

## **Administrative Systems Software Changes**

**Original Implementation:** January 19, 1999

**Last Revision:** April 30, 2019

Administrative systems software changes are the responsibility of Information Technology Services (ITS) in conjunction with Enterprise Resource Planning (ERP) systems module owners. ERP systems include, but are not limited to, Banner, Raiser's Edge, and Brightspace Learning Environment.

Software changes to the university's ERP systems allow each system to:

- A. meet the changing needs of the user community and system owners.
- B. provide patches when problems are encountered.
- C. provide upgrades to the systems as new features are added.

Changes to software modules in the ERP system are requested by the module owners or designee(s). All requested changes are evaluated and either approved or rejected by the chief information officer and the module owner or designee.

**Cross Reference:** ITS Policy Handbook

**Responsible for Implementation:** President

**Contact for Revision:** Chief Information Officer

**Forms:** None

**Board Committee Assignment:** Academic and Student Affairs