

**Stephen F. Austin State University**

Procurement and Property Services

Nacogdoches, Texas 75962-3030

Phone (936) 468-2206 \* Fax (936) 468-4282

PO Number: **B2100778**PO Date: **08/24/21**

Delivery Date:

**Supplier:**Capture It Unlimited Inc  
PO Box 1431  
Cypress TX 77410-1431**CONFIRM RECEIPT OF PURCHASE ORDER AND  
ACCEPTANCE OF DELIVERY DATE  
BY EMAILING PURCHASE@SFASU.EDU.**

joneskk2@sfasu.edu

**Send Billing Invoice to:**Stephen F. Austin State University  
P.O. Box 6085  
Nacogdoches, TX 75962-6085  
ATTN: Accounts Payable**Ship to:**Disability Services  
Human Srv/Tel 325  
2100 Raguet St N  
SFA Box 6130  
Nacogdoches TX 75962**Terms: Net 30****FOB: Not Applicable****PURCHASE ORDER NO. MUST APPEAR ON ALL  
SHIPPING DOCUMENTS AND INVOICES**

| Item | Description  | Quantity     | Unit Cost | Total Cost |
|------|--|--------------|-----------|------------|
| 1    | Captioning services for SFA commencement ceremonies and/or other campus events or classroom lectures as needed.<br>----<br>The agreement is not to exceed \$7,000 in a fiscal year excluding travel.<br>----<br>In accordance with iContracts #713726<br>----<br>Quantity and units shown are estimates for internal purposes only. Payment shall be made only for actual goods or services received.<br>----<br>This PO is for 08/31/2021 - 08/31/2023<br><br>000P91525A<br>CAPTIONED SERVICES FOR THE HEARING IMPAIRED | 14,000.00 EA | 1.0000    | 14,000.00  |

**Purchaser:** Kim Jones

(936) 4686551

**ADDITIONAL CHARGE:**Vendor ID: **20228943**

Collegiate Licensed:

**DISCOUNT/TRADE-IN:**

Req No:

Employee/Employee Relationship:

**TOTAL:****CONTINUED**Blanket Order: **B2100778**

HUB Status:

Purchase Class: **NonCompetitive**

Vendor Warrant Hold process runs nightly and terminates any vendors on hold. Vendor EPLS status verified by Purchaser.

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|------|--|-------------|-----------|------------|
| 2    | Contractor is paid \$130.00 per hour for contracted services, including any and all preparation time.<br><br>000P91525A<br>CAPTIONED SERVICES FOR THE HEARING IMPAIRED<br>Reimbursement for travel conducted in the pursuit of this agreement and appropriate per diem.<br>----<br>(i.e. hotel, mileage, rental car, per diem)<br>----<br>hotel - \$96.00 per night plus taxes<br>Mileage - \$0.54.5 cents per mile<br>Meals - \$51.00 per day max | 1,000.00 EA | 1.0000    | 1,000.00   |

Purchaser: Kim Jones

(936) 4686551

**ADDITIONAL CHARGE:****.00**Vendor ID: **20228943**

Collegiate Licensed:

**DISCOUNT/TRADE-IN:****.00**

Req No:

Employee/Employee Relationship:

**TOTAL:****15,000.00**Blanket Order: **B2100778**

HUB Status:

Purchase Class: **NonCompetitive**

Vendor Warrant Hold process runs nightly and terminates any vendors on hold. Vendor EPLS status verified by Purchaser.