



STEPHEN F. AUSTIN STATE UNIVERSITY

Procurement and Property Services

P.O. Box 13030, SFA Station • Nacogdoches, Texas 75962-3030
Phone (936) 468-2206 • Fax (936) 468-4282
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Open-Date

To Whom It May Concern:

This is to advise that Stephen F. Austin State University, a State Agency, claims exemption from all State Sales Taxes on purchases made for its use under the following language:

The Undersigned claims an exemption from taxes under Subtitle E, Chapter 151, Section 151.309 of the Tax Code, for purchases Of tangible personal property described in this numbered order, Purchased from contractor and/or shipper listed above, as this Property is being secured for the exclusive use of the State of Texas.

Sincerely,

Kay Johnson
Director of Procurement & Property Services / HUB Coordinator

TEXAS SALES AND USE TAX EXEMPTION CERTIFICATION

Name of purchaser, firm or agency Stephen F Austin State University	
Address (Street & number, P.O. Box or Route number) 2124 Wilson Dr PO Box 13030	Phone (Area code and number) 936-468-2206
City, State, ZIP code Nacogdoches, TX 75962	

I, the purchaser named above, claim an exemption from payment of sales and use taxes (for the purchase of taxable items described below or on the attached order or invoice) from:

Seller: _____

Street address: _____ City, State, ZIP code: _____

Description of items to be purchased or on the attached order or invoice:
All goods and services

Purchaser claims this exemption for the following reason:
State agency, tax exempt, higher education

I understand that I will be liable for payment of sales or use taxes which may become due for failure to comply with the provisions of the Tax Code: Limited Sales, Excise, and Use Tax Act; Municipal Sales and Use Tax Act; Sales and Use Taxes for Special Purpose Taxing Authorities; County Sales and Use Tax Act; County Health Services Sales and Use Tax; The Texas Health and Safety Code; Special Provisions Relating to Hospital Districts, Emergency Services Districts, and Emergency Services Districts in counties with a population of 125,000 or less.

I understand that it is a criminal offense to give an exemption certificate to the seller for taxable items that I know, at the time of purchase, will be used in a manner other than that expressed in this certificate and, depending on the amount of tax evaded, the offense may range from a Class C misdemeanor to a felony of the second degree.

sign here ▶	Purchaser	Title	Date
		Director of Procurement	2-5-2018

NOTE: This certificate cannot be issued for the purchase, lease, or rental of a motor vehicle.
THIS CERTIFICATE DOES NOT REQUIRE A NUMBER TO BE VALID.
Sales and Use Tax "Exemption Numbers" or "Tax Exempt" Numbers do not exist.

This certificate should be furnished to the supplier. Do not send the completed certificate to the Comptroller of Public Accounts.