, and must approve in writing. ALL ADDITIONAL CHARGES, at the time they occur. **Only those charges that have been previously approved as stated herein will be paid on the final bill.**

Respondent agrees and understands that if any portion of the awarded purchase order is not used by the University, the costs of the unused specifications must be deducted from the final and total bill.

Any discrepancies in the final bill will be negotiated by the SFA Student Publications Adviser and Vendor's sales or customer service representative.

Final and complete payment will be made Net 30 days from the date of receipt and acceptance of the yearbooks or approved invoice, whichever is later. No deposits will be paid in advance of delivery of the yearbooks.

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Any other options that are not included in the base bid and for which a charge could be incurred must be included with the bid response along with the associated costs.

CONTACT INFORMATION

All questions regarding the Invitation to Bid or the response must be forwarded to Kathy Durrett, Contracting Specialist, Kathy.Durrett@sfasu.edu 936.468.4225

All questions regarding the specifications are to be directed to Rachel Clark, clarkr1@sfasu.edu 936.468.4703

BEST VALUE EVALUATION CRITERIA

The University shall evaluate bids using the following criteria and weighted value. Stephen F. Austin State University reserves the right to award an agreement not based only on the cost to the University, but on the criteria, that best meets the University's requirements and goals. The University shall be the sole judge of determining which bid represents the best value to the University.

- a. **35%** Expected quality of printing based on references including past work performed for SFA;
- b. **30%** Base Bid:
- c. **35%** Expected customer service by sales and/or customer service representative based on Customer Service Plan, and including past service provided to SFA.

REQUIRED SUBMITTALS – failure to return these documents will disqualify the bid from consideration

- Signed Invitation to Bid Form
- Voluntary Product Accessibility Template (VPAT)

OTHER SUBMITTALS

- Customer Service Plan including the name of the customer service representative to be assigned to the SFA account and his/her contact information;
- References – Provide a list of no more than five (5) organizations for which Respondent currently provides Yearbook printing services. At a minimum, include entity name, contact name, address, telephone number and e-mail address;
- Screens Available (ref Special Effects)
- Identify Special Effects that will incur additional charges (ref Special Effects) Note: price per unit or flat fee?
- Correction charges made by the University to proofs (ref Proofs)
- Schedule of Deadlines (including discounts/allowances for early delivery of pages)
- Per unit price of unbound copies
- Per unit price to reprint
- Any other additional cost options available

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HUB SUBCONTRACTING PLAN

In accordance with Gov't Code 2161.252, Stephen F. Austin State University has determined that subcontracting opportunities are not probable under this contract.

Stephen F. Austin State University is an equal opportunity employer and all Historically Underutilized Businesses (HUBs) are encouraged to participate. In addition, SFA actively promotes a Historically Underutilized Business program in compliance with the State of Texas. Respondents are encouraged to actively seek to subcontract or partner with HUBs in an effort to create an environment that supports, where possible, the HUB program and actively acknowledges and values diversity. More information about HUBs or the University's HUB program can be found at <http://www.sfasu.edu/purchasing/703.asp>.

ISRAEL NON-BOYCOTT VERIFICATION

If the Agreement has a value of \$100,000 or more that is to be paid wholly or partly from public funds of University, and if Contracting Party is a company, other than a sole proprietorship, with ten (10) or more full-time employees, then pursuant to Texas Government Code Chapter 2271, Contracting Party affirmatively states that it does not boycott Israel and will not boycott Israel during the term of the Agreement, as that term is defined by Section 808.001 (1), Texas Government Code.

CONTRACTS WITH FOREIGN TERRORIST ORGANIZATIONS PROHIBITED

Pursuant to Section 2252.152, Texas Government Code, and to the extent applicable, Contracting Party hereby represents, verifies, and warrants that it does not do business with Iran, Sudan, or any foreign terrorist organization identified on a list prepared and maintained under Section 806.051, 807.051, or 2252.153, Texas Government Code.

U.S. DEPARTMENT OF HOMELAND SECURITY'S E-VERIFY SYSTEM

By entering into this Contract, the Contractor certifies and ensures that it utilizes and will continue to utilize, for the term of this Contract, the U.S. Department of Homeland Security's E-Verify system to determine the eligibility of:

1. All persons employed to perform duties within Texas, during the term of the Contract; and
2. All persons (including subcontractors) assigned by the Contractor to perform work pursuant to the Contract, within the United States of America.

