

Disciplinary Action Policy 3.5

Original Implementation: February 2, 1994

Last Revision: May 2019

Students enrolled in the Nursing program, applicable to all programs, assume an obligation to conduct themselves in a manner compatible with established standards of Stephen F. Austin State University, School of Nursing, and professional nursing.

Students violating the University or School of Nursing policies will be subject to disciplinary action and may be dismissed from the nursing program. Acts for which students are subject to disciplinary action include, but are not limited to:

1. Violation of University policies for which dismissal from the university is imposed.
2. Providing any information that is false, deceptive, misleading in connection with one's own application to the School of Nursing for acceptance into the Nursing program.
3. Failing to maintain minimum academic standards.
4. Failing to accurately, or intelligibly, report or document a client's symptoms, responses, or progresses, or failing to do so under circumstances that indicate a disregard for client safety and welfare.
5. Failing to make entries, and/or making false entries, in records pertaining to the giving of medications, treatments, or nursing care, or failing to do so under circumstances that indicate a disregard of client safety and welfare.
6. Failing to follow the Policy and Procedure for wastage of medications at the facility in which the student is receiving clinical instruction.
7. Misappropriating medications at the facility in which the student is receiving clinical instruction.
8. Failing to administer medications and/or other treatments in a responsive manner.
9. Failing to take all precautionary measures necessary to prevent the loss or unauthorized appropriation of medications.
10. Passing, or attempting to pass, a forged, altered, or falsified prescription.
11. Performing, or attempting to perform, nursing techniques or procedures beyond expected student competencies or scope of practice.
12. Violating the confidentiality of information concerning the client except, or as allowed, by law.
13. To cause, suffer, permit, or allow physical or emotional injury to the client, or failing to report same, in accordance with incident reporting procedures in effect where the student is receiving clinical instruction.

14. Leaving a nursing assignment without notifying appropriate personnel.
15. Failing to report to the nursing instructor, within a reasonable time of the occurrence, any violations of the Texas Nurse Practice Act.
16. Delegating nursing care functions or responsibilities to a person who lacks the ability or knowledge to perform the function.
17. Failing to demonstrate use of the nursing process appropriate to the course level in the care of clients.
18. Failing to conform with established School of Nursing dress code standards.
19. Failing to accept directions or refusing to accept an assignment from an instructor
20. Accepting gifts and/or gratuities from clients and/or client family members.

Students have the responsibility to be physically prepared, mentally prepared, present, and punctual for all clinical assignments and appointments. Students will not be excused early to go to work.

If the student is unable to keep a clinical appointment with an agency or client on a given day, it is the responsibility of the student to notify the agency, client, and the instructor.

Students will receive verbal notice at the time of the occurrence, or as soon as possible. A written counseling form documenting the incident and specifying the consequences for actions will follow as soon as possible.