Distance Education Faculty Competencies and Compensation

**Original Implementation:** August 1, 2000
**Last Revision:** October 18, 2010

Employees may receive a stipend for the development of online courses or portions of online courses and/or for teaching or delivering an online course. No stipends are given for developing or delivering hybrid or interactive television (ITV) courses.

Distance education courses include the following:

- **Online course** – A course which has been approved by the Office of Instructional Technology (OIT) as fully-developed for online delivery
- **Hybrid course** – A course which has not yet been approved as a fully-developed online course yet delivers at least 50% of its instruction online
- **ITV course** – A course in which the majority of the content is delivered using two-way interactive television between two or more locations

Three requirements must be met to be eligible to receive a stipend for developing or teaching an online course: (1) the person must be certified by OIT as an online instructor, (2) the person must be approved by the appropriate academic chair/director and dean to offer the class, and (3) the course must be recognized by OIT as a fully-developed online course. While OIT shall assess the design elements of a course for online delivery, the content and quality of online courses are the responsibilities of the academic unit. Persons who received online or distance education certification prior to employment at Stephen F. Austin State University (SFA) may be granted SFA certification by demonstrating competency in online course development and teaching to the satisfaction of OIT.

The provost and vice president for academic affairs, after receiving recommendations from OIT and the distance education committee, shall set the amount of stipends for the development and/or delivery of online courses.

**Cross Reference:** None

**Responsible for Implementation:** Provost and Vice President for Academic Affairs

**Contact for Revision:** Provost and Vice President for Academic Affairs

**Forms:** None