The Contractor shall provide, upon request of SFASU, an electronic or hardcopy screenshot of the confirmation or tentative non-confirmation screen containing the E-Verify case verification number for attachment to the Form I-9 for the three most recent hires that match the criteria above, by the Contractor, and

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Contractor's subcontractors, as proof that this provision is being followed. If this certification is falsely made, the Contract may be immediately terminated, at the discretion of SFASU and at no fault to SFASU, with no prior notification. The Contractor shall also be responsible for the costs of any re-solicitation that SFASU must undertake to replace the terminated Contract.

ADDITIONAL TERMS AND CONDITIONS

<https://www.sfasu.edu/docs/procurement-business-services/purchase-order-general-terms-conditions.pdf>

**ITEMS BELOW APPLY TO AND BECOME PART OF TERMS AND CONDITIONS OF QUOTATIONS.
ANY EXCEPTIONS THERETO MUST BE IN WRITING AND SUBMITTED WITH INVITATION TO BID.**

1. **BIDDER AFFIRMATIONS:** Signing this bid with a false statement is a material breach of contract and shall void the submitted bid or any resulting contracts. By signature hereon affixed, the bidder hereby certifies that:
 - 1.1 The bidder has not given, offered to give, nor intends to give at any time hereafter any economic opportunity, future employment, gift, loan, gratuity, special discount, trip, favor, or service to a public servant in connection with the submitted bid.
 - 1.2 The bidder nor the firm, corporation, partnership, or institution represented by the bidder, or anyone acting for such firm, corporation, or institution has violated the antitrust laws of this State or the Federal antitrust laws nor communicated directly or indirectly the bid made to any competitor or any other person engaged in such line of business.
 - 1.3 Pursuant to Texas Government Code, Section 2155.004(a), the bidder has not received compensation for participation in the preparation of the specifications for this solicitation.
 - 1.4 If applicable, pursuant to Section 231.006 of the Texas Family Code (relating to child support) the bidder certifies that the individual or business entity named in this bid is not ineligible to receive the specified payment and acknowledges that this contract may be terminated and payment may be withheld if this certification is inaccurate. Furthermore, any bidder subject to Section 231.006 must include names and Social Security numbers of each person with at least 25% ownership of the business entity submitting the bid. This information must be provided prior to award.
 - 1.5 Pursuant to Texas Government Code, Section 2155.004(b), the vendor certifies that the individual or business entity named in this bid or contract is not ineligible to receive the specified contract and acknowledges that this contract may be terminated and payment withheld if this certification is inaccurate.
 - 1.6 Bidder agrees that pursuant to Section 2107.008 and 2252.903, Texas Government Code, any payments due under this contract will be applied directly toward any debt, including but not limited to delinquent taxes and child support, that is owed to the State of Texas or any agency of the State of Texas regardless of when it arises, until such debt or delinquent taxes are paid in full.
 - 1.7 Bidder certifies that they are in compliance with Texas Government Code, Section 669.003, relating to contracting with executive head of a State agency. If Section 669.003 applies, the bidder will complete the following information in order for the bid to be evaluated:
 Name of former Executive: _____
 Name of State Agency: _____
 Date of separation from State Agency: _____
 Position with bidder: _____
 Date of employment with bidder: _____
 - 1.8 Bidder agrees to comply with Texas Government Code 2155.4441, relating to the use of service contracts for products produced in the State of Texas.
 - 1.9 By signature hereon, the Respondent hereby certifies that he/she is not currently delinquent in the payment of any franchise taxes owed the State of Texas.
2. **BIDDING REQUIREMENTS:**
 - 2.1 Bids should be submitted on this form. Each bid shall be placed in a separate envelope completely and properly identified. When sending bids via overnight delivery, bidder is advised to confirm whether SFA delivery location is a guaranteed AM delivery.
 - 2.2 SFA offers facsimile or email service as a convenience only. The only telephone number for FAX submission of bids is 936-468-4282. The only email for email submission of bids is bids@sfasu.edu. The University shall not be responsible for bids or portions of bids received late, illegible, incomplete, or otherwise non-responsive due to failure of electronic equipment, technology error, or operator error. Confirmation of facsimile or email bids is not required.
 - 2.3 Bids must be time stamped in the SFA Procurement & Business Services Office on or before the hour and date specified for the bid opening. Late bids will not be considered under any circumstances. Late bids properly identified will be returned to the bidder unopened.
