

**Stephen F. Austin State University**

Procurement and Property Services

Nacogdoches, Texas 75962-3030

Phone (936) 468-2206 * Fax (936) 468-4282

PO Number: **B2000900**PO Date: **03/30/20**

Delivery Date:

Supplier:Concur Technologies, Inc.
601 108th Ave NE Ste 1000
Bellevue WA 98004-4750**CONFIRM RECEIPT OF PURCHASE ORDER AND
ACCEPTANCE OF DELIVERY DATE
BY EMAILING PURCHASE@SFASU.EDU.**

joneskk2@sfasu.edu

Send Billing Invoice to:Stephen F. Austin State University
P.O. Box 6085
Nacogdoches, TX 75962-6085
ATTN: Accounts Payable**Ship to:**Controllers Office
Austin Bldg 206
2102 Alumni Dr
SFA Box 13035
Nacogdoches TX 75962**Terms: Net 30****FOB: Not Applicable****PURCHASE ORDER NO. MUST APPEAR ON ALL
SHIPPING DOCUMENTS AND INVOICES**

| Item | Description | Quantity | Unit Cost | Total Cost |
|------|--|---------------|-----------|------------|
| 1 | BOARD APPROVAL - July 2019 University Travel and Expense Software Funding Source: Designated Funds Administration recommends authorization to sign associated purchase orders and contracts ---- EXEMPT POLICY 17.1 - Direct publications ---- 36 months beginning on order effective date: 03/18/2020 - 03/17/2023 ---- In accordance with iContracts #787411 ---- RE: R0070390 000P96339A FEES (NOT OTHERWISE CLASS.) | 21,885.00 SRV | 1.0000 | 21,885.00 |

Purchaser: Kim Jones

(936) 4686551

ADDITIONAL CHARGE:Vendor ID: **20407962**

Collegiate Licensed:

DISCOUNT/TRADE-IN:

Req No:

Employee/Employee Relationship:

TOTAL:**CONTINUED**Blanket Order: **B2000900**

HUB Status:

Purchase Class: **Exempt - SFA Policy 17.1**

Vendor Warrant Hold process runs nightly and terminates any vendors on hold. Vendor EPLS status verified by Purchaser.

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| | Initial Set Up Fees: ---- Concur Expense - \$10,935.00 Intelligence for Expense - \$2,250.00 Concur Request - Add on - \$1,575.00 Add Travel Allowance - US GSA Import - \$4,750.00 Single Sign-On - \$2,375.00 ---- Pre-Production System Fee - \$0.00 (Fee waived for up to 6 months) *Note - \$1,371.48 per month charged for any month after until production is ready.) | | | |
| 2 | 000P20911D SOFTWARE - ANNUAL SUBSCRIPTION | 1.00 YRS | 49,192.4400 | 49,192.44 |

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| 3 | Live Production Year 1 ---- Expense (4,500 base transactions per billing cycle) - \$21,616.56 Company Bill Statement 1 - 2 Policies (4,296 base transactions per billing cycle) - \$13,910.40 Intelligence for Expense - \$3,252.00 Expensit for Expense - \$1,741.08 Concur Request - Add-on - \$2,168.04 TripLink for Expense - \$4,336.32 Drive - \$2,168.04 ---- This PO is for the period: 000P20911D SOFTWARE - ANNUAL SUBSCRIPTION | 1.00 YRS | 49,192.4400 | 49,192.44 |

Purchaser: Kim Jones

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DISCOUNT/TRADE-IN:

Req No:

Employee/Employee Relationship:

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| 4 | Live Production Year 2 ---- Expense (4,500 base transactions per billing cycle) - \$21,616.56 Company Bill Statement 1 - 2 Policies (4,296 base transactions per billing cycle) - \$13,910.40 Intelligence for Expense - \$3,252.00 Expensit for Expense - \$1,741.08 Concur Request - Add-on - \$2,168.04 TripLink for Expense - \$4,336.32 Drive - \$2,168.04 ---- This PO is for the period: 000P20911D SOFTWARE - ANNUAL SUBSCRIPTION | 1.00 YRS | 49,192.4400 | 49,192.44 |

Purchaser: Kim Jones

(936) 4686551

ADDITIONAL CHARGE:Vendor ID: **20407962**

Collegiate Licensed:

DISCOUNT/TRADE-IN:

Req No:

Employee/Employee Relationship:

TOTAL:**CONTINUED**Blanket Order: **B2000900**

HUB Status:

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FOB: Not Applicable

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| Item | Description | Quantity | Unit Cost | Total Cost |
|------|--|------------|-----------|------------|
| 5 | Live Production Year 3 ---- Expense (4,500 base transactions per billing cycle) - \$21,616.56 Company Bill Statement 1 - 2 Policies (4,296 base transactions per billing cycle) - \$13,910.40 Intelligence for Expense - \$3,252.00 Expensit for Expense - \$1,741.08 Concur Request - Add-on - \$2,168.04 TripLink for Expense - \$4,336.32 Drive - \$2,168.04 ---- This PO is for the period: 000P96339A FEES (NOT OTHERWISE CLASS.) | 500.00 SRV | 1.0000 | 500.00 |

Purchaser: Kim Jones (936) 4686551
 Vendor ID: **20407962** Collegiate Licensed:
 Req No: Employee/Employee Relationship:
 Blanket Order: **B2000900**
 HUB Status: Purchase Class: **Exempt - SFA Policy 17.1**

ADDITIONAL CHARGE:
DISCOUNT/TRADE-IN:
TOTAL: CONTINUED

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| | Miscellaneous Fees: ---- Incremental fees - Expense Related Modules - Any expense report over the commitment level during a billing report will be \$7.83 per report ---- Expense - \$4.80 Intelligence for Expense - \$0.72 Expensit for Expense - \$0.39 Concur Request - Add-on - \$0.48 TripLink for Expense - \$0.96 Drive - \$0.48 ---- Incremental fees - P-card statements (CBS) - Any P | | | |

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Collegiate Licensed:

DISCOUNT/TRADE-IN:

Req No:

Employee/Employee Relationship:

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| | -card statement over the commitment level during a billing period will be \$3.24 per statement. | | | |

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ADDITIONAL CHARGE:**.00**Vendor ID: **20407962**

Collegiate Licensed:

DISCOUNT/TRADE-IN:**.00**

Req No:

Employee/Employee Relationship:

TOTAL:**169,962.32**Blanket Order: **B2000900**

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