

## Admission of Students with Credit for Nursing Courses Completed Policy 3.2

**Original Implementation: November 8, 2002**

**Last Revision: May 2019**

### **BSN and RN-BSN Students**

Students may be admitted to the School of Nursing (SON) and be given credit for nursing courses completed at another institution, where they remain in good standing, with a grade of “C” or higher for undergraduate work.

### **PROCEDURE**

Admission procedures will be as follows:

1. Students will first be admitted to the University.
2. Students must meet all requirements for admission:
  - a. Complete and pass a criminal background check pursuant to SON Policy, and,
  - b. Complete and pass a urinalysis drug screen pursuant to SON Policy.
3. Applications for transfer admission into the fall or spring class will be accepted on a case by case basis and acceptance will be based on space availability.
4. Students will then submit a complete petition packet to the Student Affairs Committee of the SON to be given credit for nursing courses completed with a grade of “C” or higher at other institutions in each nursing course attempted.
5. The following will be included in the application packet:
  - b. Complete copies of **official** transcripts from **all** other institutions attended;
  - c. Transcript evaluations from the SFASU Registrar’s Office;
  - d. Petitions for non-nursing courses for which the student seeks credit;
  - e. Petitions for nursing courses for which the student seeks credit;
  - f. Course descriptions and syllabi for nursing courses for which the student seeks credit;
6. Students may then be placed in the appropriate semester nursing class.
7. The Student Affairs Committee will make a decision on what credit, if any, the student will receive for nursing courses completed with a grade of “C” or higher at other institutions.
8. Students admitted pursuant to this policy will complete all University requirements for the Bachelor of Science in Nursing (BSN) degree, including the residency requirements.
9. SFASU requires that the last forty-two (42) hours taken be in residency, or taken at SFASU, and that thirty-six (36) of these hours be upper School (300 and 400 level) courses.
10. Students admitted pursuant to this policy will complete all prerequisite courses required by the SON before enrolling in the final nursing course.

11. Students may not bypass prerequisite courses required by the SON by transferring to the School pursuant to this policy.
12. Any applicant who is not in good standing at another nursing program, and is not eligible to continue or return to that program, will be ineligible for admission into the Richard and Lucille DeWitt School of Nursing at Stephen F. Austin State University.

### **MSN Students**

Students may be admitted to the School of Nursing (SON) and be given credit for nursing courses completed at another institution, where they remain in good standing, with a grade of “B” or higher for graduate work taken prior to admission.

### **PROCEDURE**

1. Students will follow normal admission requirements to apply for the program.
2. Students will petition Student Affairs on whether the student will be able to transfer the coursework and grade.
3. Student will be placed in the appropriate courses, as needed.