

09/01/2020

Stephen F. Austin State University is seeking informal bids on the following services:

**Grease trap and Grit trap cleaning**

**This will need to be performed every 60 days unless it states otherwise.** Also, very **IMPORTANT:** When services are performed they must be filed through the SC Tracking Solutions in a timely manner in order to prevent fines being placed upon the university.

We will award this for one year for the time frame 09/xx/2020 – 08/31/2021 with the option to renew for two (2) one year periods after the expiration of the initial term. **Expected award date is 09/07/2020.**

**LOCATIONS:**

- East College Cafeteria Grease Trap-Two (2) 1,000 gallon-PRICE per pump-\$ \_\_\_\_\_
- Early Childhood Lab Grease Trap-One (1) 2,000 gallon-PRICE per pump-\$ \_\_\_\_\_
- \*Art Studio-Trap for Clay and Art Material-One (1) 1,000 gallon PRICE per pump-\$ \_\_\_\_\_  
*\* to be serviced only upon request and/or annually*
- Human Sciences Building North-One (1) 1,000 gallon-PRICE per pump-\$ \_\_\_\_\_
- COE Annex Grease Trap-One (1) 1,000 gallon-PRICE per pump-\$ \_\_\_\_\_
- Student Center Cafeteria Front Grease Trap-One (1) 3,000 gallon-PRICE per pump-\$ \_\_\_\_\_
- Student Center Cafeteria Back Grease Trap-One (1) 3,000 gallon-PRICE per pump-\$ \_\_\_\_\_
- \*\*Motor Pool Grit Trap-One (1) 750 gallon-PRICE per pump-\$ \_\_\_\_\_  
*\*\*to be serviced upon request and/or annually*

Dump fees - \$\_\_\_\_\_ if any, charged over and above the pump fee. Please clarify if the dump fee would be one dump fee for all locations or dump fee per location.

Vendor is required to have insurance and we must have a certificate of insurance on file. Our insurance requirements are attached as a separate attachment. Vendor must be willing to accept our purchase order terms and conditions (also attached as a separate attachment). Vendor must possess ability to pump a minimum of 3,000 gallons with one stop.

Vendor should list all certificates/licenses/permits held for liquid/solid waste disposal including permits from the TCEQ.

Vendor is required to submit invoices with an itemization of services performed including a manifest from a legal Ultimate Final Disposal Site. Please list disposal site and complete address below.

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All services are required to be performed between the hours of 5:30 am – 7:30 am ONLY. All services MUST be coordinated with Dyer Howard, Plumbing Foreperson, 936.468.4089, [howarddk@sfasu.edu](mailto:howarddk@sfasu.edu) or Kris Westcott, Plumber II, 936.468.3206, [Kristopher.westcott@sfasu.edu](mailto:Kristopher.westcott@sfasu.edu)

