

**Stephen F. Austin State University**

Procurement and Property Services
 Nacogdoches, Texas 75962-3030
 Phone (936) 468-2206 * Fax (936) 468-4282

PO Number: **P2101859**PO Date: **01/19/21**Delivery Date: **12/31/21****Supplier:**

XPL, LLC
 DBA: XPL LLC
 176 Center St
 North Easton MA 02356-1902

kwhite@2xpl.com

**CONFIRM RECEIPT OF PURCHASE ORDER AND
 ACCEPTANCE OF DELIVERY DATE
 BY EMAILING PURCHASE@SFASU.EDU.**

Send Billing Invoice to:

Stephen F. Austin State University
 P.O. Box 6085
 Nacogdoches, TX 75962-6085
 ATTN: Accounts Payable

Ship to:

MacKenzie Hannah
 Vice Pres Development
 Austin Bldg 303
 2102 Alumni Dr
 SFA Box 6092

 Nacogdoches TX 75962

Terms: Net 30**FOB: Not Applicable**

**PURCHASE ORDER NO. MUST APPEAR ON ALL
 SHIPPING DOCUMENTS AND INVOICES**

Item	Description	Quantity	Unit Cost	Total Cost
	EXEMPT POLICY 17.1 - OTHER PROFESSIONAL SERVICES ----- Quote dated 01/12/2021 - Contract #20006A for a Capital Campaign Kickoff Celebration to take place in 2021 at a date to be determined by SFA. ----- Payment schedule is as follows: - Payment#1 - \$2,000 (upon completed contract) - Payment#2 - \$20,000 (240 days before event) - Payment#3 - \$25,000 (120 days before event) - Payment#4 - 90% of anticipated event services (45 days before event) - Payment#5 - Final Payment -----			

Purchaser: Jennifer McCall

(936) 4684263

ADDITIONAL CHARGE:Vendor ID: **20433876**

Collegiate Licensed:

DISCOUNT/TRADE-IN:Req No: **R0072256**

Employee/Employee Relationship:

TOTAL: CONTINUED

Blanket Order:

Purchase Class: **Exempt - SFA Policy 17.1**

HUB Status:

Vendor Warrant Hold process runs nightly and terminates any vendors on hold. Vendor EPLS status verified by Purchaser.

350010-40011-772530 \$250,000.00

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Item	Description	Quantity	Unit Cost	Total Cost
1	<p>Quantity and units shown are estimates for internal purposes only. Payment will be made only for actual goods or services received. ---- This PO can not exceed \$250,000</p> <p>000P96258A PROF SRV, NOT OTHERWISE CLASSIFIED</p> <p>Arrange the provisions of the professional services in accordance with iContracts# 825176 for strategy, design, and execution of a campaign kickoff celebration program. The contract includes production costs and service fees.</p>	250,000.00 SRV	1.0000	250,000.00

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