

**Stephen F. Austin State University**

Procurement and Property Services

Nacogdoches, Texas 75962-3030

Phone (936) 468-2206 * Fax (936) 468-4282

PO Number: **P2201021**PO Date: **07/27/21**Delivery Date: **10/28/21****Supplier:**Chartwell Americas, LLC
1910 Pacific Ave Ste 15200
Dallas TX 75201-4237**CONFIRM RECEIPT OF PURCHASE ORDER AND
ACCEPTANCE OF DELIVERY DATE
BY EMAILING PURCHASE@SFASU.EDU.**

mackenzie@chartwellspeakers.com

Send Billing Invoice to:Stephen F. Austin State University
P.O. Box 6085
Nacogdoches, TX 75962-6085
ATTN: Accounts Payable**Ship to:**MacKenzie Hannah
Vice Pres Development
Austin Bldg 303
2102 Alumni Dr
SFA Box 6092

Nacogdoches TX 75962

Terms: Net 30**FOB: Not Applicable****PURCHASE ORDER NO. MUST APPEAR ON ALL
SHIPPING DOCUMENTS AND INVOICES**

Item	Description	Quantity	Unit Cost	Total Cost
1	EXEMPT POLICY 17.1 - Guest lecturers, speakers, artists, entertainers, performers, musicians, etc. ---- In accordance with iContracts #941032 ---- RE: R0073339 000P96161A PROF SRV, GUEST SPEAKER/LECTURER Daymond John to speak for the Nelson Rusche Distinguished Lecture Series on October 28, 2021 ---- 50% payment due upon contract execution 50% payment due 30 days before event date	2.00 SRV	32,500.0000	65,000.00

Purchaser: Carol Fountain

(936) 4686495

ADDITIONAL CHARGE:Vendor ID: **20439429**

Collegiate Licensed:

DISCOUNT/TRADE-IN:

Req No:

Employee/Employee Relationship:

TOTAL:**CONTINUED**

Blanket Order:

HUB Status:

Purchase Class: **Exempt - SFA Policy 17.1**

Vendor Warrant Hold process runs nightly and terminates any vendors on hold. Vendor EPLS status verified by Purchaser.

286030-21001-772520 \$65,000.00

286030-21001-772520 \$10,000.00

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Item	Description	Quantity	Unit Cost	Total Cost
2	000P96161A PROF SRV, GUEST SPEAKER/LECTURER Travel Buyout - flat rate for travel expenses ---- 100% payment due upon contract execution	1.00 SRV	10,000.0000	10,000.00

Purchaser: Carol Fountain

(936) 4686495

ADDITIONAL CHARGE:**.00**Vendor ID: **20439429**

Collegiate Licensed:

DISCOUNT/TRADE-IN:**.00**

Req No:

Employee/Employee Relationship:

TOTAL:**75,000.00**

Blanket Order:

HUB Status:

Purchase Class: **Exempt - SFA Policy 17.1**

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286030-21001-772520 \$65,000.00

286030-21001-772520 \$10,000.00