 - 2.4 Bids are requested to be firm for acceptance for a minimum of 30 days from opening date. Bid cannot be altered or amended after opening time. No bid can be withdrawn after opening time without the approval of the University based on a written acceptable reason.
 - 2.5 Telephone quotations are not acceptable when in response to this Invitation To Bid.
 - 2.6 Stephen F. Austin State University reserves the right to accept or reject all or any part of any bids, to waive minor technicalities, to re-advertise if deemed necessary, and to award the bid to best serve the interests of the University.
 - 2.7 All electrical items must meet all applicable OSHA standards and regulations, and bear the appropriate listing from US, FMRC or NEMA.
 - 2.8 All items shall be new, in first class condition, with containers suitable for shipment and storage. New shall not be construed as excluding recycled or remanufactured products.
 - 2.9 Any catalog, brand name or manufacturer's reference used in this bid is descriptive (not restrictive).
 - 2.10 Stephen F. Austin State University will not be bound by any oral statement or representation contrary to the written specifications of this ITB and any associated addenda.
 - 2.11 Bids should give Payee ID Number, full firm name and address of bidder. The Payee ID Number is the taxpayer number assigned and used by the Comptroller of Public Accounts of Texas. If this number is not known, complete the following:
 Enter Federal Employer's Identification Number _____
 Sole Owner should also enter SSN# below _____
3. **TIE BIDS** - Awards will be made in accordance with Rule TAC, Title 34, as amended. (preferences).
4. **PATENTS OR COPYRIGHTS** – The Contractor agrees to protect Stephen F. Austin State University from claims involving infringement of patents or copyrights.
5. **PAYMENT** - Vendor shall submit an itemized invoice showing Purchase Order Number. Payment will be made Net 30 from date of receipt of goods/services or invoice, whichever is later. Late fees will be incurred in accordance with Texas Government Code 2251. Invoices and any required supporting documents must be presented to: SFASU Accounts Payable, P.O. Box 6085, Nacogdoches, TX 75962 or electronically submitted to accountspayable@sfasu.edu.
6. **DELIVERY:**
 - 6.1 Bids should show the number of days required to place material in designated location under normal conditions. Failure to state delivery time obligates bidder to complete delivery in 14 calendar days. A five day difference in delivery promise may break tie bids. Unrealistic short or long delivery promises may cause the bid to be disregarded.
 - 6.2 Delivery shall be made during normal working hours only, unless prior approval for early or late delivery has been obtained.
 - 6.3 If delay is foreseen, contractor shall give written notice. The University has the right to extend delivery date if reasons appear valid. Contractor must keep the University advised at all times of status of order. Default in promised delivery (without accepted reasons) or failure to meet specifications, authorizes the University to purchase supplies elsewhere and charge full increase, if any, in cost and handling to defaulting contractor.
 - 6.4 No substitutions or cancellations are permitted without prior written approval.
7. **ALTERNATE DISPUTE RESOLUTION:** Pursuant to Chapter 2260 of the Texas Government Code, any dispute arising under a contract for goods and services for which this chapter applies must be resolved under the provisions of this chapter.
8. **PUBLIC INFORMATION ACT:** Information, documentation, and other material in connection with this solicitation or any resulting contract may be subject to public disclosure pursuant to Chapter 552 of the Texas Government Code (the "Public Information Act"). Bidder acknowledges that University may be required to post a copy of the contract on its website in compliance with Section 2261.253(a)(1), Texas Government Code.
9. **NOTE TO BIDDERS:**
 - 9.1 Any terms and conditions attached to a solicitation will not be considered unless specifically referred to on this solicitation and may result in disqualification.
 - 9.2 The Contractor shall defend, indemnify and hold harmless the State of Texas, all of its officers, agents and employees from and against all claims, actions, suits, demands, proceedings, costs, damages, and liabilities, arising out of, connected with, or resulting from any acts or omissions of contractor or any agent, employee, subcontractor, or supplier in the execution or performance of this contract.
 - 9.3 Contractor understands that acceptance of funds under this contract acts as acceptance of the authority of the State Auditor's Office or any successor agency, or Stephen F. Austin's Internal Audit Services, to conduct an audit or investigation in connection with those funds. Contractor further agrees to cooperate fully with the State Auditor's Office or its successor, or Stephen F. Austin's Internal Audit Services in the conduct of the audit or investigation, including providing all records requested. Contractor will ensure that this clause concerning the authority to audit funds received indirectly by subcontractors through Contractor and the requirement to cooperate is included in any subcontract awards.

