

## **Grievance Policy 3.10**

**Original Implementation: September 5, 1993**

**Last Revision: May 2019**

It is important that all students be given the right to be heard. A nursing student who wishes to appeal a grade or file a complaint may do so in a structured manner.

The student must first attempt to resolve any conflict with the faculty member. This should be done within one month following the end of the semester in question.

If the conflict is not resolved, the matter will be referred to the student's program coordinator.

If the student's program coordinator cannot resolve the matter, the student may petition the Student Affairs Committee.

If the matter is not resolved by the Student Affairs committee, it will be referred to the Director of the SON.

If the conflict is not resolved by the Director of the SON, the student will adhere to University policies on the appeal of grades or conflict.

If the conflict involves a clinical course and results in failure of the course, the student will not be allowed to be present in the clinical setting until the grievance is resolved. It is the student's responsibility to continue to attend all lectures and take all didactic tests during the grievance process. If the grievance is resolved in favor of the student, it will be the responsibility of the faculty to arrange clinical makeup opportunities.

If the conflict involves academic integrity regardless of the SON consequence, the student will be referred to the Dean of the College of Sciences and Mathematics so that university policy may be followed.