NAME/ADDRESS	HUB
Asian Contractor Association Website: www.acta-austin.com Email: Phone: 512-926-5400 Fax: 512-926-5410	
Southwest Minority Supplier Development Council Website: www.smsdc.org Email: Phone: 512-386-8766 Fax: 512-386-8988	
Dallas/Fort Worth Minority Supplier Development Council Website: http://affiliate.nmsdc.org/dfwmsdc Email: Phone: 214-630-0747 Fax: 214-637-2241	
Houston Minority Supplier Development Council Website: www.hmsdc.org Contact: Angela Freeman Email: Phone: 713-271-7805 Fax: 713-271-9770	
Tri-County Black Chamber of Commerce Website: http://www.tcbcc.org Email: Phone: 832-875-3977 Fax: 713-839-7329	
Women's Business Council – Southwest Website: http://www.wbcsouthwest.org Contact: Taylor Crosby Email: Phone: 817-299-0566	
Women's Business Enterprise Alliance Website: http://www.wbea-texas.org Email: Phone: 713-681-9232	
Golden Triangle Minority Business Council Website: www.gtmbsc.com PH: 409-962-8530 FX: 409-722-5402	

Hispanic Contractors Association de San Antonio Website: www.hcadesa.org PH: 210-444-1100 FX: 210-444-1101	
US Pan Asian American Chamber of Commerce Website: www.uspaacc-sw.org PH: 682-367-1393 FX: 817-469-9485	
El Paso Hispanic Chamber of Commerce Website: www.ephcc.org PH: 915-566-4066 FX: 915-566-9714	
Regional Hispanic Contractors Association (RHCA) Website: www.tamacc.org PH: 972-786-0909 FX: 972-786-0910	
Texas Association of Mexican American Chambers of Commerce (TAMACC) Website: www.tamacc.org Contact: Pauline Anton Phone: 512-444-5727	
START SELECTED VENDORS HERE	
Entourage Yearbooks 39 Everett Drive Princeton Junction, NJ 08550 Contact: Attn: Sales Phone: 609.452.2665	
United Yearbook Printing Service 9830 Sixth Street, Suite 101 Rancho Cucamonga, California Contact: Attn: Sales Phone: 909.373.4087	
YearbookLife 1343 Shotgun Rd. Sunrise, FL 33326 Contact: Attn: Sales Phone: 888.680.0143	

FutureBook Yearbooks, Inc 14415 31 Dr SE Mill Creek, WA 98012 Contact: Attn: Sales Phone: 877.855.2665 Email:	
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School Annual by Jostens' 304 Curry Drive Sedalia, MO 65301 Contact: Attn: Sales Phone: 800.436.6030 Email:	
Taylor Specialty Books 1550 W. Mockingbird Ln Dallas, TX 75235 Contact: Kim Hawley Phone: 800.331.8163 Email:	
Balfour 1550 W Mockingbird Lane Dallas, TX 75235 Contact: Attn: Yearbooks Phone: 817.683.8331 Email:	
Walsworth Yearbooks 7300 West 110 th St, Suite 600 Overland Park, KS 66210 Contact: Attn: Marketing Phone: 903-316-7518 Email:	
Porfirio Diaz Exit, LP 208 N Octavia St El Paso, TX 79901-1533 Contact: Ellie D. Fenton Phone: 915.544.6688 Email:	HI/F
4CP Management LLC 3300 Lawnwood St. Fort Worth, TX 76111-4514 Contact: Lisa Fuld Phone: 817.336.4300 Email:	WO/F
Bennett Printing & Graphics 3025 Crest Dr Dickinson, TX 77539-4408 Contact: Mary Ann Selva Phone: 281.309.0405 Email:	WO/F
Global Print Group P.O. Box 8848 The Woodlands, TX 77387-8848 Contact: Kim Blair Phone: 866.601-0598 Email:	WO/F

ITB/RFP # YEARBOOK PRINT SVCS-23 Opening date 10/28/2022 time 3:00 PM

Devine Promotions & Printing, LLC 5411 Brookglen Dr, Suite B Houston, TX 77017-5997 Contact: Gaylyn Devine Phone: 281.962.5288 Email:	WO/F
CME Printing, Inc 8181 Commerce Park Ste #708 Houston, TX 77036-7424 Contact: Kristen Malone Phone: 713-271-7707 Email:	WO/F
Diversified Printing Services, Inc 1927 W. Commerce St. San Antonio, TX 78207-3834 Contact: Rick Salinas Phone: 210.226.2888 Email:	HI/M
South Coast Printing Incorporated PO Box 272791 Houston, TX 77277-2791 Contact: Jackie Witt Phone: 713-681-5250 Email:	BL/M